

## UA Check Printing Schedule

Effective as of March 2024

Campus	Days	Time	Contact	Phone	Bank
UAA	M,T,W,TH,F	7:00 am	Marlena Brown (T/R) Bethany Kenny (M/W/F) <i>Backup:</i> Rene Coffman	786-1475 786-6146 786-1438	AC
System Office - paper checks	W	8:30 am	Elizabeth Kiely <i>Backup:</i> FinSys On-call	450-8057 450-8050	SC ST
UAF	T, TH	9:00 am	Rachael Hewitt <i>Backup:</i> Kari Mellmer	474-2634 474-5118	FC
System Office - ACH and SUA	M,T,W,TH,F	10:00 am	Elizabeth Kiely <i>Backup:</i> FinSys On-call	450-8057 450-8050	SA SU
UAS - Juneau	T,TH	10:30 am	Claire Ligsay	796-6426	JC
KPC	T,TH	11:30 am	DeAnna Ruiz <i>Backup:</i> Cheryl Brock	262-0308 262-0359	IC
UAS - Ketchikan	M,T,TH	12:30 pm	Abby Kosmos	228-4537	KC
Mat-Su	W	1:00 pm	Micah Horning <i>Backup:</i> Elizabeth Childs	746-9334 746-9337	PC
UAS - Sitka	T,TH	2:00 pm	Kelsea Boswell <i>Backup:</i> Lucienne Shoemaker	747-9449 747-7738	TC
Kodiak College	W	2:00 pm	Celeste Chichenoff <i>Backup:</i> Villafior Krupp	486-1216 786-1217	DC
PWSC	T,TH	3:00 pm	Hannah Bell <i>Backup:</i> Susan Love	834-1616 834-1624	VC

\* Note that some campuses may be printing most days of the week during the student refund period, which is around the start of each semester.

1. Please call the campus directly if you are going to run over your allotted time slot.
2. Please call Financial Systems at 907-450-8050 if you would like to run checks at a different time. Financial Systems will need to check the tables to make certain you are the only one running checks at that time.