

**UNIVERSITY OF ALASKA
DOMESTIC WIRE REQUEST FORM**

UA AUTHORIZATION (wet signatures):

*Requested by: _____ *Date: _____

Note: Requester must sign and be different than authorized signer. *Requester phone #: _____

*Authorized by : _____ *Date: _____

*Authorized Signer call back phone#: _____

TRANSACTION INFORMATION:

*USD amount _____ *Transfer date: _____

BENEFICIARY/VENDOR INFORMATION:

*Vendor/Payee Name: _____

*LAST 4 Digits of Vendor/Payee Account #: _____

*Bank Req Section: Fill out either #1 or #2 & initial	#1 Check if this a new wire. If not, skip to #2. If it is, check if account # was verbally verified.	#2 Old/Established wire. Check if account # has changed. If changed, check if account # was verbally verified.	Initial here after answering #1 or #2: _____
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*US Receiving Bank Name: _____

*ABA/Routing #: _____

Reference #: _____

Additional Info & Reason: _____

*Banner fund & org # wire transfer fee _____

FURTHER CREDIT (Required to further credit another financial institution, i.e. credit union small bank – final destination):

Vendor/Beneficiary Bank _____ ABA/Routing #: _____

Bank Address: _____

TREASURY/CASH MANAGEMENT USE ONLY

*Verified/Approved by: _____ Date: _____

From Bank Account #: _____ JV#: _____

*U.S. Department of the Treasury OFAC verified (Both SDN list and Sanctioned Countries must be checked):

<http://www.treas.gov/> Initials: _____

NO ELECTRONIC SIGNATURES ARE ALLOWED SUCH AS DOCUSIGN. THIS DOCUMENT CONTAINS PII AND CONFIDENTIAL BANKING INFO. IN ORDER FOR FUNDS TO BE SENT, AUTHORIZED SIGNER MUST BE ON FILE WITH T/CM -- APPROVE AND SUBMIT THIS REQUEST VIA EMAIL TO UA-CASH@ALASKA.EDU. NOTE: THIS FORM IS INTENDED TO BE USED FOR SUBMISSION TO THE BANK AS REQUIRED.