

**UNIVERSITY OF ALASKA  
FOREIGN/INTERNATIONAL  
WIRE REQUEST FORM**

**UA AUTHORIZATION (wet signatures):**

\*Requested by: \_\_\_\_\_ \*Date: \_\_\_\_\_

Requestor must sign and be different than authorized signers Requestor phone #: \_\_\_\_\_

\*Authorized by: \_\_\_\_\_ \*Date: \_\_\_\_\_

\*Authorized Signer call back phone#: \_\_\_\_\_

**TRANSACTION INFORMATION (Use USD or Foreign Currency):**

\*USD Amount: \_\_\_\_\_ \*Transfer Date: \_\_\_\_\_

\*Foreign Currency Amount: \_\_\_\_\_ \*3 Letter Currency Code: \_\_\_\_\_

**BENEFICIARY/VENDOR INFORMATION:**

\*Vendor/Payee Name: \_\_\_\_\_

\*LAST 4 digits of Vendor/Payee Account #: \_\_\_\_\_

<b>*Bank Req Section: Fill out either #1 or #2 &amp; initial</b>	<b>#1</b> Check if this is a new wire. If not go to #2.	<b>#2</b> Old/Established wire. Check if account # has change. If changed, check if account # has been verbally verified.	<b>Initial here after answering #1 or #2:</b>
	Check if account # has been verbally verified?		_____

\*Vendor/Payee Address: \_\_\_\_\_

\*US Financial Institution Name: \_\_\_\_\_

\*US Financial Institution Routing #: \_\_\_\_\_

Additional Info/Reason: \_\_\_\_\_

Reference: \_\_\_\_\_ \*Banner # for wire fee: \_\_\_\_\_

**FOREIGN FINANCIAL INSTITUTION (Final destination financial institution where funds are received and posted to vendor/beneficiary account):**

\*Foreign FI Name: \_\_\_\_\_ \*Address: \_\_\_\_\_

\*SWIFT Code: \_\_\_\_\_ Other: \_\_\_\_\_

**TREASURY/CASH MANAGEMENT USE ONLY**

\*Verified/Approved: \_\_\_\_\_ Date: \_\_\_\_\_

From Bank Account #: \_\_\_\_\_ JV#: \_\_\_\_\_

\*U.S. Department of the Treasury OFAC verified \_\_\_\_\_

**NO ELECTRONIC SIGNATURES SUCH AS DOCUSIGN ARE ALLOWED. THIS DOC CONTAINS PII. IN ORDER FOR FUNDS TO BE SENT, AUTH SIGNER MUST BE ON FILE WITH T/CM - APPROVE AND SUBMIT THIS REQUEST VIA EMAIL TO UA-CASH.EDU. NOTE: THIS FORM IS INTENDED TO BE USED FOR SUBMISSION TO THE BANK AS REQUIRED.**