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Greetings Statewide Employees,

All employees at the University of Alaska (with the exception of licensed therapists and their staff, clergy, and student employees outside of residence life) are designated as “responsible employees” under Title IX.

UA is committed to training all responsible employees on how to recognize and identify sexual discrimination and sexual harassment. The training also informs employees how to file a report, how the university responds to allegations, and provides a list of relevant resources. As part of the university’s Voluntary Resolution Agreement with the Office for Civil Rights, Title IX training is now mandatory on an annual basis. This a reminder to complete your annual Title IX training and make sure you are aware of your duties as responsible employees. If you’ve completed the 2017-2018 training since July 1, thank you.

Creating a safe and positive workplace and campus environment requires ongoing attention to promoting respect and equity for all. A key part of that effort is using the tools provided by Title IX to stop sexual and gender-based discrimination. We’ve made compliance with Title IX a top priority in recent years, and that work continues.

All of us, as responsible employees, are obliged under the law to contact our local Title IX Office within 24 hours of receiving a report of sex or gender-based discrimination. Employees should be prepared to provide a student, coworker or campus visitor, if it becomes necessary, a compassionate response that includes that you are required to notify the Title IX coordinator, inform them of their option to request confidentiality and guide them to the Title IX coordinator, advocacy services, counseling or other support services. This can be a difficult conversation and the training provided to employees provides a helpful framework and examples of how to approach such interactions.

Training must be completed by Saturday, September 30, 2017. To access the training:

1. Log in to the [UAOnline Employee e-Learning page](#)
2. Select Title IX: Sex and Gender Based Discrimination Prevention for Faculty & Staff

If you do not see "**Haven for Faculty and Staff**" in your "Current Courses", you will need to click the green "Add Course" tab in the upper right hand corner, and add the module to your "Current Courses" tab. If you have already completed the 2017-2018 training it will show in the Past Courses tab as complete along with any prior years’ training you have already completed.

For more information about your obligations under Title IX as a responsible employee, please visit: <http://www.alaska.edu/titleIXcompliance/responsible-employee/> or contact the human resources office.

Thank you in advance for joining me in completing this obligation.

Jim Johnsen
President, University of Alaska