

## AGENDA

UA Facilities Council

Thursday, September 28, 2023 / 2:30 pm - 4:15 pm

[Join Zoom Meeting](#)

ATTENDING: (Highlight in Bold) *Council members:* **Ryan Buchholdt, Michael Ciri, Kellie Fritze, Nathan Leigh, Kim Mahoney, Julie Queen, Michelle Rizk**, Adrienne Stolpe.

*Other interested parties:* **Sarah Belmont**, Laura Carmack, **Luke Fulp, Tanya Hollis**, Chad Hutchison, **Alesia Kruckenberg, Chris McConnell**, Chelsey Okonek, Michelle Schmidt, Tina Thomas, **Briana Walters**, Josh Watts, **Cameron Wohlford**

- |      |  |             |
|------|--|-------------|
| I.   | Call to Order  | 2:30 - 2:38 |
|      | A. Adoption of Agenda                                  |             |
|      | B. Approval of June 2023 meeting <a href="#">notes</a> |             |
|      | C. Safety Minute                                       |             |
|      | D. Respect, Diversity, Inclusion and Caring Minute     |             |
|      | E. Announcements                                       |             |
| II.  | Discussion Items                                       | 2:38 - 3:15 |
|      | A. Contract Policy/Methods Discussion update (Kara)    |             |
| III. | Reports  | 3:15 - 3:50 |
|      | A. Capital Budget Update - Michelle/Alesia             |             |
|      | B. Capital Budget Process Update - Cam/Chris           |             |
|      | C. Project Approval Process Update - Cam/Chris         |             |
|      | D. Master Contracts Update - Cam                       |             |
|      | E. Facilities Inventory Update Process (Alesia/Sarah)  |             |
| IV.  | University / System Reports                            | 3:50 - 4:00 |
|      | A. System Office - Michelle Rizk                       |             |
|      | B. UAA - Kim Mahoney                                   |             |
|      | C. UAS - Nathan Leigh                                  |             |
|      | D. UAF - Kellie Fritze                                 |             |
| V.   | New Business   | 4:00-4:15   |
| VI.  | Adjourn  | 4:15        |

Facilities Council Mission:

- Advise the President and Officers on matters relating to University facility assets.
- Provide strategic leadership and vision on the planning, construction, operations, management and disposal of University facilities compliant with Board policy.
- Provide collaboration, best practices experiences, and direction for facilities.
- Review, prioritize, and implement policies and procedures that will cost effectively and efficiently provide and maintain stewardship of facilities for faculty, students, and staff.
- Fulfill responsibilities with emphasis on optimizing resources to ensure availability for effective delivery of University programs in a safe and secure manner.

Facilities Council Scope:

- Develop and maintain system-wide policies and procedures that deliver consistent levels of quality facilities stewardship in support of academic programs.
- Utilize and report on metrics and industry best practices to achieve efficient and cost effective Facilities Management and capital planning.

Relative to this mission: FC will track the following KPIs for Facilities: Density (Usage), Utility Costs (Energy Usage), Renovation age, Facility Condition Index and Customer Satisfaction.

*Next Meeting September 28, 2023 2:30pm - 4:15 pm*