



UNIVERSITY
of ALASKA
Many Traditions One Alaska

Minutes

Staff Alliance

Wednesday, March 7, 2018

10 a.m. – 12 p.m.

Audio call-in: 1-855-280-1855

(Please mute unless speaking.)

1. Call to Order and Roll Call

The meeting came to order at 10:03 a.m.

Voting Members:

Kara Axx, President, UAF Staff Council; Chair, Staff Alliance

Ryan J. Hill, Co-President, UAA Staff Council

Shiva Hullavarad, President, SW Administration Assembly

Kolene James, President, UAS Staff Council; Vice Chair, Staff Alliance

Brenda Levesque, Co-President, UAA Staff Council

Elaine Main, Vice President, SW Administration Assembly

Kiwana Sutton, Vice President, UAS Staff Council

Staff:

Morgan Dufseth, Executive Officer, System Governance

Guests:

Michelle Pope, UA Director of HR Accounting and HRIS

Members Absent:

Sue Mitchell, Vice President, UAF Staff Council

2. Adopt Agenda

Shiva moved, seconded by Brenda. No changes. Agenda was adopted as presented.

3. Approve Minutes

3.1. February 7 Meeting Minutes

[Reference 1](#)

Ryan moved to approve, seconded by Brenda. No changes. The minutes were approved as presented.

4. Public and Guest Comment

4.1. Michelle Pope – HR and Benefits Updates

Michelle noted they are sending one consolidated memo to all governance and advisory groups on HR updates (including Summit Team, Faculty Alliance) and can be shared broadly to all constituents.

Asked if they would prefer to just receive the memo and only have Michelle discuss highlights during Alliance meetings. Michelle noted that the updates are done by the third week of the month; Brenda asked about archiving the reports and Michelle agreed to look into that (post the memos on the HR website).

Regarding names and branding, please use myUA instead of PageUp.

5. Chair's Report

Kara Axx

Kara gave a review of the March 1-2 Board of Regents' meeting.

Faculty and staff regent: One regent asked at what point will faculty and staff consider dropping this request. Kara noted the current arrangement seems to be working; however, this arrangement is not codified and could be changed by administration at any point.

Kara reported she met with President Johnsen and noted he is feeling more optimistic following recent trips to Juneau to advocate for UA.

6. Staff Council Reports

6.1. UAA Staff Council – Brenda reported they received a presentation from Mattieu Ostrander on LEAN Process Improvement; Ryan gave a presentation on institutional accreditation; worked to update bylaws and will continue at their April meeting; passed a resolution asking that both exempt and non-exempt employees be given three months layoff notice

6.2. UAF Staff Council – Kara reported UAF has a petition out to change the structure of the unit representation (TKL to D-levels); looks like they will gain one seat to bring the total to 33 representatives (if all seats are filled)

6.3. UAS Staff Council – events with the chancellor and forums for executive dean for AKCOE and also recruiting for a Sitka campus director; questions about 65 by 2025 and how to meet that goal; Chancellor Caulfield has increased his support for Staff Council and has been working to be a champion for staff in Juneau

6.4. SW Administration Assembly – Shiva reported they met with Interim VP for Academic and Student Affairs Paul Layer; SAA continues work on a break room, planning for lunch 'n' learn events, and building-wide safety training; they are also holding a canned food drive throughout the month of March; continue work on the 2018 Outstanding Employee and

Department awards; will solicit nominations for new representatives at the end of March; Shiva met with President Johnsen and they discussed recent budget developments in Juneau and how they could positively impact UA.

7. Staff Alliance Committees

- 7.1. Staff Health Care Committee – Met on Feb. 28 [Meeting Notes](#)
- 7.2. Compensation Committee – Met on Feb. 21 [Meeting Notes](#)
- 7.3. Morale Committee – Has not met; Morgan will look into an April meeting
- 7.4. Ad Hoc Staff Emeritus – Has not met; Morgan will arrange shortly

8. External Committees

- 8.1. System Governance Council: Met on Feb. 15 [Meeting Notes](#)
Heard from Mary Gower on Title IX and Miles Baker on government relations recommendations on BOR public comment; requesting BOR post meeting recordings online so they can be publically accessed
- 8.2. Joint Health Care Committee: Met on Feb. 21 [Meeting Materials](#)
- 8.3. System-wide Councils: Kara, Ryan, Sue, and Brenda
 - 8.3.1. Business Council – went over scorecards; discussed how better to communicate with staff and faculty across the system; automating student-facing functions; the have funds set aside for process improvement and streamlining; is there a list of what has already been reviewed? [Business Council](#)
 - 8.3.2. SSC – [Meeting Materials](#) – Ryan noted the Council also received an update on the UA Scholars program.
 - 8.3.3. HRC – Michelle’s updates covered what was discussed at HRC

9. Ongoing Business

- 9.1. Staff Representation on Search Committees [Reference 2](#)
Members reviewed the draft resolution, made some changes and agreed to take a vote by email to approve.
- 9.2. Layoff Notice for Hourly Employees [Reference 3](#)
Members reviewed the UAA Staff Council resolution and discussed drafting a similar resolution from the Alliance. Members agreed to have their local staff councils review the issue and decide if they support it.
- 9.3. Staff/Faculty Regent Update (if any) – Rep. Wool has responded to faculty at UAF and said he is considering sponsoring/supporting the bill. Kolene noted she had reached out to Rep. Parish but had not yet heard back from him. Morgan noted the Coalition of Student Leaders met yesterday and were generally supportive of the issue.

10. New Business

10.1. Grant-funded employees serving in governance – Morgan noted she met with the CHRO, who was supportive of grant-funded employees serving in governance; however, she has not yet been able to meet with the Office of Grants and Contracts to discuss specifics on how they can participate and why limitations or parameters there are due to grant restrictions.

10.2. Retreat Topics and Presentations

10.2.1. Member development

10.2.2. Compensation Recommendation

10.2.3. Health Care Communication

10.2.4. Safe Zone Training

11. Agenda Items for April Meeting

11.1. Retreat Follow-up

12. Roundtable discussion

13. Adjourn

Meeting adjourned at 12:05 p.m.