Agenda
System Office Staff Council
Monday, February 14th, 2022
10:00 am - 12:00 pm
Zoom link: https://alaska.zoom.us/j/86937362979

Representatives:
Lauren Hartman (2021-2023), FY22 President
Linda Hall (2021-2023), FY22 Vice President
Jackie Gengler (2021-2022), FY22 Secretary
Charla Bodle (2020-2022)
Kelley Lasse (2020-2022)
Monique Musick (2021-2023)
Chelsey Okonek (2020-2022)
Scott Fronzuto (2021-2023)
Genevieve Bright (2021-2023)
Audrey Coble (2021-2023)

Alternates:
VACANT

Governance Support:
Noel Romanovsky

Guests:

1. Call to Order and Roll Call
   a. Review and Adopt Agenda
   b. Approve January minutes

2. Reports
   a. President’s report
   b. Staff Alliance report
      i. January agenda and recording Passcode: U=0p3p9
      ii. Next meeting this Friday Feb. 18th

3. New Business
   a. System Office Mission Statement project team - Monique Musick
   b. Memo from Chair Bureta regarding motion to appoint president
   c. SOSC Website feedback

4. Ongoing Business
   a. Systemwide staff development day May 5th
i. Speaker ideas?

b. **Staff Development Fund proposal** (Lauren, Genevieve, Kelley)
   i. For reference:
      1. [Mid-year report to president](#)
      2. [Ideas submitted by staff](#)

c. System Office **administrative review**
   i. For reference: [UASystemOffice_2021AdminReview_Response.pdf](#)

d. Systemwide Goals and Measures
   i. For reference:
      1. Feedback/comments on latest draft: [GM_summary_all_12-3](#)
      2. [Details of how admin costs (#4) will be calculated](#)

e. Compensation
   i. For reference:
      1. Documents from BOR meeting:
         a. [BOR Budget Discussion Nov 11-12, 2021 final.pdf](#)
         b. [FY23 Operating Budget Request.pdf](#)
         c. [Compensation Philosophy Statement 10-29-21.pdf](#)
      2. [Staff Alliance comments on response to compensation memo](#)
      3. [Response to FY23 Compensation Memo](#)

f. Staff ombuds - Staff Alliance looking for committee members

g. **SOSC Committees**
   i. Awards Committee (Genevieve, Kelley)
      1. Decide on a date: Wed. April 27th or Fri. April 22nd
      2. Outstanding Awards
      3. Longevity Awards
   ii. Nominations Committee (Lauren, Monique)
   iii. Morale/Events Committee (Genevieve, Charla, Scott)
      1. [FY22 SOSC Events](#)
      2. Valentine’s Day Food Drive

5. **Staff Alliance Committees**
   a. Staff Health Care Committee - Monique
   b. Compensation Committee (not currently active, documents below for reference:)
      i. [Response to FY23 Compensation Memo](#)
      ii. [FY23 Memo from Staff Alliance to President Pitney](#)
      iii. [FY23 Memo from Compensation Committee to Staff Alliance](#)
      iv. [President Pitney Response to FY22 compensation memo](#)
   c. Morale Committee (not currently active)
   d. Ad-hoc Committee on Shared Governance - Lauren, Monique
      i. Draft one-page summary of proposed Common Table

6. **Old Business**
   a. Post-COVID Workplace/Remote Work Project
i. For reference:
   1. Post-Covid Project Final Report
   2. Remote work website: https://ou-webserver02.alaska.edu/remote-work/
   3. Training recordings available at MyUA
b. For reference: Website with employee resources (Monique)

7. General Updates and Reminders
   a. BOR Committee Meetings Feb. 17th-18th
   b. BOR Full Board Meeting Feb. 24th-25th
   c. HR Trainings

8. Local Issues
   a. Butrovich funds - water filter?
   b. COVID/Remote work - status?

9. Department Issues, Updates and Kudos

10. Agenda items for next meeting

11. Closing Comments

12. Adjourn

RESOURCES:
- Constitution and bylaws
- Regents' policy and university regulation
  - 03.01 - Faculty, Staff and Student Governance
- System Office org chart
- Governance basics presentation
- Chairing a meeting
- Review of FY21 actions and activities
- System Office staff numbers
- [FY22 SOSC Goals and Issues](#)
- [FY22 Tentative Events Schedule](#)