

# System Office Staff Council Regular Meeting

Thursday, December 8th, 2022

10:00am-12:00pm

[Zoom link](#)

## Representatives:

Lauren Hartman (2021-2023) FY23 President

Monique Musick (2021-2023) FY23 Vice President

Austin Somaduroff (2022-2024) FY23 Secretary

Genevieve Bright (2021-2023)

Scott Fronzuto (2021-2023)

Chelsey Okonek (2022-2024)

Heather Swanson (2022-2024)

## Alternates:

Vacant

## Governance Support:

Noel Romanovsky

## Guests:

Chad Hutchison - Director of State Relations

## Agenda:

1. Call to Order and Roll Call
  - a. Review and Adopt Agenda
  - b. Approve [November minutes](#)
2. [Public Comment](#)
3. New Business
  - a. System Office Mission Statement - [New draft changes](#)
    - i. Feedback by Jan. 27th
  - b. [Change in Student Hiring Process](#)
  - c. Change in [pharmacy coverage](#) at Kroger stores
    - i. [Email from HR](#)
  - d. [Draft revisions to Board of Regents' Policy P05.03](#)
4. 11:00: FY24 Budget, Legislature Updates - Chad Hutchison
  - a. [Advocacy Site](#)
5. Ongoing Business
  - a. [Web accessibility VRA](#)
  - b. CFO Recruitment

c. [UAS Chancellor Search](#)

6. Reports

a. [President's Report](#) (Lauren)

- i. Monthly meeting with VP Paul Layer Nov. 9th (next Dec. 16th)
- ii. Staff Alliance (Lauren, Monique)
  1. [Nov 18 minutes](#) and [recording](#) (passcode: eu&9ZkbH)
  2. Next meeting Friday Dec. 16th
- iii. [Monthly council president's meeting with CHRO Memry Dahl](#) Nov. 8th (next Dec. 13th)

b. SOSC Committees

- i. Morale/Events Committee (Genevieve)
  1. Holiday Cookies with the President
    - a. Dec. 9th 2:00pm in Fairbanks
    - b. Dec. 16th 2:00pm in Anchorage
  2. Giving opportunities:
    - a. Adopt-a-family in Anchorage
    - b. Denali Center in Fairbanks (not organized by SOSC)
  3. November blood drive results
- ii. Awards Committee (Genevieve)
- iii. Nominations Committee (Lauren)
- iv. Staff Development Day (Austin)
  1. April 26th 2023

c. Staff Alliance Committees

- i. [Compensation Committee](#) (Austin)
  1. Last met Oct. 28th (Next Jan. 27th)
- ii. Ombuds Committee (Lauren)
  1. Last met Nov. 7th
- iii. [Staff Development Fund](#) (Lauren)
  1. Last met Nov. 30th (next Dec. 12th)
  2. LinkedIn Learning Licenses
  3. Tuition fee stipends
  4. Professional development funds
- iv. Staff Healthcare Committee (Monique, Heather)
  1. Last met Nov. 17th

d. Other Committees

- i. Joint Healthcare Committee (Monique)
  1. Last met Nov. 9th (no Dec. meeting)
- ii. HR Customer Service Experience (Scott)
  1. Last Nov 30th
- iii. Staff Engagement Survey (Heather, Genevieve)
- iv. [Communication pathways working group](#) (Monique, Lauren)
  1. Met Nov. 28th (next meeting Jan. 5th)
  2. [Communication pathways staff feedback brainstorm](#)

7. Old Business
  - a. [Educational Attainment Incentive Program](#)
  - b. [Family Medical Leave/Unum Update](#)
  - c. [Empower Alaska](#) campaign
  - d. [Recruitment for a new Sr. Director of Alaska Native Success](#)
  
8. General Updates and Reminders
  - a. BOR Special Meeting Dec. 8th - Officer elections
  - b. Winter Hard Closure Dec. 23rd - Jan. 2nd
  - c. [UA News Center](#)
  - d. [System Office Bulletin](#)
  - e. [Upcoming HR Trainings](#)
  
9. Local Issues
  - a. COVID / Remote work status
  
10. Department Updates, Issues, and Kudos
  
11. Agenda items for next meeting (Jan. 12th)
  - a. David Bishko - RFP for student information systems
  
12. Closing Comments
  
13. Adjourn

Resources:

- [SOSC Meeting Recordings](#)
- [SOSC FY23 Goals](#)
- [Constitution and bylaws](#)
- [Regents' policy and university regulation](#)
  - [03.01 - Faculty, Staff and Student Governance](#)
- [System Office org chart](#)
- [Governance basics presentation](#)
- [Chairing a meeting](#)
- [System Office staff numbers](#)
- [UA News Center](#)
- [System Office Bulletin](#)