***SCHEMATIC DESIGN APPROVAL***

**Name of Project: Project Name – (Phase # if phased)**

**Project Type: New Construction, Deferred Maintenance and Renewal, Renewal and Replacement, Alteration and Improvement** (select the appropriate one(s))

**Location of Project: MAU, Campus, Building Name and Number, City**

**Project Number: ########**

**Date of Request: Month, day, year**

**Total Project Cost:** **$** (amount) *(***Phase Amount:** $ amount this Phase) *(If phased)*

**Approval Required:** **Full Board or FLMC *(Chose the appropriate one)***

**Prior Approvals: Preliminary Administrative Approval Date**

**Statement of Requirements Approval Date**

**Formal Project Approval Date**

**Other Approvals (Prior phases or change requests) Date**

In accordance with Regents’ Policy 05.12.073 a Schematic Design Approval (SDA) is required for all Capital Projects with a Total Project Cost in excess of $2,000,000.

SDA represents approval of the Project including the location of the facility, its relationship to other facilities, the functional relationship of interior areas, the basic design including construction materials, mechanical, electrical, technology infrastructure and telecommunications systems, and any other changes to the project since formal project approval. Unless otherwise designated by the approval authority or a material change in the project is subsequently identified, SDA also represents approval of the proposed cost of the next phases of the project and authorization to complete the design development process, to bid and award a contract within the approved budget, and to proceed to completion of project construction, provided however, if a material change in the project is subsequently identified, such change will be subject to the approval process.

Action Requested

The president recommends that:

MOTION

*Select the appropriate text based on the TPC. This text should be amended to reflect any special requirements, such as phased funding or construction. This will become the Motion to be included in the FLMC agenda for approvals going to the Board. (select the appropriate one.)*

**The Facilities and Land Management Committee recommends that the Board of Regents approves the schematic design approval request for the University of Alaska (Anchorage, Fairbanks or Southeast) (Project Name) as presented in compliance with the campus master plan, and authorizes the university administration to complete construction bid documents to bid and award a contract within the approved budget, and to proceed to completion of project construction not to exceed a Total Project Cost of $(amount). This motion is effective (FLMC meeting date).**

**The Facilities and Land Management Committee approve the schematic design approval request for the University of Alaska (Anchorage, Fairbanks or Southeast) (Project Name) as presented in compliance with the campus master plan, and authorizes the university administration to complete construction bid documents to bid and award a contract within the approved budget, and to proceed to completion of project construction not to exceed a Total Project Cost of $(amount). This motion is effective (FLMC meeting date).**

Project Abstract

*Provide a short summary (two to three sentences) of the full scope of this project and what it will accomplish. This may be brought forward from the FPA unless it has changed. If this approval is for a phase or a subproject, then it should identify only what is being accomplished under this phase during this approval.*

RATIONALE AND REASONING

*Review Regents Policy 5.12.073.C to ensure all required details and supporting documentation have been included.*

Background

*Provide a summary of the approved justification for this project and what further analysis will be conducted under this approval. Add any additional background that developed since FPA.*

Programmatic Need

*Insert text to describe the program/operation/function that will be impacted by this project, how they will be enhanced, and describe any other benefits resulting from this project. The Statement of Requirements (SOR) should be used to outline how this project will meet the programmatic mission and need of the program in support of the University mission as stated in the Strategic Plan and Campus Mission Statement.*

Project Scope

*Insert text that provides a concise abstract describing the expected scope of the project including all expected impacts beyond this immediate project*.

*If full funding is currently not available, indicate which phase is being completed under this SDA, a brief description of what work was completed under any prior SDA(s) what will be done during subsequent phases and what the impact will be if future phases are not funded or not completed within the schedule.*

Project Impacts

*Will there be vacated space as a result of this project that needs to be renovated and/or reallocated? Will there be an impact to ongoing operations (both within and outside of the project program), how will those be handled? How will delays in funding or approvals and/or denial of the project impact the program and university? Will the project need to be phased due to limited funding, construction seasons, or in-fill of vacated space? Describe investments already made in support of this project. Describe any subsequent investments that will need to be made.*

*Also indicate if this project is using unique funding i.e. Public Private Partnerships, Grant Funding, Receipt Authority, Matching Funds, GO Bonds, UA Bonds, etc.*

