AGENDA

University of Alaska
Facilities Council
September 18, 2019  1:30 pm – 3:30 pm

LOCATION:  
UAA – BOB 205  
UAF – Butrovich 204  
UAS – Hendrickson 214

1) Safety minute.
2) Leadership minute
3) Review and approve minutes of June 19, 2019 meeting.

4) Working Group Reports
   a) Space Utilization (Kim Mahoney):
   b) Deferred Maintenance (Chris McConnell):
   c) Procedures and Contracts (Jenny Campbell)
   d) Aim Work Management (Ryan Buchholdt):
   e) Sightlines Coordination (Ryan Buchholdt)
   f) State of Alaska Facilities Council (Kim Mahoney)

5) Current Business
   a) UA Facilities Shared Service Plan and Progress what to expect (Myron)
   b) DM&RR Summary discussion (capital) (Alesia)
   c) Cost Replacement Value (CRV) See attached FC and DM&RR subcommittee recommendation
   d) FCI for UA Facilities = DM/CRV (Action Underway: Whitepaper and recommendation for what
       FCI values mean as a system) (Cam and Jenny)
   e) Facilities Council Reporting and Coordination (Elaine)

6) Business Council items
   a) Standardize HR policy regarding alcohol and drug use during work hours. Current policy is vague.
      (Action underway: FC to draft language for consideration (Ryan and Jenny)
   b) HR training: UA training/refresher for new supervisors

7) Future Topics
   a) Streamlining processes.
   b) M&R computation and minimums

8) Brief reports by University Facilities Directors, Statewide and VP Rizk
9) Next Meeting: December 18, 2019
10) Adjourn

ATTENDING:
Council members: Michelle Rizk, Julie Queen, Michael Ciri, Beverly Shuford, Kim Mahoney, Jenny
Campbell, Nathan Leigh, Myron Dosch
Other interested parties: Tanya Hollis, Alesia Kruckenberg, Chris McConnell, Ryan Buchholdt, Kerynn
Fischer, Laura Carmack, Elaine Main, Cameron Wohlford, Josh Watts
From Facilities Council Charter:

**Our Mission** – ●Advise the President and Officers on matters relating to University facility assets. ●Provide strategic leadership and vision on the planning, construction, operations, management and disposal of University facilities compliant with Board policy. ●Provide collaboration, best practices experiences, and direction for facilities. ●Review, prioritize, and implement policies and procedures that will cost effectively and efficiently provide and maintain stewardship of facilities for faculty, students, and staff. ●Fulfill responsibilities with emphasis on optimizing resources to ensure availability for effective delivery of University programs in a safe and secure manner. **Our Scope** - ●Develop and maintain system-wide policies and procedures that deliver consistent levels of quality facilities stewardship in support of academic programs. ●Utilize and report on metrics and industry best practices to achieve efficient and cost effective Facilities Management and capital planning.

Relative to this mission: FC will track the following KPIs for Facilities: Density (Usage), Utility Costs (Energy Usage), Facility Condition Index and Customer Satisfaction.