

System Office Staff Council Regular Meeting

Thursday, January 12th, 2023

10:00am-12:00pm

[Zoom link](#)

Representatives:

Lauren Hartman (2021-2023) FY23 President

Monique Musick (2021-2023) FY23 Vice President

Austin Somaduroff (2022-2024) FY23 Secretary

Genevieve Bright (2021-2023)

Scott Fronzuto (2021-2023)

Chelsey Okonek (2022-2024)

Heather Swanson (2022-2024)

Alternates:

Vacant

Governance Support:

Noel Romanovsky

Guests:

Michelle Pope - HR Director of Operations

Frank Pahlke, consultant for SIS modernization project, and David Bishko, Business Strategist

Agenda:

1. Call to Order and Roll Call
 - a. Review and Adopt Agenda
 - b. Approve [December minutes](#)
2. [Public Comment](#)
3. New Business
 - a.
4. Ongoing Business
 - a. System Office Mission Statement - [New draft changes](#)
 - i. [Draft feedback memo](#)
 - ii. Feedback by Jan. 27th
 - b. [Change in Search Committee Requirements](#)
 - i. Jan. 17th session for further information and questions
 - c. [Change in Student Hiring Process](#)
 - d. [Web accessibility VRA](#)
5. 10:30 Summary of HR Customer Service Experience focus group - Michelle Pope

6. 11:00 Student Information Systems (SIS) Modernization RFP - Frank Pahlke, David Bishko

7. Reports

a. [President's Report](#) (Lauren)

- i. Monthly meeting with VP Paul Layer Jan. 11th
- ii. Staff Alliance (Lauren, Monique)
 1. [Dec 16 minutes](#) and [recording](#) (passcode: #2N1^mC6)
 2. Next meeting Friday Jan. 20th
- iii. [Monthly council president's meeting with CHRO Memry Dahl](#) Dec. 13th and Jan. 10th (next Feb. 14th)

b. SOSC Committees

- i. Morale/Events Committee (Genevieve)
 1. January/February event?
- ii. Awards Committee (Genevieve)
 1. April 27th - current block held from 3pm-5pm, President Pitney will be in ANC at this time and joining the live stream from there
- iii. Nominations Committee (Lauren)
- iv. Staff Development Day (Austin)
 1. April 26th 2023 - Three days? April 25-27th?

c. Staff Alliance Committees

- i. [Compensation Committee](#) (Austin)
 1. Last met Oct. 28th (Next Jan. 27th)
- ii. Ombuds Committee (Lauren)
 1. Last met Nov. 7th
- iii. [Staff Development Fund](#) (Lauren)
 1. LinkedIn Learning Licenses
 2. Tuition fee scholarships
 3. Professional development funds
- iv. Staff Healthcare Committee (Monique, Heather)
 1. Last met Nov. 17th

d. Other Committees

- i. Joint Healthcare Committee (Monique)
 1. Last met Nov. 9th (no Dec. meeting)
- ii. HR Customer Service Experience (Scott)
 1. Last Nov 30th
- iii. Staff Engagement Survey (Genevieve)
- iv. [Communication pathways working group](#) (Monique, Lauren)
 1. Met Jan. 5th
 2. [Communication pathways staff feedback brainstorm](#)

8. Old Business

- a. Change in [pharmacy coverage](#) at Kroger stores

- i. [Email from HR](#)
 - b. [Draft revisions to Board of Regents' Policy P05.03](#)
 - c. [Educational Attainment Incentive Program](#)
 - d. [Family Medical Leave/Unum Update](#)
 - e. [Empower Alaska](#) campaign
 - f. [Recruitment for a new Sr. Director of Alaska Native Success](#)
9. General Updates and Reminders
 - a. New CFO Luke Fulp
 - b. UA Giving Day Feb. 22-23
 - c. [UAS Chancellor Finalists Announced](#)
 - d. [BOR January 13th Meeting](#)
 - e. [UA News Center](#)
 - f. [System Office Bulletin](#)
 - g. [Upcoming HR Trainings](#)
10. Local Issues
 - a. COVID / Remote work status
11. Department Updates, Issues, and Kudos
 - a.
12. Agenda items for next meeting (Feb. 9th)
 - a.
13. Closing Comments
14. Adjourn

Resources:

- [SOSC Meeting Recordings](#)
- [SOSC FY23 Goals](#)
- [Constitution and bylaws](#)
- [Regents' policy and university regulation](#)
 - [03.01 - Faculty, Staff and Student Governance](#)
- [System Office org chart](#)
- [Governance basics presentation](#)
- [Chairing a meeting](#)
- [System Office staff numbers](#)
- [UA News Center](#)
- [System Office Bulletin](#)

