

Bylaws of the Alaska State Committee for Research

ARTICLE I - IDENTIFICATION

Section 1. Committee:

The Alaska State Committee for Research (hereafter referred to as SCoR) is an advisory body created to function as the State Committee for Alaska EPSCoR (Experimental Program to Stimulate Competitive Research). This responsibility includes;

- Oversight and guidance for the EPSCoR program as competitively funded by the National Science Foundation and the related programs of other federal agencies;
- Promoting research and development as an enterprise and as an engine for economic development in Alaska.

The committee offices will be located at the University of Alaska in Fairbanks.

Section 2. Meetings:

The SCoR will normally hold its meetings at a UA campus. The Committee will meet in person at least once each year.

ARTICLE II - PURPOSE

Section 1. Statement of Purpose:

The purposes of the SCoR are to:

- Provide oversight and guidance to the Alaska EPSCoR program consistent with long term goals and objectives of EPSCoR;
- Assist the University of Alaska in focusing and enhancing its capacity for research and development through a partnership of UA colleges and universities;
- Promote research and development in and between universities and industry, promote economic development in Alaska.

Section 2. Powers:

The SCoR will achieve the purpose stated in Section 1 by:

- Reviewing goal, concepts, approaches and the evaluation strategy of proposals for funding for EPSCoR programs to the National Science Foundation and other federal agencies;
- Ensuring integrity in the management of the EPSCoR program at UA and, in particular, that goals and objectives of EPSCoR are met;
- Suggesting funding priorities assigned to EPSCoR;
- Promoting the development of a Research and Development Plan for advancing scientific and engineering research and training at the colleges and universities, determining research priorities for increased emphasis, and implementing strategies for investment of resources to enhance research capacity in existing or new areas;
 - Cooperating with various State and federal agencies to promote research and development according to shared interests and priorities;

SCoR Bylaws

- Facilitating private sector involvement in university research, expediting technology transfer;
- Creating and maintaining a database of research facilities and research expertise within Alaska.
- Review the evaluation strategy and metrics to sharpen goals and measure success of the plan.

ARTICLE III – COMMITTEE

Section 1. Qualifications:

The SCoR may be composed of officers as provided herein, and individuals appointed by the Chair in consultation with committee members and the EPSCoR director. Members may include:

- Representatives of constituent institutions of the University of Alaska with experience as research faculty or in the administration and management of research;
- Representatives from other institutions of higher education;
- Representatives from the Executive or Legislative branches of the State of Alaska;
- Representatives from Federal agencies;
- Representatives from the private sector with experience in innovation and entrepreneurial activities, applied research and development, management and finance, or community economic development;
- The Vice President for Academic Affairs of the University of Alaska System, who shall serve as chair;
- The State Director of Alaska EPSCoR, who shall serve as Executive Secretary, is an *ex officio* member.
- The Alaska EPSCoR Director is also an *ex officio* member

Section 2. Terms:

Committee members normally serve three year terms and may be reappointed by the chair.

Section 3. Compensation:

Travel and per diem expenses approved by the Alaska EPSCoR Director will be paid by Alaska EPSCoR pursuant to University of Alaska policies and regulations.

Section 4. Removal:

Any member may be removed from office by a majority vote of the members present at a meeting for which the advance notice specified the possible removal of a named member. There shall be advanced written notice prior to such a vote.

ARTICLE IV - MEETINGS

Section 1. Time:

Meetings of the SCoR will be held at the call of the Chair or the Executive Secretary.

SCoR Bylaws

Section 2. Quorum:

A majority of the membership of SCoR will constitute a quorum for the transaction of business.

Section 3. Voting:

- The affirmative vote of a simple majority of those attending shall be necessary for any action to be taken by SCoR, except that removal from membership shall also comply with Article III, Section 4;
- At any time a member cannot attend a SCoR meeting, he or she may designate an alternate representative by informing the Chair in writing the name of the alternate. Such notification should be made prior to the meeting.

Section 4. Notice:

The SCoR shall give reasonable advance public notice of the time and place of each meeting in compliance with AS 44.62.310(e). Such notice will be transmitted to all members, be posted on the website and on the Alaska Online Public Notice System. Such notice will contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda will be available on the website. Emergency meetings may be held without reasonable advance public notice. The nature of the emergency will be stated in the minutes and formal actions taken in such meetings will normally pertain only to the emergency.

Section 5. Executive Sessions:

- Meetings will be conducted in accordance with the Alaska Open Meetings Act;
- The SCoR may hold a closed session by the affirmative vote of a majority of the members in attendance;
- The vote to hold a closed session will be taken in open session. The vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded will be recorded in the minutes. The meeting will be reconvened in open session before any formal action may be taken.

Section 6. Meeting Minutes:

- The SCoR will keep written minutes of its meetings summarizing major action items;
- Meetings by Teleconference: members may participate in any meeting by means of a teleconference. Participation by such means will constitute presence in person at the meeting.

ARTICLE V - OFFICERS

Section 1. Chair:

The SCoR Chair (UA Vice President for Academic Affairs), will preside at SCoR meetings and may appoint new members in consultation with the committee.

SCoR Bylaws

Section 2. Executive Secretary:

The State Director of Alaska EPSCoR will serve *ex officio* as the Executive Secretary of SCoR.

ARTICLE VI - CONFLICT OF INTEREST

Section 1. Conflict of Interest:

All SCoR or subcommittee members will comply with AS 39.52, the Alaska Executive Branch Ethics Act. Any member who has, will have or later acquires an interest, direct or indirect, in any transaction with the SCoR will immediately disclose the nature and extent of such interest in writing to the SCoR and the University of Alaska Designated Ethics Supervisor as soon as he or she has knowledge of such actual or prospective interest. Such disclosure will be entered in the minutes of SCoR meetings. Upon such disclosure, such member or employee will not participate in any action by the SCoR authorizing such transaction. Except as required by law, the fact that a member is also an officer or employee of an educational institution will not be deemed to be a direct or indirect interest unless the member is also a direct participant in research for the educational institution in the transaction in question.


ARTICLE VII - ANNUAL REPORT

Following the close of each university fiscal year, SCoR may submit a report of its activities for the preceding year to the Governor of Alaska and the President of the University of Alaska System. Each member of the Legislature will be offered a copy of the report. Members of the public may receive a copy of such report by making a request for it to the SCoR. The report may be posted on the SCoR website under UA Academic Affairs.

ARTICLE VIII - AMENDMENTS TO BYLAWS

These bylaws may be altered, amended, or repealed and new bylaws may be adopted provided a majority of the members of the SCoR vote in the affirmative. Any such amendments or changes must be approved by the President of the University of Alaska System following approval by SCoR members.

Approved:
UA Vice President for Academic Affairs


Vice President

9/17/09
Date

Approved:
President of the University of Alaska System


President

9/21/09
Date