

Agenda

**System Office Staff Council**

Monday, February 14th, 2022

10:00 am - 12:00 pm

**Zoom link:** <https://alaska.zoom.us/j/86937362979>

Representatives:

Lauren Hartman (2021-2023), FY22 President

Linda Hall (2021-2023), FY22 Vice President

Jackie Gengler (2021-2022), FY22 Secretary

Charla Bodle (2020-2022)

Kelley Lassey (2020-2022)

Monique Musick (2021-2023)

Chelsey Okonek (2020-2022)

Scott Fronzuto (2021-2023)

Genevieve Bright (2021-2023)

Audrey Coble (2021-2023)

Alternates:







VACANT

Governance Support:

Noel Romanovsky

Guests:

1. Call to Order and Roll Call
  - a. Review and Adopt Agenda
  - b. [Approve January minutes](#)
  
2. Reports
  - a. President's report
  - b. Staff Alliance report
    - i. January [agenda](#) and [recording](#) Passcode: U=0p3p9
    - ii. Next meeting this Friday Feb. 18th
  
3. New Business
  - a. System Office Mission Statement project team - Monique Musick
  - b. [Memo from Chair Buretta](#) regarding motion to appoint president
  - c. [SOSC Website](#) feedback
  
4. Ongoing Business
  - a. Systemwide staff development day May 5th

- i. Speaker ideas?
  - b. [Staff Development Fund proposal](#) (Lauren, Genevieve, Kelley)
    - i. For reference:
      - 1. [Mid-year report to president](#)
      - 2. [Ideas submitted by staff](#)
  - c. System Office [administrative review](#)
    - i. For reference:  [UASystemOffice\\_2021AdminReview\\_Response.pdf](#)
  - d. Systemwide Goals and Measures
    - i. For reference:
      - 1. Feedback/comments on latest draft:  [GM\\_summary\\_all\\_12-3](#)
      - 2. [Details of how admin costs \(#4\) will be calculated](#)
  - e. Compensation
    - i. For reference:
      - 1. Documents from BOR meeting:
        - a.  [BOR Budget Discussion Nov 11-12, 2021 final.pdf](#)
        - b.  [FY23 Operating Budget Request.pdf](#)
        - c.  [Compensation Philosophy Statement 10-29-21.pdf](#)
      - 2. [Staff Alliance comments on response to compensation memo](#)
      - 3. [Response to FY23 Compensation Memo](#)
  - f. Staff ombuds - Staff Alliance looking for committee members
  - g. SOSC Committees
    - i. Awards Committee (Genevieve, Kelley)
      - 1. Decide on a date: Wed. April 27th or Fri. April 22nd
      - 2. Outstanding Awards
      - 3. Longevity Awards
    - ii. Nominations Committee (Lauren, Monique)
    - iii. Morale/Events Committee (Genevieve, Charla, Scott)
      - 1.  [FY22 SOSC Events](#)
      - 2. Valentine's Day Food Drive
5. Staff Alliance Committees
- a. Staff Health Care Committee - Monique
  - b. Compensation Committee (not currently active, documents below for reference:)
    - i. [Response to FY23 Compensation Memo](#)
    - ii. [FY23 Memo from Staff Alliance to President Pitney](#)
    - iii. [FY23 Memo from Compensation Committee to Staff Alliance](#)
    - iv. [President Pitney Response to FY22 compensation memo](#)
  - c. Morale Committee (not currently active)
  - d. Ad-hoc Committee on Shared Governance - Lauren, Monique
    - i. Draft one-page summary of proposed Common Table
6. Old Business
- a. Post-COVID Workplace/Remote Work Project

- i. For reference:
    1. [Post-Covid Project Final Report](#)
    2. Remote work website:  
<https://ou-webserver02.alaska.edu/remote-work/>
    3. Training recordings available at MyUA
  - b. For reference: [Website with employee resources](#) (Monique)
7. General Updates and Reminders
  - a. BOR Committee Meetings Feb. 17th-18th
  - b. BOR Full Board Meeting Feb. 24th-25th
  - c. [HR Trainings](#)
8. Local Issues
  - a. Butrovich funds - water filter?
  - b. COVID/Remote work - status?
9. Department Issues, Updates and Kudos
10. Agenda items for next meeting
11. Closing Comments
12. Adjourn

RESOURCES:

- [Constitution and bylaws](#)
- [Regents' policy and university regulation](#)
  - [03.01 - Faculty, Staff and Student Governance](#)
- [System Office org chart](#)
- [Governance basics presentation](#)
- [Chairing a meeting](#)
- Review of [FY21 actions and activities](#)
- [System Office staff numbers](#)
- [FY22 SOSC Goals and Issues](#)
- [FY22 Tentative Events Schedule](#)