System Office Staff Council Regular Meeting
Thursday, January 12th, 2023
10:00am-12:00pm
Zoom link

Representatives:
Lauren Hartman (2021-2023) FY23 President
Monique Musick (2021-2023) FY23 Vice President
Austin Somaduroff (2022-2024) FY23 Secretary
Genevieve Bright (2021-2023)
Scott Fronzuto (2021-2023)
Chelsey Okonek (2022-2024)
Heather Swanson (2022-2024)

Alternates:
Vacant

Governance Support:
Noel Romanovsky

Guests:
Michelle Pope - HR Director of Operations
Frank Pahlke, consultant for SIS modernization project, and David Bishko, Business Strategist

Agenda:
1. Call to Order and Roll Call
   a. Review and Adopt Agenda
   b. Approve December minutes

2. Public Comment

3. New Business
   a.

4. Ongoing Business
   a. System Office Mission Statement - New draft changes
      i. Draft feedback memo
      ii. Feedback by Jan. 27th
   b. Change in Search Committee Requirements
      i. Jan. 17th session for further information and questions
   c. Change in Student Hiring Process
   d. Web accessibility VRA

5. 10:30 Summary of HR Customer Service Experience focus group - Michelle Pope
6. 11:00 Student Information Systems (SIS) Modernization RFP - Frank Pahlke, David Bishko

7. Reports
   a. President’s Report (Lauren)
      i. Monthly meeting with VP Paul Layer Jan. 11th
      ii. Staff Alliance (Lauren, Monique)
         1. Dec 16 minutes and recording (passcode: #2N1^mC6)
         2. Next meeting Friday Jan. 20th
      iii. Monthly council president’s meeting with CHRO Memry Dahl Dec.13th and Jan. 10th (next Feb. 14th)
   b. SOSC Committees
      i. Morale/Events Committee (Genevieve)
         1. January/February event?
      ii. Awards Committee (Genevieve)
         1. April 27th - current block held from 3pm-5pm, President Pitney will be in ANC at this time and joining the live steam from there
      iii. Nominations Committee (Lauren)
      iv. Staff Development Day (Austin)
         1. April 26th 2023 - Three days? April 25-27th?
   c. Staff Alliance Committees
      i. Compensation Committee (Austin)
         1. Last met Oct. 28th (Next Jan. 27th)
      ii. Ombuds Committee (Lauren)
         1. Last met Nov. 7th
      iii. Staff Development Fund (Lauren)
         1. LinkedIn Learning Licenses
         2. Tuition fee scholarships
         3. Professional development funds
      iv. Staff Healthcare Committee (Monique, Heather)
         1. Last met Nov. 17th
   d. Other Committees
      i. Joint Healthcare Committee (Monique)
         1. Last met Nov. 9th (no Dec. meeting)
      ii. HR Customer Service Experience (Scott)
         1. Last Nov 30th
      iii. Staff Engagement Survey (Genevieve)
      iv. Communication pathways working group (Monique, Lauren)
         1. Met Jan. 5th
         2. Communication pathways staff feedback brainstorm

8. Old Business
   a. Change in pharmacy coverage at Kroger stores
i. Email from HR
b. Draft revisions to Board of Regents' Policy P05.03
c. Educational Attainment Incentive Program
d. Family Medical Leave/Unum Update
e. Empower Alaska campaign
f. Recruitment for a new Sr. Director of Alaska Native Success

9. General Updates and Reminders
   a. New CFO Luke Fulp
   b. UA Giving Day Feb. 22-23
c. UAS Chancellor Finalists Announced
d. BOR January 13th Meeting
e. UA News Center
f. System Office Bulletin
g. Upcoming HR Trainings

10. Local Issues
   a. COVID / Remote work status

11. Department Updates, Issues, and Kudos
   a.

12. Agenda items for next meeting (Feb. 9th)
   a.

13. Closing Comments

14. Adjourn

Resources:
- SOSC Meeting Recordings
- SOSC FY23 Goals
- Constitution and bylaws
- Regents’ policy and university regulation
  - 03.01 - Faculty, Staff and Student Governance
- System Office org chart
- Governance basics presentation
- Chairing a meeting
- System Office staff numbers
- UA News Center
- System Office Bulletin