1. **Call to Order and Roll Call**

   **Members:**
   - Tom Langdon, President (2014-2016)
   - Monique Musick, Vice President (2014-2016)
   - Britton Anderson (2014-2016)
   - Linda Hall (2014-2016)
   - Buffy Kuiper (2014-2016)
   - Danielle Nelson (2015-2016)
   - Lisa Sporleder (2015-2016)
   - Chrystal Warmoth (2015-2016)
   - Dana Platta, First Alternate (2015-2016)
   - Tina Holland, Second Alternate (2015-2016)

   **Staff:**
   - Morgan Dufseth, Executive Officer, System Governance

   **Guests:**
   - James R. Johnsen, President

2. **Safety Minute**

3. **Adopt Agenda**

4. **Approve Minutes**
   4.1. February 2016 Minutes

   Attachment 1
5. President’s Report 11:05 a.m. – 11:15 a.m.

6. Staff Alliance Update – Monique and Tom 11:15 a.m. – 11:30 a.m.

7. Discussion with President Johnsen 11:30 a.m. – 12:00 p.m.
Topics: CHRO and CFO recruitments, FY17 budget, Strategic Pathways, and Transformation Team Reports (along with issues brought up during the meeting)

8. Public and Guest Comments 12:00 p.m. – 12:10 p.m.

9. Human Resources Issues 12:10 p.m. – 12:20 p.m.
9.1. CHRO Recruitment Update – Alesia
9.2. Staff Health Care Committee
9.3. Joint Health Care Committee

10. Committee Updates 12:20 p.m. – 12:30 p.m.
10.1. Employee Awards Committee
10.2. Nominations Committee

11. Budget Update – Alesia 12:30 p.m. – 12:35 p.m.

12. New Business 12:35 p.m. – 12:40 p.m.
12.1. Resolution Regarding R04.07.110.I. Review of Layoff or Recall Decision
Attachment 2

13. Continuing Business 12:40 p.m. – 12:45 p.m.
13.1. Review of draft key events calendar
13.2. Three BIG issues for SAA to take on
   a. Leadership development/mentorship
   b. Morale and Supervisor Equity
   c. Transparency and Accountability
13.3. Fringe Benefits (Perks) Central Site

14. Anchorage Issues 12:45 p.m. – 1:50 p.m.

15. Fairbanks Issues 12:50 p.m. – 12:55 p.m.

16. Agenda items for next meeting 12:55 p.m. – 1:00 p.m.
17. Closing Comments

18. Adjourn

OTHER RESOURCES
SAA Constitution and Bylaws
SAA Annual Events Calendar
http://alaska.edu/files/governance/SAA-annual-events-calendar.pdf
System Governance Calendar
http://alaska.edu/governance/directorycalendar/
Call to Order and Roll Call

The meeting came to order at 10:05 a.m.

Members:
Tom Langdon, President (2014-2016)
Linda Hall (2014-2016)
Buffy Kuiper (2014-2016)
Danielle Nelson (2015-2016)
Lisa Sporleder (2015-2016)
Chrystral Warmoth (2015-2016)
Dana Platta, First Alternate (2015-2016)
Tina Holland, Second Alternate (2015-2016)

Staff:
Morgan Dufseth, Executive Officer, System Governance

Members Absent:
Monique Musick, Vice President (2014-2016) excused
Britton Anderson (2014-2016) excused

Safety Minute

Adopt Agenda
Lisa moved to adopt, Dana seconded. None opposed. Agenda adopted as presented.
4. Approve Minutes
4.1. January 2016 Minutes
Amendments offered: correction to spelling of Jenell Merrifield’s name; adding Dana Platta as a member of the employee awards committee.

Linda moved to approve with amendments; Lisa seconded. None opposed. Minutes approved as amended.

5. President’s Report
Tom was unable to meet with President Johnsen due to schedule conflicts. He held the first ‘lunch with SAA president’—about a dozen employees showed up—more employees in Anchorage that expected; he will continue to hold luncheons, likely every other month. Tom is working on changing the mandatory timeline for performance reviews—ideally, would prefer it be moved to supervisor discretion as long as it is annual (i.e. no longer during April-June timeline). Tom noted he would like to help facilitate a PageUp demo/Q&A before the launch.

