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## MEMORANDUM

Date: June 15, 2017

To: Tom Case, UAA Chancellor  
Rick Caulfield, UAS Chancellor  
Dana Thomas, UAF Interim Chancellor

From: Jim Johnsen, UA President 

Re: Summit Team Decision on Faculty Alliance Recommended Improvements to Common Academic Calendar

On February 10, 2017, the Faculty Alliance (FA) sent two recommendations to the Statewide Academic Council (SAC) regarding improvements to the common academic calendar:

**Recommendation No. 1:** To designate the Wednesday before Thanksgiving as a non-teaching day at all the universities.

**Recommendation No. 2:** Each university should have the discretion to designate non-teaching days.

Both recommendations were discussed by the Statewide Academic Council and Vice President White reported that no objections were raised. The recommendations were subsequently considered by Summit Team at its April 24 meeting.

Summit Team reached the decision that chancellors may designate at their respective universities one non-teaching day during an academic year.

Please work with your administration and with the other universities as soon as possible to communicate the designated non-teaching day at your university, as this will be helpful with planning course calendars. Please let me know if there are questions or further clarification is warranted.

JRJ

cc: Provosts, VCASs, CFO  
Lisa Hoferkamp, Faculty Alliance Chair  
Saichi Oba, UA AVP SES  
Dan White, UA VPAAR  
Morgan Dufseth, System Governance Executive Officer