System Office Staff Council
Thursday, October 13th, 2022
10:00am-12:00pm
Zoom link: https://alaska.zoom.us/j/83814118773

Representatives:
Lauren Hartman (2021-2023) FY23 President
Monique Musick (2021-2023) FY23 Vice President
Austin Somaduroff (2022-2024) FY23 Secretary
Genevieve Bright (2021-2023)
Scott Fronzuto (2021-2023)
Jacqueline Muehlbauer (2022-2024)
Chelsey Okonek (2022-2024)
Heather Swanson (2022-2024)

Alternates:
VACANT

Governance Support:
Noel Romanovsky

Guests:
Bryan Hoppough, HR Business Partner for UAF/System Office
Alesia Kruckenberg, Director of Planning and Budget
Jeannette Okinczyc, OIT Manager of Security Operations

1. Call to Order and Roll Call
   a. Review and Adopt Agenda
   b. Approve September Minutes

2. Public Comment

3. Budget 101 - Alesia Kruckenberg
   a. https://www.alaska.edu/bor/accountability/

4. 11:00: HR Updates - Bryan Hoppough

5. Reports
   a. President’s Report (Lauren)
      i. Monthly meeting with VP Paul Layer Oct. 12th (next meeting Nov. 9th)
      ii. Staff Alliance (Lauren, Monique)
         2. Next meeting Friday Oct. 21st
   iii. Monthly meeting with CHRO Memry Dahl Oct. 11th (next meeting Nov. 8th)

b. SOSC Committees
   i. Morale/Events Committee (Genevieve)
      1. Virtual event Oct. 31st
      2. November Blood Drive
      3. Fall Potluck
   ii. Awards Committee (Genevieve) - not yet active
   iii. Nominations Committee (Lauren)
   iv. Staff Development Day (Jacque, Austin)

c. Staff Alliance Committees
   i. Compensation Committee (Austin)
      1. First Meeting on Oct. 28th
   ii. Ombuds Committee (Lauren)
      1. Met Sept. 28th (next meeting Oct. 17th)
   iii. Staff Development Fund (Lauren, Monique)
   iv. Staff Healthcare Committee (Monique, Heather)
      1. Met Sept. 22st, Next meeting Oct. 20th

d. Other Committees
   i. Joint Healthcare Committee (Monique)
      1. Met Sept. 21st, Next meeting Oct. 19th
   ii. HR Customer Service Experience (Scott)
   iii. Staff Engagement Survey (Heather, Genevieve)
      1. Meeting next Oct. 18th
   iv. Shared Governance/Common Table Working Group
      1. Meeting Oct. 13th

6. 11:30: Cybersecurity Awareness Month - Jeannette Okinczyc

7. New Business
   a. Recruitment for a new Sr. Director of Alaska Native Success
   b. Working group on communications pathways (Monique, Lauren)
   c. Thanksgiving/Fall Break name change
   d. Staff Emeritus policy changes - respond by Nov. 4th
   e. alaska.edu (System Office) web accessibility review

8. Ongoing Business
   a. CFO Recruitment
   b. UAS Chancellor Search

9. Old Business
   a. Response to System Office Mission Statement
b. **Tuition policy draft changes**
   i. **Current policy**
   ii. **Clean copy of draft changes**

10. General Updates and Reminders
    a. COVID Admin leave changes
    b. October is **Cybersecurity Awareness Month** (CAM)
       i. **Sign up for webinars**
    c. **Disability Services Conference Nov 7-11th**
    d. **UA News Center**
    e. **System Office Bulletin**
    f. **Upcoming HR Trainings**

11. Local Issues
    a. COVID / Remote work status

12. Department Updates, Issues, and Kudos

13. Agenda items for next meeting

14. Closing Comments

15. Adjourn

**RESOURCES:**
- **SOSC Meeting Recordings**
- **SOSC FY23 Goals**
- **Constitution and bylaws**
- **Regents’ policy and university regulation**
  - 03.01 - Faculty, Staff and Student Governance
- **System Office org chart**
- **Governance basics presentation**
- **Chaining a meeting**
- **System Office staff numbers**
- **UA News Center**
- **System Office Bulletin**