Variances

*Insert text that details any significant changes in scope, funding, or schedule to the project since the FPA was granted.*

Total Project Cost and Funding Sources

*(list each funding source and if funding and/or the project will be phased over multiple years)*

Funding Title Fund Account Amount

FY## Capital appropriation ######-##### $0,000,000

FY## DM Funding ######-##### $0,000,000

FY## DM Funding (Future Request) TBD $000,000

**Total Project Cost $0,000,000**

*For phased projects: (Do not include any that do not apply.)*

Funding Title Fund Account Amount

Phase # Funding *(This should be for the Completed or in-progress Phases.)*

FY## Capital appropriation ######-##### $000,000

FY## DM Funding ######-##### $000,000

**Phase # Actual Project Cost $000,000**

**Phase # Funding** *(This should be for the Current Phase.)*

FY## Capital appropriation ######-##### $000,000

FY## DM Funding ######-##### $000,000

**Phase # Project Cost $000,000**

Phase # Funding *(This would be for future Phases.)*

FY## Capital Request (future request) TBD $000,000

FY## DM Funding (future request) TBD $000,000

**Phase # Project Cost $000,000**

**Total Project Cost $0,000,000**

Annual Program and Facility Cost Projections *(For New Construction. Expansion)* OR

Annual Program and Facility Cost Change Projections *(For DM&R and R&R, indicate any increases or decreases to the annual costs for these items)*

Program Costs *(taken from PAR for academics and/or Business Plan) (For programs that are new or expanding in conjunction with this project)* Amount

Salaries and benefits for new program Staff and Faculty $000,000

Program Operating Costs $000,000

Total Annual Program Cost Increase $000,000

*(For New Construction)*

Facilities Costs:

Maintenance & Repair *(1.5% of Total Project Cost)* $000,000

Operations *(based on total cost/sqft for admin, grounds & landscaping, utilities, custodial)* $000,000

Annual O&M Cost $000,000

*(For Deferred Maintenance and Renewal and Renovation and Repurposing projects)*

Facilities Cost Changes:

Maintenance & Repair *(projected changes to current budget (increases or decreases))* $000,000

Operations *(projected changes to current budget (increases or decreases))* $000,000

Annual O&M Cost Changes $000,000

*(For New Construction)*

Annual Renewal and Replacement *(based on the R&R Formula)* $000,000

**Total Annual Cost Projections $0,000,000**

Project Schedule

DESIGN

Conceptual Design Month year

Formal Project Approval Approval Date

Schematic Design Month year

Schematic Design ApprovalMonth year

Construction Documents Month year

BID & AWARD - Phase 1 *(If phased provide schedule for each phase)*

Advertise and Bid Month year

Construction Contract Award Month year

CONSTRUCTION

Start of Construction Month year

Construction Complete Month year

Date of Beneficial Occupancy Month year

Warranty Period How long

BID & AWARD - Phase 2 *(If phased provide schedule for each phase)*

Advertise and Bid Month year

Construction Contract Award Month year

CONSTRUCTION

Start of Construction Month year

Construction Complete Month year

Date of Beneficial Occupancy Month year

Warranty Period How long

Project Delivery Method

*Confirm the method of project delivery, i.e. Design-Bid-Build, Design-Build, Term Contract, CM@R, etc.*

Project Design Team

*Identify the Design Team for this project.*

Supporting Documents

One-page Project Budget (mandatory)

Design Narrative Document (*Review Regents Policy 5.12.073.C to ensure all required details and supporting documentation have been included.*

Drawings (mandatory)

Site Plan (showing the relationship of the facility to the site, to other facilities, and to the campus as a whole)

Exterior Elevations

Floor Plans (the functional relationship of interior areas with program details)

Renderings

Affirmation

This project complies with Regents Policy, the campus master plan (or amends the campus master plan as appropriate) and the Project Agreement.

Approvals

The level of approval required for SDA shall be based upon the estimated TPC as follows: (**BOLD** appropriate line below based on TPC)

* TPC > $5.0 million will require approval by the board based on the recommendations of the Facilities and Land Management Committee (FLMC).
* TPC > $2.0 million but not more than $5.0 million will require approval by the FLMC.