

UNIVERSITY OF ALASKA

Property Transfer Report

TAG # _____ SERIAL # _____

DESCRIPTION _____

ORG/FUND _____ CONDITION _____

DOES TITLE VEST WITH UNIVERSITY? YES NO

FEDERALLY FUNDED * (purchased with restricted funds)? YES NO

* If federally funded/owned, a copy of the authorization from the sponsoring agency must accompany transfer form.

****FOR TRANSFER BETWEEN UNIVERSITY DEPARTMENTS ONLY****

TRANSFER FROM:

DEPARTMENT: _____ ORG # _____

DATE RELEASED: _____

SIGNATURE: _____
DIRECTOR/DEPARTMENT HEAD (TRANSFER FROM)

PRINTED NAME: _____

TRANSFER TO:

DEPARTMENT: _____ ORG# _____

DATE RECEIVED: _____ BLDG _____

SIGNATURE: _____ ROOM # _____
DIRECTOR/DEPARTMENT HEAD (TRANSFER TO)

PRINTED NAME: _____

*****SUBMIT THE COMPLETED FORM TO THE CAMPUS PROPERTY COORDINATOR*****

FOR PROPERTY USE ONLY

Updated Record to Banner: _____ Date: _____