

UNIVERSITY OF ALASKA

REPORT OF STOLEN OR UNLOCATED PROPERTY

PROPERTY TAG #

SERIAL #

DESCRIPTION:

ORG/FUND/ACCT/OBJ:

CAPITALIZED VALUE \$

ACQUIRED BY DONATION LESS THAN 2 YEARS AGO? Y N

FEDERALLY FUNDED? Y N

DOES THE TITLE VEST WITH THE UNIVERISTY? Y N

IF FEDERALLY OWNED, DATE LOSS WAS REPORTED TO SPONSORING AGENCY:

STOLEN

DATE OF INCIDENT:

ATTACH A COPY OF POLICE REPORT/FACE SHEET.

UNLOCATED

DATE LOSS WAS DISCOVERED:

UNIVERSITY EMPLOYEE REPORTING UNLOCATED EQUIPMENT:

SPECIFIC ACTION TAKEN TO LOCATE THE EQUIPMENT:

Signature of Responsible Director/Dept. Head

Title

Date

For Property Use Only – Action Taken

Updated Record on Banner:

Date: