



Steve Smith
Chief Information Technology Officer

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MEMORANDUM

TO: Gebeyehu Ejigu, Vice Chancellor, UAA
Carol Griffin, Vice Chancellor, UAS
Mark Neumayr, Vice Chancellor, UAF

FROM: Steve Smith, Chief Information Technology Officer

DATE: September 26, 2005

SUBJECT: ACS Cell Phone Waiver – Update from 12/12/03 Memorandum

Effective September 8, 2005, the University will be transitioning to a new contract with ACS for cellular telephone service. Listed below are the conditions to be documented by employees seeking cellular service from another provider. This information should accompany any termination notices sent to ACS.

1. ACS does not provide adequate cellular service in the area(s) needed for business purposes by the employee. The employee's supervisor should determine the area(s) needed for business purposes, with upper management review as needed. Adequate is defined as able to reliably make or receive calls.
2. ACS has been notified of the specific problem and is unable to rectify the situation in a reasonable period of time. Reasonable will vary from case to case. Someone who deals with life and safety issues may need immediate resolution while others may be able to wait 30 days while new service is installed.

In short, ACS needs to be notified of a problem in cellular phone service needed for university business and given an opportunity to remedy that problem in a reasonable time frame before service from another provider is procured.

All communications with ACS should go through the following individuals:

Yuri Lackey: 907-565-6775; ylackey@acsalaska.com (non Fairbanks customers)
Helen Stewart: 907-459-6224; hstewart@acsalaska.com (Fairbanks customers)

Please distribute this information to any staff who may handle cellular telephone services at your MAU. If there are questions, please contact Michelle Rizk or myself at (907) 450-8380.

CC: Information Technology Council
John Hebard
Bob Kizer
Mark Hildebrand
Jim Lynch
Michelle Rizk