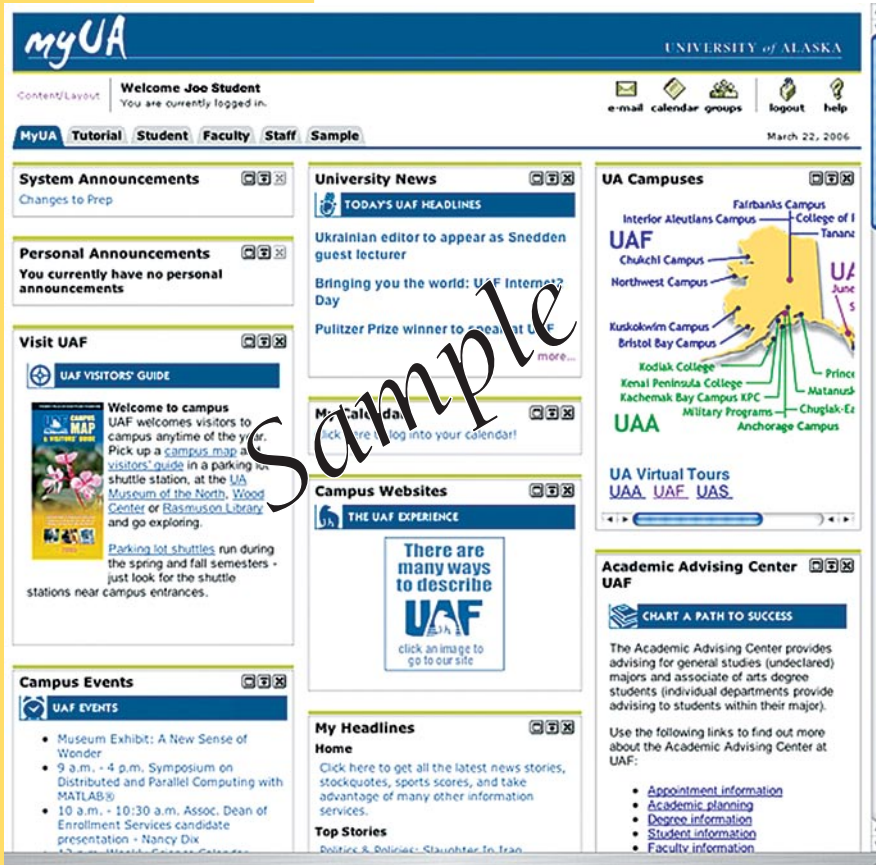


# The MyUA Portal is now HERE!



The portal is a customized website that offers students, faculty and staff a collection of UA's online resources, web tools and features that can be accessed from inside and outside the university. MyUA links 33,000 students from UA's 16 campuses and across Alaska's 650,000 square miles.

## Online resources

MyUA provides single sign-on access to student, faculty and staff online services including UAOnline, Blackboard, a calendar system and e-mail. With only one user ID and password you can access registration and employee services and university announcements, among many other resources.

## A simple and customizable website

Once you log in, the information you need aims to be within three clicks, and you will be able to change the content and layout of your page.

## Visit these websites for more information:

MyUA login page  
[MyUA.alaska.edu](http://MyUA.alaska.edu)

For more information, contact:  
[MyUA@uaf.edu](mailto:MyUA@uaf.edu) or 474-2407

Instructions for logging in to MyUA for the first time are on the back.



## LOGGING IN to AuthServ for the first time?

# Help for First Time MyUA Login

MyUA uses the University of Alaska identity management system called Authentication Service (AuthServ) to validate your identity. AuthServ is synchronized with EDIR, the university's enterprise directory. **If you already have an AuthServ (EDIR) account and have established your AuthServ/EDIR password, then go to MyUA and login.**

- 1 Activation** - You will be notified when your AuthServ account is activated or call the help desk.
- 2 Ready?** - Go to [MyUA.alaska.edu](http://MyUA.alaska.edu) and click on first time login.
- 3 Username or User ID** - Enter your UA User ID or your UA Username in the "UA Username or UserID" field.
- 4 Password** - Enter the last four digits of your Social Security Number followed by month/day/year of your birth in two-digit format.
- 5 New Password** - Enter your new password in the "Password" field and re-enter the same Password in the "Password Confirmation" field.
- 6 Log In** - Click the "Log In" button and follow the instructions for a secret password reset question and answer.
- 7 E-mail Selection** - The MyUA login wizard will prompt you to select an anchor email account.
- 8 Still Need Help?** - Contact your local help desk for assistance or **visit the Help Links at [MyUA.alaska.edu](http://MyUA.alaska.edu).**

### **UA User ID**

is an 8 digit number; the same number found on your official paper work and the ID used to login to UAOnline

### **UA Username**

is comprised of your first and middle initials followed by your last name and a sequence number, if assigned.

### **Look up a UA Username**

by entering your first and last name in the search field at [edir.alaska.edu](http://edir.alaska.edu). In the results list, click on your underlined name to bring up your record. Click the 'This is me! LOG IN' link.

## Need Help?

### **OIT Help Desk**

[fxhelp@uaf.edu](mailto:fxhelp@uaf.edu) or

[syhelp@alaska.edu](mailto:syhelp@alaska.edu)

(907) 474-6564

(800) 478-4667

(907) 450-8300

(800) 478-8226

### **More Help Links:**

[MyUA.alaska.edu](http://MyUA.alaska.edu)