System Office Staff Council
Thursday, June 16th, 2022
8:30 am - 3:30 pm
Butrovich Room 109
Zoom link: https://alaska.zoom.us/j/88213775307

Representatives:
Genevieve Bright (2021-2023)
Scott Fronzuto (2021-2023)
Lauren Hartman (2021-2023)
Monique Musick (2021-2023)
Chelsey Okonek (2022-2024)
Austin Somaduroff (2022-2024)
Heather Swanson (2022-2024)
Monica Terrones (2022-2024)

Alternates:
VACANT

Governance Support:
Noel Romanovsky

Guests:
UA President Pat Pitney
Vice President Paul Layer
Foundation President Tod Burnett
Vice President Michelle Rizk
Chief Human Resources Officer Memry Dahl
Chief Finance Officer Myron Dosch

Agenda
8:30 a.m. Breakfast and Introductions - Butrovich Room 109

9:00 a.m. Call to Order and Roll Call
Review and Adopt Agenda
Approve May minutes

9:10 am Vice President Paul Layer and Vice President Michelle Rizk

10:00 am Foundation President Tod Burnett

10:15 am BREAK
11:00 CHRO Memry Dahl

11:30 am CFO Myron Dosch

12:00 pm BREAK - Lunch and Group Photo

1:15 pm - 3:30 pm Regular Business Meeting

1. Staff Governance Orientation Presentation

2. Reports
   a. President’s report
   b. Staff Alliance report
      i. May 20th minutes and recording (Passcode: aau896@u)
      ii. Next meeting Friday June 17th

3. New Business
   a. Officer Elections (see descriptions in Constitution and bylaws)
      i. FY23 President
      ii. FY23 Vice President
      iii. FY23 Secretary
   b. FY23 SOSC Committee Appointments (see descriptions in Constitution and bylaws)
      i. Awards Committee
      ii. Nominations Committee
      iii. Other committees?
          1. Morale/Events Committee
          2. Staff Development Fund
          3. Staff Development Day
   c. FY23 Meeting Schedule
   d. FY23 Goals
   e. Employee Engagement Survey

4. Ongoing Business
   a. Public comment form
   b. DEI video trainings and town hall
      i. DEI Town Hall - thoughts?
      ii. Training deadline extended to September 1
      iii. Training videos link
   c. System Office Mission Statement project team - Monique Musick
   d. Staff Make Students Count
   e. Systemwide staff development day
      i. Had a debrief meeting June 7th
ii. Planning for FY23
f. Staff Development Fund
   i. Amy E. Gallo on June 7th - thoughts/comments?
   ii. Final FY22 report
   iii. Start planning for FY23
   iv. For reference:
      1. Mid-year report to president
      2. Ideas submitted by SO staff last year
      3. FY22 Proposal from Staff Alliance
g. Compensation
   i. Call for compensation committee rep - by July 11th
   ii. Response to Staff Alliance motion
   iii. For reference:
      1. Staff Alliance passed motion asking for a committee to work with
         HR on implementation of compensation philosophy
      2. Juella, Dawn, and Lauren met with CHRO Bishko Mar. 16th
      3. Presentation from February BOR meeting
      4. Documents from November BOR meeting:
         a. BOR Budget Discussion Nov 11-12, 2021 final.pdf
         b. FY23 Operating Budget Request.pdf
      5. Staff Alliance comments on response to compensation memo
      6. Response to FY23 Compensation Memo

5. Staff Alliance Committees
   a. Joint Health Care Committee/Staff Health Care Committee - Monique
   b. Ad-hoc Committee on Shared Governance - Lauren, Monique
      i. Response to Common Table
      ii. Response to governance feedback period
      iii. For reference:
         1. SystGovCncl Memo to Regents - Common Table
         2. One-page summary of proposed Common Table
         3. DRAFT Resolution to change governance feedback period
   c. Staff ombuds committee - Lauren
      i. Staff Ombuds call for committee members.pdf
   d. Compensation Committee
      i. See above, item g
   e. Morale Committee (not currently active)

6. Old Business
   a. Systemwide Goals and Measures
      i. Approved Goals and Measures document
   b. Response from Chair Buretta regarding motion to appoint president
For reference: System Governance Council resolution

System Office administrative review
   i. For reference: UASystemOffice_2021AdminReview_Response.pdf

Post-COVID Workplace/Remote Work Project
   i. For reference:
      1. Post-Covid Project Final Report
      2. Remote work website: alaska.edu/remote-work/
      3. Training recordings available at MyUA
   e. For reference: Website with employee resources (Monique)

General Updates and Reminders
   a. FY22 Supplemental Annual Leave Cash-In
   b. Upcoming HR Trainings

Local Issues
   a. COVID/Remote work status

Department Issues, Updates and Kudos

Agenda items for next meeting

Closing Comments

Adjourn

3:30 Meet Your Representatives - Butrovich 109
   All System Office staff are welcome to come to Room 109 for snacks and socializing with SOSC representatives

RESOURCES:
   • Constitution and bylaws
   • Regents' policy and university regulation
      ○ 03.01 - Faculty, Staff and Student Governance
   • System Office org chart
   • Governance basics presentation
   • Chairing a meeting
   • System Office staff numbers
   • FY22 SOSC Goals and Issues
• **FY22 Tentative Events Schedule**