



## OIT Consolidation

# On The Merge...



### Upcoming Events:

#### May 8 - 11

UAF Final Exams

#### May 8-19

Glenn Wilde visit

#### May 10

Farewell Reception for Bill Gregory (see p. 2)

#### May 12

Bill Gregory Retires

#### May 21

Butrovich Fire Alarm and Safety Test

#### May 29

Memorial Day Holiday

#### May - August

OIT Staffing moves are underway (see p. 2)

### Questions?

Contact Lori Merdes:  
450-8387 or  
lori@alaska.edu

## OIT Employee PD Reviews are Underway

Encouraging OIT employees to be actively involved in the consolidation-related position description (PD) update process, OIT is initiating employee PD reviews for OIT employees, with a position description in UAK Jobs, during the next three weeks. This review action allows employees to recommend changes to their position descriptions, ensuring these documents accurately reflect current roles within OIT.

Once the online Employee Review request is initiated, employees receive an automatic message from [syhr@alaska.edu](mailto:syhr@alaska.edu) indicating that their PD is at the status of: Review Position Description. The message will also list the individual's working title, position control number (PCN), department and provide a link to the UAK Jobs login screen.

Please ensure that you work with your supervisor if you recommend changes to your position description. Updates to PDs related to the OIT initiated employee review must begin no later than two weeks (10 business days) after notification. If no activity has occurred in an individual's PD by the end of the two week period, the OIT initiated employee review action will be closed. Following the employee reviews and any related update activity, each PD will be submitted to HR for final review.

Employees may request a PD update at any time. Employee requests for position description updates or classification reviews must be based upon changes in responsibility or work assignment. Such requests should be discussed and processed in collaboration with the employee's supervisor.

*"Coming together is a beginning; keeping together is progress; working together is success."*

**- Henry Ford**

## OIT Mission Statement

During Steve Smith's most recent series of department meetings, employee requests to redistribute OIT's mission statement has arisen time and again.

OIT is a service organization existing to serve and empower the University community. OIT facilitates the University's mission. OIT is a support organization committed to:

- ◆ Overall IT service stability and accountability,
- ◆ Common IT standards toward increased efficiencies,
- ◆ Converging information technologies toward cost containment, and
- ◆ Reducing unnecessary duplication in IT services and technologies.

***The University of Alaska  
Office of Information Technology  
is a strategic service organization  
providing technology tools, expertise,  
and planning to facilitate the  
University of Alaska's mission.***

***OIT... Empowering the University***



# On The Merge...

## OIT Jobs Corner

Are you interested in a new career challenge? Consider the following opportunities within OIT:

- **IS Manager 3**  
Telephone Services
- **IS Professional 4**  
Application Services
- **Executive Director**  
Applications Services
- **Executive Director**  
Infrastructure Technology Services
- **Executive Officer**  
OIT Business Office
- **IS Professional 3**  
Infrastructure Technology Services
- **IS Professional 3**  
User Services

To learn more about these and other UA job opportunities, see complete posting information at: [www.uakjobs.com/](http://www.uakjobs.com/)

## OIT Physical Moves Have Begun

Many OIT employees want to know if their departments will be relocated as OIT targets its focus toward the impact of staff placement on daily operations and effectiveness.

The CITO's direct reporting staff is working with OIT management to determine what types of staffing relocations make good business sense for OIT and the UA Community. They are actively reviewing OIT space in Bunnell, Butrovich, Duckering and Rasmuson. Staff and management have submitted various recommendations for more

use and potential reallocation of OIT space. Some of these recommendations have been approved by the CITO Staff and are underway. Approved moves include: Security Office personnel moving to Bunnell 239; Relocating the OIT User Services Director's office to Bunnell 319A; and adjustments to accommodate additional Networking staff in the Butrovich building.

Have ideas toward improved operations? Forward recommendations for staffing placements to your manager and director for consideration.

*"If you want to make an easy job seem harder, just keep putting off doing it."*

**- Olin Miller**

## Bill Gregory Announces Decision to Retire

After more than 30 years with the University of Alaska, Bill Gregory has announced his plans to retire.

Following a reluctant acceptance of Bill's decision, Steve Smith released a message to OIT staff

*"While I was hoping Bill would be with us for many years to come, he pointed out in his letter that he has passed the thirty year mark in his time with the University of Alaska. His wife Gail retired from her position at UAF last year. The Gregory's are looking for some well earned time together with no schedules..."*

*"Bill's departure presents one of those moments to say others may fill his position but no one will exactly replace him. Bill is someone whose presence we have all come to depend on like the rising of the sun."*

Bill began with the GI Electrical Shop in 1975, and has dedicated his career to improving and enhancing Information Technology for the University of Alaska.

Please join your University co-workers in wishing Bill a fond farewell. OIT is planning a reception on



Wednesday, May 10th from 3:30 to 5:00 pm in the Board of Regent's Conference Room.