*October 30, 2008*

*I have several:*

1. *Ability/authorization to use University Travel Card for lodging as well as for airfare.*
2. *Use I-V technology for meetings more often with extended site campuses, reducing the cost of travel.*
3. *Use non-glossy, less expensive paper for advancement and promotional materials. Also, we often get 100 copies of publications to distribute for 25 faculty/staff and toss the rest. That wastes the publications, bears additional expense for mailing, and creates a bigger footprint on the landfill.*

*Sue Wohlgemuth*

insjw@uaa.alaska.edu

November 7, 2008

Hello Sue:

Thank you for your great suggestions. I’m asking Joe Trubacz to respond to the specifics on the card utilization. I thought it could be used for lodging, so clearly I’m confused.

We are definitely using more video conferencing to save travel funds and it has bee much appreciated by all participants. In addition to saving travel money, the meetings are shorter and more focused—an unexpected bonus!

Your suggestion regarding publications is a good one to give to the system marketing/public relations staff for consideration. We are always looking for ways to reduce our publication costs and it sounds like the distribution end also needs a little more attention.

Again, thanks for taking the time to provide valuable feedback.

Wendy Redman

**FOLLOW-UP: Forward to Joe Trubacz and Kate Ripley.**