University of Alaska
Facilities Council

Agenda: December 19, 2018 1:30 pm – 3:30 pm

LOCATION: UAA – BOB 205
UAF – Butrovich 212B
UAS – Hendrickson 214

1) Safety minute. Could be a lesson learned, injury report data, etc.
2) Review and approve minutes of September 26, 2018 meeting (attached)
3) Agenda changes? Sightlines rep Nathaniel Pramuk to call in at 2:30.

4) Current Business
   a) Sightlines Contract Renewal and future support. (Mike Cox). Sightlines rep to call in at 2:30.
   b) Follow-up to Spring Management Committee. (Alesia Kruckenberg)
   c) Updates to the Capital Budget Process (Alesia)
   d) Change FC coordinator from Scott to Kim or Nathan for CY19.

5) Working Group Reports
   a) Space Utilization (Kim):
   b) Deferred Maintenance (Kim and Jenny):
   c) Processes, Procedures and Contracts (Jenny Campbell): system to use the same contracts, current codes etc. consultant RFP contract is updated. Long form construction contract
   d) Consider creating a new working group to improve operational efficiencies of UA-wide systems and contracts such as the AiM work management system and the Sightlines evaluations. Setup meeting regarding AIM – Fire. UAF is hiring a key performance indicator consultant. Early February meeting on Aim.
   e) System rollup information has limited value. We will coordinate the information at the facility council

6) Business Council items
   a) Facilities Council to present to Business Council the pros/cons of revaluing facilities. Dmrr to evaluate this first. Report next meeting.
   b) Standardize HR policy regarding alcohol and drug use during work hours. Current policy is vague.
      i) Rachel plumley – statewide GC. Facilities: no impairment on shift, no alcohol on shift at breaks etc. Zero tolerance.

7) Future Topics
   a) Streamlining processes
   b) AiM use and Cost Sharing Formula
   c) Program Resource Planning Process (flowchart)
   d) Professional Liability Insurance for professional design staff?

8) Brief reports by University Facilities Directors, and VP Rizk
   a) UAA
   b) UAF – commissioning combined heat and power plant. Expansion joint on the boiler. Refired boiler yesterday – turbine is having trouble.
   c) UAS project manager advertising new staff. Phase 1 – on schedule for the revised schedule.
d) UA – governor budget – capital budget is out. Time constraints. Coordinating with OMB on the budget. Amendments in January. CASR. Redbook draft:

9) Next Meeting: TBD March meeting.
10) Adjourn

DISTRIBUTION
Council members: Michelle Rizk, Kari Burrell, Michael Ciri, Beverly Shuford, Kim Mahoney, Scott Bell, Nathan Leigh
Other interested parties: Jenny Campbell, Tanya Hollis, Myron Dosch, Alesia Kruckenberg, Chris McConnell, Ryan Buchholdt