



## Statewide Administration Assembly Minutes

Wednesday, July 16, 2014

10:00 a.m. – Noon

Meeting conducted via video conferencing

1-800-893-8850 PIN# 6484987

For room locations see website:

[www.alaska.edu/governance](http://www.alaska.edu/governance)

### 1. Call to Order and Roll Call

Dory called the meeting to order at 10:04 a.m.

#### Members:

Dory Straight, President (2013-2015)

Monique Musick, Vice President (2013-2015)

Tina Holland, Secretary (2013-2015)

Alex Amegashie (2013-2015)

Tanya Coty (2014-2016)

Linda Hall (2014-2016)

Buffy Kuiper (2014-2016)

Tom Langdon (2014-2016)

Kathleen Miner, Anchorage (2014-2016)

Chrystal Warmoth, Anchorage (2013-2015)

Christi Eickholt, First Alternate (2014-2015)

Karesa Kramer, Second Alternate (2014-2015)

#### Staff:

Joseph Altman, Coordinator, System Governance

LaNora Tolman, Executive Officer, System Governance

### 2. Safety Minute

The West exit is closed due to construction.

### 3. Adopt Agenda

The scheduled guests were unable to attend.

Motion: To adopt the amended agenda for July 16, 2014

Vote: Motion carried

### 4. Approve Minutes

Motion: To approve minutes for May 14, 2014

**Attachments**

Vote: Motion carried

Motion: To approve minutes as amended for June 11, 2014

Vote: Motion carried

**5. President's Report – Dory Straight**

Plan to discuss using Google Hangouts at the next meeting as a cost saving measure.

SAA has had a significant cut to their budget for FY15.

A Brown Bag Meeting “virtual meeting etiquette” was recommended

**AI: LaNora to provide SAA with a Treasury report.**

**AI: Christi to organize through the Staff Affairs Committee a Brown Bag Meeting  
“virtual meeting etiquette”**

**6. Staff Alliance Update – Monique Musick**

- Retreat on July 31, 2014
- Compensation working group continues to meet to discuss compensation adjustments for the coming fiscal year FY15.
- Compensation working group will be working on compensation recommendations for FY16

**AI: Monique to share the compensation working group recommendations with SAA.**

**7. Public and Guest Comments**

Monique Musick – Office of Civil Rights review

- UA selected for audit (Title IX)
- Audit was not the result of any violations (UA is not under investigation they are simply being reviewed.)

**8. Hotline Update - Dory Straight**

- Hotline went live on June 30<sup>th</sup>
- No activity to date on the hotline
- Marketing is schedule for the fall

**9. Human Resources Issues**

No update on the Furlough Policy

**AI: Tom to set up a question and answer session with Dana Thomas**

Staff Health Care Committee and Joint Health Care Committee

- JHCC will not meet until August

- Healthyroads will discuss what they may track regarding incentive requirements

**AI: Monique send out proposed incentive criteria to SAA for feedback**

**AI: SAA to provide Monique feedback by Tuesday, July 22nd**

Other

**10. Discussion/Vote on UAF Compensation Resolutions**

Motion: To approve the resolution of support for the UAF Compensation Resolutions

Vote: Motion carried

**11. Continuing Business**

“Handling Change” Discussion

- Supervisor training is available
- The book “Who Moved My Cheese” was recommended

Motion: To purchase (2) copies of the book “Who moved my cheese”

Vote: Motion carried

**AI: Dory to put an announcement in the Statewide Voice regarding the purchased copies of the book “Who moved my cheese”**

Remove line item from agenda

Design of Brochure/Website for Point of Reference - Tabled

Code of Ethics

**AI: Dory to share Code of Ethics University of AK Values Statement with the new SAA member.**

**AI: SAA to provide feedback to Monique by Monday, August 11**

SAA Goals and Metrics

Change heading to Committee Updates

Current Affairs Committee

No Update

Staff Affairs Committee

No Update

Code of Ethics Committee

No Update

Events Committee

- Purchased supplies and awards for events

Staff Health Care Committee

See previous section

Water Station Sub-Committee Update  
No Update

**12. New Business**

Constitution and Bylaws Revision Discussion – Tabled

**AI: LaNora to set up a link to the constitution and bylaws on the web**

**13. Anchorage Issues**

None

**14. Fairbanks Issues**

**AI: Tina to check the signs regarding the closed exits**

**15. Agenda items for next meeting**

Google Hangouts

Furlough Update – Erik Seastedt

Constitution & Bylaws

OCR Update – Mike O'Brien

**16. Closing Comments**

None

**17. The meeting adjourned at 12:00 p.m.**

*Minutes taken by Tina Holland, Secretary, SAA*