

## **System Office Staff Council**

Thursday, October 13th, 2022

10:00am-12:00pm

**Zoom link:** <https://alaska.zoom.us/j/83814118773>

### Representatives:

Lauren Hartman (2021-2023) FY23 President  
Monique Musick (2021-2023) FY23 Vice President  
Austin Somaduroff (2022-2024) FY23 Secretary  
Genevieve Bright (2021-2023)  
Scott Fronzuto (2021-2023)  
Jacqueline Muehlbauer (2022-2024)  
Chelsey Okonek (2022-2024)  
Heather Swanson (2022-2024)

### Alternates:

VACANT

### Governance Support:

Noel Romanovsky

### Guests:

Bryan Hoppough, HR Business Partner for UAF/System Office  
Alesia Kruckenberg, Director of Planning and Budget  
Jeannette Okinczyc, OIT Manager of Security Operations

1. Call to Order and Roll Call
  - a. Review and Adopt Agenda
  - b. Approve [September Minutes](#)
2. [Public Comment](#)
3. [Budget 101 - Alesia Kruckenberg](#)
  - a. <https://www.alaska.edu/bor/accountability/>
4. 11:00: HR Updates - Bryan Hoppough
5. Reports
  - a. President's Report (Lauren)
    - i. Monthly meeting with VP Paul Layer Oct. 12th (next meeting Nov. 9th)
    - ii. Staff Alliance (Lauren, Monique)
      1. [Sept 16 minutes](#) and [recording](#) (passcode: ?6?+SI8G)
      2. Next meeting Friday Oct. 21st

- 3. Meeting with Regents Oct. 12th: Regents Perdue, Seekins, Buretta
    - iii. Monthly meeting with CHRO Memry Dahl Oct. 11th (next meeting Nov. 8th)
  - b. SOSC Committees
    - i. Morale/Events Committee (Genevieve)
      - 1. Virtual event Oct. 31st
      - 2. November Blood Drive
      - 3. Fall Potluck
    - ii. Awards Committee (Genevieve) - not yet active
    - iii. Nominations Committee (Lauren)
    - iv. Staff Development Day (Jacque, Austin)
  - c. Staff Alliance Committees
    - i. [Compensation Committee](#) (Austin)
      - 1. First Meeting on Oct. 28th
    - ii. Ombuds Committee (Lauren)
      - 1. Met Sept. 28th (next meeting Oct. 17th)
    - iii. Staff Development Fund (Lauren, Monique)
    - iv. Staff Healthcare Committee (Monique, Heather)
      - 1. Met Sept. 22st, Next meeting Oct. 20th
  - d. Other Committees
    - i. Joint Healthcare Committee (Monique)
      - 1. Met Sept. 21st, Next meeting Oct. 19th
    - ii. HR Customer Service Experience (Scott)
    - iii. Staff Engagement Survey (Heather, Genevieve)
      - 1. Meeting next Oct. 18th
    - iv. [Shared Governance/Common Table Working Group](#)
      - 1. Meeting Oct. 13th
6. 11:30: Cybersecurity Awareness Month - Jeannette Okinczyc
7. New Business
  - a. [Recruitment for a new Sr. Director of Alaska Native Success](#)
  - b. [Working group on communications pathways](#) (Monique, Lauren)
  - c. [Thanksgiving/Fall Break name change](#)
  - d. [Staff Emeritus policy changes](#) - respond by Nov. 4th
  - e. alaska.edu (System Office) web accessibility review
8. Ongoing Business
  - a. CFO Recruitment
  - b. UAS Chancellor Search
9. Old Business
  - a. [Response to System Office Mission Statement](#)

- b. [Tuition policy draft changes](#)
  - i. [Current policy](#)
  - ii. [Clean copy of draft changes](#)
  
- 10. General Updates and Reminders
  - a. COVID Admin leave changes
  - b. October is [Cybersecurity Awareness Month](#) (CAM)
    - i. [Sign up for webinars](#)
  - c. [Disability Services Conference Nov 7-11th](#)
  - d. [UA News Center](#)
  - e. [System Office Bulletin](#)
  - f. [Upcoming HR Trainings](#)
  
- 11. Local Issues
  - a. COVID / Remote work status
  
- 12. Department Updates, Issues, and Kudos
  
- 13. Agenda items for next meeting
  
- 14. Closing Comments
  
- 15. Adjourn

RESOURCES:

- [SOSC Meeting Recordings](#)
- [SOSC FY23 Goals](#)
- [Constitution and bylaws](#)
- [Regents' policy and university regulation](#)
  - [03.01 - Faculty, Staff and Student Governance](#)
- [System Office org chart](#)
- [Governance basics presentation](#)
- [Chairing a meeting](#)
- [System Office staff numbers](#)
- [UA News Center](#)
- [System Office Bulletin](#)

