

## Sep 28, 2023 | 📅 Facilities Council .

Attendees: Alesia Kruckenberg Briana Walters Christopher McConnell ~~Chelsey Okonek~~  
Cameron Wohlford ~~Joshua Watts~~ Jonathan Lasinski Julie Queen Kara Axx Kellie Fritze  
Kimberly Mahoney Luke Fulp ~~Laura Carmack~~ Michelle Rizk Michael Ciri  
~~Michelle Schmidt~~ ~~Nathan Leigh~~ Ryan Buchholdt Sarah Belmont Tanya Hollis  
~~Adrienne Stolpe~~ ~~Chad Hutchison~~ ~~Tina Thomas~~

### Notes

- Congratulations to Michael Ciri on his retirement!
- Kara - updating project delivery methods, talked us through the DRAFT Project Delivery Guidelines for BoR Approval. The guideline doc will be referenced in policy.
  - Need to decide on vocabulary so all use the same
  - Draft by Oct 9 submission
  - Plan for approval at FLMC November
  - Asking for feedback from FC on [draft](#) by Oct 6
- Public input - public forum, listening session over next few weeks
  - Format, feedback, and what information do we want to get out of it
    - Seek AGC e-board feedback
    - How to work with us in better ways, where things have worked or need to be improved
- Capital Budget Update
  - Working List of Projects - titles will include a brief summary of project and DM totals sum to TPC.
  - Discussion on how to show granular level of projects to Leg (sorry, focused on convo, not notes)
- Project Approval Process update proposed workflow, cleans up prior workflow and adopting draft. Next steps clean up policy language, then a proposal needed from FC
  - PAA review level by Chair, consensus
- Linda Z working on design build re-write. Looking at progressive design build documents would be, built a rough outline, will socialize. Hope to sit with WSU on lessons learned before we make any further moves.
- Facilities Inventory, sheets went out yesterday - differences highlighted in orange (between AiM and FI data). We are to highlight the errors in red, and if error in AiM, correct AiM. Next step will be draft with updated values. Back by October 30.

### Action items

- Public Input meeting on project delivery methods - Michelle will set up and push info out to FC members.
- PAAs required for all projects, no timeline yet
- Respond to how DM costs are determined