6. Staff Alliance Update – Monique and Tom
The Alliance reviewed a proposed telework regulation, which is geared toward supervisors being able to regulate teleworkers to maintain compliance; the Faculty Alliance is also reviewing. The regulation effects workers out of state as well as those still in Alaska but working from home. Staff Alliance was concerned by the requirement for employees to provide their own equipment. Members of SAA discussed risks associated with telework (accidents at home/car; security of confidential information on personal computers).

The compensation committee met and discussed the proposed increase for FY17. See http://alaska.edu/governance/staff-alliance/compensation-committee/ for additional updates.

7. Public and Guest Comments
None given.

8. Human Resources Issues
8.1. CHRO Recruitment Update – Alesia – The recruitment process is complete. One candidate was deemed acceptable and was forwarded to the president for review. The candidate and the president met earlier this week, however the president has not given any feedback from that meeting. The president will communicate to the governance groups the next steps—forums, meet-and-greets, etc.
8.2. Staff Health Care Committee – Meeting on March 4
8.3. Joint Health Care Committee – Currently meeting next door.

9. Committee Updates
9.1. Employee Awards Committee – The awards budget was approved by the president, however, the committee has not met yet.
9.2. Nominations/Election Committee – Tina reported that committee met in early February and identified the number of positions needed – six 2-year members, one 1-year member, and two 1-year alternates. Nominations will open on March 1 and will close on March 21, with the option to extend to March 29 if necessary. The committee is asking SAA members to seek out employees they think will be good candidates and nominate them. The candidate list will be posted online by March 30 with pictures and bios. Voting will open April 4 and close on May 23, with results posted on May 28. Arthur and Buffy will create Google form for ballot. SAA members engaged in discussion about the voting timeline – if anyone has any alternative proposal – please send to the committee.
9.3. SMSC Committee – The committee collected the nominations and have graded them individually, but have not yet met. They will forward their recommendation by the Feb. 29 deadline.

10. Budget Update – Alesia
The House Subcommittee on the University approved a budget of $300M, more than Rep. Wilson’s proposal of $288M, but less than the Governor’s of $335M. The budget will now move to the House Finance Committee. The proposed general fund cut is now 14.5% below current budget. UA leaders had been hearing from the Senate Finance committee members that they wouldn’t be able to help the university, however, it appears some members are softening—so there is a possibility the budget numbers could improve. Current intent language includes across the board salary reductions and/or furloughs, however, that would still be left up to UA administration. Intent language also suggests forming one institution with a single accreditation.

11. Transformation Team Update – Alesia and Tom
Reports are due March 1 from the working teams – some teams had Sibson draft the report while others opted to draft the recommendations themselves (like OIT). Tom would like to form a committee and invite all of the SW employees on working teams to provide feedback on transformation team recommendations (between March 1 and 9) – open to all members of SAA – Arthur, Buffy, Lisa

12. New Business 11:30 a.m. – 11:30 a.m.
12.1. Review of draft key events calendar – Members reviewed the draft calendar and offered suggestions and changes.
13. **Continuing Business**  
11:30 a.m. – 11:45 a.m.

13.1. Three BIG issues for SAA to take on  
   a. Leadership development/mentorship – President Johnsen started the leadership cohort, beginning with a group at UAA  
   b. Morale and Supervisor Equity  
   c. Transparency and Accountability – increased communication to SW employees via the SAA Highlights

13.2. Fringe Benefits (Perks) Central Site

14. **Anchorage Issues**  
11:45 a.m. – 11:50 a.m.

None

15. **Fairbanks Issues**  
11:50 a.m. – 11:55 a.m.

16. **Agenda items for next meeting**  
11:55 a.m. – 12:00 p.m.

Arthur moved to change the March 10 meeting to 11am to 1pm, seconded by Dana. No objections. Meeting changed to 11am to 1pm. Tina requested that Morgan send a calendar notice for the meeting.

Suggestion to invite Erika Van Flein for an update on JHCC

17. **Closing Comments**  
None given.

18. **Adjourn**  
Lisa moved to adjourn, Dana seconded. Meeting adjourned at 11:38 a.m.