

**Internal Audit Status Report  
As of January 28, 2013**

FY2013 Annual Audit Plan

*Italic Items* - have been completed or are in progress

External Financial Audit Support:

<i>Year-end cutoff</i>	<i>Auxiliary fund analysis</i>
<i>Inventory observation</i>	<i>Unexpended plant fund additions</i>
<i>Cash disbursements &amp; bank transfers</i>	<i>Search for Unrecorded Liabilities</i>
<i>Cash depositories</i>	<i>Program changes</i>

Audits and Projects:

University of Alaska Anchorage: Restricted Funds Compliance* Departmental Cash Receipts** Departmental Review** - Mat-Su College	<i>Fraud and Ethics Incident Management Effort Reporting (FY11)</i>
University of Alaska Fairbanks: Restricted Funds Compliance* Departmental Cash Receipts** Departmental Review*	<b>Information Systems Reviews:</b> <i>Banner Access Controls** OnBase Access Controls Data Integrity IT Governance Outsourced IT Services (FY12) Banner Program Upgrade (FY12)</i>
University of Alaska Southeast: Title III and Title IV Compliance Sitka Campus Human Resources (FY12)	<b>Ongoing Audits:</b> <i>Follow-up Auditing Continuous Controls Auditing</i>
Statewide: Restricted Funds Compliance	<b>Special Requests*</b> <i>UAF Facilities M&amp;O</i>
Function and System Reviews: Fixed Cost Contracts Analysis**	<b>Investigations*</b> <i>Confidential</i>

\*Specific departments/areas to be determined later

\*\*Carried forward from FY12

1. FY2013 Audit Plan Progress and Department Staffing
  - a. We continue to have four full-time auditors; a student intern began in early January.
2. Audit Reports:
  - a. Banner Program Upgrade Testing (system wide follow-up audit) – Final report issued January 18, 2012
  - b. UAS Human Resources – Preliminary report issued January 2, 2013
  - c. Sponsored Programs Effort Reporting (system wide audit) – Draft report issued December 19, 2012
  - d. Outsourced Information Technology Services (system wide audit)- Draft report issued October 18, 2012
3. Audit Reports in Progress:
  - a. UAF Departmental Cash Receipts and Accounts Receivable – Draft
  - b. Statewide Restricted Funds – Draft
4. Audits in Progress:
  - a. UAA Departmental Cash Receipts – Fieldwork
  - b. Banner Access Controls – Fieldwork
  - c. Fraud and Ethics Incident Management - Planning
  - d. UAF Facilities M&O – Planning
  - e. UAA Restricted Funds - Planning
5. Support and Consultation Activities
  - a. Beginning soon: Annual audit planning for FY14.
  - b. Completed: State of Alaska Executive Compensation and Travel Report.
  - c. In progress:
    - i. Effort certification process redesign.
    - ii. Business continuity (Kuali Ready implementation)
    - iii. Website updates.

iv. Implementation of Issue Track for campus-designated employees to be able to view open audit recommendations.

v. Quality Assessment Review (QAR) remediation.

d. Internal control discussions with staff system wide (upon request).

6. Continuous Controls Auditing

This is an ongoing project that involves analytical tests that run automatically on a prescheduled basis. An auditor has been assigned to the follow-up of results from tests, refinement of tests, and development of new tests.

- Potential Duplicate Payments by Accounts Payable
- Potential Scheduled Payments (unauthorized)
- Representational expenditures with inappropriate funding sources
- Gifts Exceeding \$25 Threshold
- Potential Duplicate Payroll Checks
- Terminated Employees on the Payroll
- Phantom Employees
- Excessive Overtime
- Potentially Prohibited Credit Card Transactions
- Potentially Miscoded Credit Card Transactions
- Transactions Associated with Excluded Merchant Types
- Purchases that Exceed a Credit Card Holder's Single Purchase Limit
- Credit Card Holders with High Dollar Volumes of Purchase Activity
- Credit Card Transactions on Holidays