

Main Camera

PC Presentation

Doc Cam / ELMO

DVD

Camera control

Camera Zoom

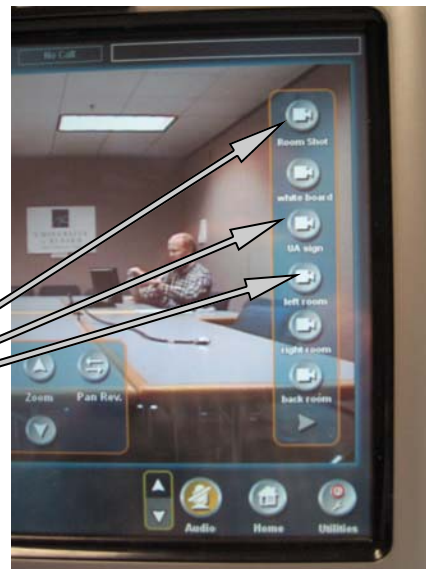


Mute/Un mute

Volume control



IP/E.164 number field
Start Video Call



To set a preset, touch and hold icon
Once presets are made they can be given a name

User Guide

Making a call

- Press the green “Make a call” icon in the lower left corner of the touch-screen.
- Press grey “Manual dial” icon in upper right corner of the touch-screen.
- Dial the IP Address or e.164 alias of the machine you are trying to connect to on the number pad in the center of the touch-screen.
- Press the green “Call now” icon in the bottom center of the touch-screen to connect the call.

Disconnecting a call

- To end the call press the red “Disconnect” icon in the bottom center left of the touch-screen.
- The screen will show you a confirmation window asking if you want to end the call. Press the red “Yes, Disconnect” icon to confirm and finally end the call.

Audio Controls

- The yellow “Audio” icon is near the lower right of the touch-screen. If there is a blinking circle-slash transposed over that means the microphone is muted and no sounds is being transmitted from your side of the video conference. Press it to un-mute, and again to re-mute.
- The volume controls are to the left of the yellow “Audio” icon and are represented by an upward and downward pointing arrow. Press the upward pointing arrow to increase the volume and the downward one to decrease it, it will use the Tandberg system to change the volume. *Note:* do not change the volume level directly on the monitor as this can cause echo on the other end of the call.

Camera Controls

- To move the camera up, down, left and right use the grey arrow icons located near the center of the touch-screen.
- The zoom controls are located to the right of the camera control arrows and are represented by an upward and downward pointing arrow. The upward pointing arrow zooms the camera in while the downward one zooms the camera out.
- Cameras can also be set to static preset positions using the preset function. To set presets move the camera to the desired location and press and hold one of the preset icon on the right side of the touch-screen. Hold down your chosen icon until screen says that the preset is stored.
- Once you have stored a preset, you may use that icon to bring the camera to your chosen position from then on.

Other Video Sources

- To change the video source press one of the grey icons in the vertical sidebar on the left side of the touch-screen labeled “Main Sources.”
- To return to the main camera press the grey icon marked “Main” at the top of the “Main Sources” sidebar.

Display from Computer

- Securely attach the VGA cable from the Tandberg system to the computer’s VGA port.
- Press the grey icon on the touch-screen in the “Main Sources” sidebar marked “PC Presenter.”
- If the images displayed on the PC screen do not show up on the Tandberg screen try and change the computer’s monitor output settings. On most laptops this is accomplished by pressing the “Fn” button in combination with one of the numbered “F” keys at the top of the keyboard. The appropriate key will be labeled in an off-color with either “CRD/LCD” or a “box-within-a-box” monitor icon. Toggle this combination of keys until the computer image shows up on the Tandberg screen.
- If this is unsuccessful restart the computer with the VGA cable attached and repeat the process.