

**Internal Audit Status Report
As of March 20, 2013**

FY2013 Annual Audit Plan

Italic Items - have been completed or are in progress

External Financial Audit Support:

<i>Year-end cutoff</i>	<i>Auxiliary fund analysis</i>
<i>Inventory observation</i>	<i>Unexpended plant fund additions</i>
<i>Cash disbursements & bank transfers</i>	<i>Search for Unrecorded Liabilities</i>
<i>Cash depositories</i>	<i>Program changes</i>

Audits and Projects:

University of Alaska Anchorage:	<i>Fraud and Ethics Incident Management</i>
<i>Restricted Funds Compliance*</i>	<i>Effort Reporting (FY11)</i>
<i>Departmental Cash Receipts**</i>	
<i>Departmental Review** - Mat-Su College</i>	
	Information Systems Reviews:
	<i>Banner Access Controls**</i>
	<i>OnBase Access Controls</i>
	<i>Data Integrity</i>
	<i>IT Governance</i>
	<i>Outsourced IT Services (FY12)</i>
	<i>Banner Program Upgrade (FY12)</i>
University of Alaska Fairbanks:	
<i>Restricted Funds Compliance*</i>	
<i>Departmental Cash Receipts**</i>	
<i>Departmental Review*</i>	
University of Alaska Southeast:	
<i>Title III and Title IV Compliance</i>	<i>Ongoing Audits:</i>
<i>Sitka Campus</i>	<i>Follow-up Auditing</i>
<i>Human Resources (FY12)</i>	<i>Continuous Controls Auditing</i>
Statewide:	<i>Special Requests*</i>
<i>Restricted Funds Compliance</i>	<i>President's Residence Maintenance</i>
Function and System Reviews:	<i>Investigations*</i>
<i>Fixed Cost Contracts Analysis**</i>	<i>Confidential</i>

*Specific departments/areas to be determined later

**Carried forward from FY12

1. FY2013 Audit Plan Progress and Department Staffing
 - a. We continue to be fully staffed with four full-time auditors and a part time student intern.
 - b. The following scheduled audits will not likely be completed in FY13:
 - i. UAF Departmental Review
 - ii. OnBase Access Controls
2. Audit Reports:
 - a. UAS Human Resources – Final report issued February 28, 2013
 - b. Statewide Restricted Funds (BTOP) – Final report issued by March 22, 2013
 - c. Outsourced Information Technology Services (system wide audit)- Preliminary report issued by March 22, 2013
 - d. Sponsored Programs Effort Reporting (system wide audit) – Final report to be issued in April
 - e. UAF Departmental Cash Receipts and Accounts Receivable – Preliminary report to be issued in March, pending draft report comments
3. Audit Reports in Progress:
 - a. UAA Departmental Cash Receipts – Draft
4. Audits in Progress:
 - a. President's Residence
 - b. Banner Access Controls
 - c. Fraud and Ethics Incident Reporting
 - d. Mat-Su College
 - e. UAA Restricted Funds
5. Support and Consultation Activities
 - a. Annual audit planning for FY14.
 - b. Discussion with President and Chancellors regarding athletics compliance auditing

- c. In progress:
 - i. Effort certification process redesign.
 - ii. Business continuity (Kuali Ready implementation)
 - iii. Implementation of Issue Track for campus-designated employees to be able to view open audit recommendations.
 - iv. Quality Assessment Review (QAR) remediation.
 - d. Internal control discussions with staff system wide (upon request).
6. Continuous Controls Auditing

This is an ongoing project that involves analytical tests that run automatically on a prescheduled basis. An auditor has been assigned to the follow-up of results from tests, refinement of tests, and development of new tests.

- Potential Duplicate Payments by Accounts Payable
- Potential Scheduled Payments (unauthorized)
- Representational expenditures with inappropriate funding sources
- Gifts Exceeding \$25 Threshold
- Potential Duplicate Payroll Checks
- Terminated Employees on the Payroll
- Phantom Employees
- Excessive Overtime
- Potentially Prohibited Credit Card Transactions
- Potentially Miscoded Credit Card Transactions
- Transactions Associated with Excluded Merchant Types
- Purchases that Exceed a Credit Card Holder's Single Purchase Limit
- Credit Card Holders with High Dollar Volumes of Purchase Activity
- Credit Card Transactions on Holidays