AGENDA

University of Alaska
Facilities Council
September 16 1:30 pm – 3:30 pm

LOCATION: Join Zoom Meeting https://alaska.zoom.us/j/416191860 Meeting ID: 416 191 860 One tap mobile +19292056099,,416191860# US (New York) +16699006833,,416191860# US (San Jose) Dial by your location +1 929 205 6099 US (New York) +1 669 900 6833 US (San Jose) Meeting ID: 416 191 860 Find your local number: https://alaska.zoom.us/u/arBbifwqt

1) Safety minute. Roof renovation/maintenance - tie off plan.
2) Review and approve minutes of June 17, 2020 meeting. Approved
3) Current Business
   a) **capital budget discussion:** $126M vs $50M Facilities teams should discuss with their leadership - chancellors RE: approach and amount
   b) CIP Major Renewal category vs. DM/R&R
      i) How can we avoid double counting these projects?
   c) Facilities Inventory update - should we incrementally phase the updates for the facilities values on the index?
4) Working Group Reports
   a) KPIs in progress
   b) State of Alaska Facilities. See subfolder for information agendas
   c) contracts - RFP for consultant selection. new template created. RFQ/RFP for Design/Build draft documents are progressing.
5) Future Topics -
   a) KPI targets and update.
   b) Legislative Strategy for CIP
   c) F/A rates and space survey FY21 functional use space survey. Detailed space data on a room level and it is joined with financial data. Data requests for space records would normally occur now. UA is requesting an extension for f/a rate with (ONR (office of naval research))- it would formally be requested later this year.
6) shared workspace/hoteling and HR policy?
7) Brief reports by University Facilities Directors, Statewide and VP Rizk
   a) UAS: readiness is more operational. and panic is reducing. had a COVID positive in Juneau related to exposure in a bar - several staff and students got tested and many self-quarantined while waiting for tests. UAS has had zero cases.
   b) UAF: COVID cases in isolation - 8 cases at its peak - now zero cases in isolation. Lots of construction this winter and buttoning up projects
   c) UAA: UC lease rentals and relocating UAA by year end. Access Control System Upgrades - campus wide.
8) Next Meeting: December 16 all meetings scheduled 1:30 to 3:30 via Zoom Meetinghttps://alaska.zoom.us/j/416191860
9) Adjourn

ATTENDING:
Council members: **Michelle Rizk**, **Julie Queen**, Michael Ciri, **Bill Jacob, Kim Mahoney, Jenny Campbell, Nathan Leigh,** Myron Dosch

Other interested parties: **Tanya Hollis,** Alesia Kruckenberg, Chris McConnell, Laura Carmack, **Cameron Wohlford,** Josh Watts, **Harmonie**

From Facilities Council Charter:
Our Mission – ●Advise the President and Officers on matters relating to University facility assets. ●Provide strategic leadership and vision on the planning, construction, operations, management and disposal of University facilities compliant with Board policy. ●Provide collaboration, best practices experiences, and direction for facilities. ●Review, prioritize, and implement policies and procedures that will cost effectively and efficiently provide and maintain stewardship of facilities for faculty, students, and staff. ●Fulfill responsibilities with emphasis on optimizing resources to ensure availability for effective delivery of University programs in a safe and secure manner. **Our Scope -** ●Develop and maintain system-wide policies and procedures that deliver consistent levels of quality facilities stewardship in support of academic programs. ●Utilize and report on metrics and industry best practices to achieve efficient and cost effective Facilities Management and capital planning.

Relative to this mission: FC will track the following KPIs for Facilities: Density (Usage), Utility Costs (Energy Usage), Renovation age, Facility Condition Index and Customer Satisfaction.