System Office Staff Council Regular Meeting
Thursday, December 8th, 2022
10:00am-12:00pm
Zoom link

Representatives:
Lauren Hartman (2021-2023) FY23 President
Monique Musick (2021-2023) FY23 Vice President
Austin Somaduroff (2022-2024) FY23 Secretary
Genevieve Bright (2021-2023)
Scott Fronzuto (2021-2023)
Chelsey Okonek (2022-2024)
Heather Swanson (2022-2024)

Alternates:
Vacant

Governance Support:
Noel Romanovsky

Guests:
Chad Hutchison - Director of State Relations

Agenda:
1. Call to Order and Roll Call
   a. Review and Adopt Agenda
   b. Approve November minutes

2. Public Comment

3. New Business
   a. System Office Mission Statement - New draft changes
      i. Feedback by Jan. 27th
   b. Change in Student Hiring Process
   c. Change in pharmacy coverage at Kroger stores
      i. Email from HR
   d. Draft revisions to Board of Regents' Policy P05.03

4. 11:00: FY24 Budget, Legislature Updates - Chad Hutchison
   a. Advocacy Site

5. Ongoing Business
   a. Web accessibility VRA
   b. CFO Recruitment
6. **Reports**
   a. **President’s Report** (Lauren)
      i. Monthly meeting with VP Paul Layer Nov. 9th (next Dec. 16th)
      ii. Staff Alliance (Lauren, Monique)
         1. **Nov 18 minutes** and **recording** (passcode: eu&9ZkbH)
         2. Next meeting Friday Dec. 16th
      iii. **Monthly council president’s meeting with CHRO Memry Dahl** Nov. 8th (next Dec. 13th)
   b. **SOSC Committees**
      i. Morale/Events Committee (Genevieve)
         1. Holiday Cookies with the President
            a. Dec. 9th 2:00pm in Fairbanks
            b. Dec. 16th 2:00pm in Anchorage
         2. Giving opportunities:
            a. Adopt-a-family in Anchorage
            b. Denali Center in Fairbanks (not organized by SOSC)
         3. November blood drive results
      ii. Awards Committee (Genevieve)
      iii. Nominations Committee (Lauren)
      iv. Staff Development Day (Austin)
         1. April 26th 2023
   c. **Staff Alliance Committees**
      i. **Compensation Committee** (Austin)
         1. Last met Oct. 28th (Next Jan. 27th)
      ii. Ombuds Committee (Lauren)
         1. Last met Nov. 7th
      iii. **Staff Development Fund** (Lauren)
         1. Last met Nov. 30th (next Dec. 12th)
         2. LinkedIn Learning Licenses
         3. Tuition fee stipends
         4. Professional development funds
      iv. Staff Healthcare Committee (Monique, Heather)
         1. Last met Nov. 17th
   d. **Other Committees**
      i. Joint Healthcare Committee (Monique)
         1. Last met Nov. 9th (no Dec. meeting)
      ii. HR Customer Service Experience (Scott)
         1. Last Nov 30th
      iii. Staff Engagement Survey (Heather, Genevieve)
      iv. **Communication pathways working group** (Monique, Lauren)
         1. Met Nov. 28th (next meeting Jan. 5th)
         2. **Communication pathways staff feedback brainstorm**
7. Old Business
   a. Educational Attainment Incentive Program
   b. Family Medical Leave/Unum Update
   c. Empower Alaska campaign
   d. Recruitment for a new Sr. Director of Alaska Native Success

8. General Updates and Reminders
   a. BOR Special Meeting Dec. 8th - Officer elections
   b. Winter Hard Closure Dec. 23rd - Jan. 2nd
   c. UA News Center
   d. System Office Bulletin
   e. Upcoming HR Trainings

9. Local Issues
   a. COVID / Remote work status

10. Department Updates, Issues, and Kudos

11. Agenda items for next meeting (Jan. 12th)
   a. David Bishko - RFP for student information systems

12. Closing Comments

13. Adjourn

Resources:
- SOSC Meeting Recordings
- SOSC FY23 Goals
- Constitution and bylaws
- Regents’ policy and university regulation
  - 03.01 - Faculty, Staff and Student Governance
- System Office org chart
- Governance basics presentation
- Chairing a meeting
- System Office staff numbers
- UA News Center
- System Office Bulletin