



INFORMATION TECHNOLOGY COUNCIL
STEVE SMITH, CHIEF INFORMATION TECHNOLOGY OFFICER

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November 6, 2008 (1-4pm) Notes & Action Items

Audio: 1-800-893-8850; Passcode: 6452400 (Butrovich 204 for Fairbanks participants)

<u>MAU/Department</u>	<u>Represented By</u>	<u>Guests</u>
CITO (chair)	X Steve Smith	Julie Larweth, OIT
UAS – IT	X Michael Ciri	Steve Mullins, OIT
UAS – Egan Library	X Carol Hedlin	Susan Sharpton, OIT
UAF – IT	X Karl Kowalski	
UAF – Rasmuson Library	James Huesmann	
UAA – IT	X Rich Whitney	
UAA – Consortium Library	X Steve Rollins	
SW – Controller	Myron Dosch	
SW – Student & Enrollment	Saichi Oba	
UA Faculty Alliance	Marsha Sousa	
UA Staff Alliance	Jason Davis	

<u>Topic</u>	<u>Lead/Guest Speaker</u>	<u>Attachment</u>
DMCA Notification Response Procedures	M Hostina	
Follow up discussion deferred to December ITC Meeting. ACTION: Mike Hostina will share draft procedures with ITC through Steve Smith.		

Software/Copyright	S Smith
Steve Smith summarized a recent request from ARSC to make software available to users for file-sharing. While there is a legitimate research use for this, there are also concerns in potential abuse of this tool for copyright violations. Under General Counsel's guidance, ARSC will make the software available with clear notice that use of the software is not to be used for illegal purposes. Since this may occur throughout the system, Smith asked how other campuses are handling this. UAS working on campaign to inform students of their responsibilities. Kowalski recently learned at Educause that some campuses are using their portals to share this type of software. ACTION: Mike Hostina will join December ITC to discuss draft language for notifications.	

Federated Directory Business Requirements	R Whitney	1
ITC consensus on business requirements as drafted. ITC discussed whom to include in the next steps toward implanting this directory, with particular focus on student services representative to ensure FERPA compliance. Ciri pointed out that the business requirements should be considered a reference document for new technologies to aligned with. ACTION: Rich Whitney will draft a defined scope of work for technical team and circulate that scope with ITC members via email. Rich Whitney will also lead technical team to draft the implementation plan.		

IT Governance	S Smith / S Mullins	2
ITEC met earlier today and discussed IT governance, including ITC attachment 2. Steve Mullins summarized changes to the IT governance structure. ITEC will begin meeting monthly. December's meeting will focus on membership of the various IT governance teams/groups. New ITEC members includes: VC Pitney (UAF), VC Sharpton (UAF), VC Griffin (UAS), VC Lazzell (UAA). Original ITEC members (VP Smith, VP Julius, VP Trubacz, Provost Driscoll, and Chancellor Pugh) all remain on the ITEC. Steve Mullins taking inventory of other IT groups (such as BCT, GFC) to see how they will fit into the new IT governance structure. In-depth discussion of roles/memberships of various groups including the PMT and ITC. ACTION: Steve Mullins to circulate revised governance diagram. Mullins will also distribute ITEC minutes to the ITC. ITC to revisit at December meeting and Steve Smith will distribute possible ITC organization scenarios.		

iTunes Contract	K Kowalski
UAF has been working on a contract for iTunesU site. General Counsel has modified the Apple contract to abide by Alaska State Law. Currently, the contract is being negotiated with UA and Apple attorneys. Once settled, the contract would be in place for the UA system. UAA and UAS not obligated to join iTunesU, but if they do, they will be under the system contract. ACTION: Kowalski to provide copy of final contract with Ciri and Whitney.	

UA Portal Principles	S Smith	4
ITEC reviewed principles for MyUA Portal. Steve Smith reviewed ITC Attachment 4, which represents the final version with ITEC changes. ACTION: Steve Smith will present at the December President’s Cabinet and report back to ITC.		
IT Expenditure Report	J Larweth	
Larweth provided a brief update on the changes being made to this report. Karl shared some of the trends at UAF. ACTION: Larweth will post revised version online and distribute link to ITC by November 30 th .		
RPTS Upgrade	R O’Neill	3
See attachment 3, discussion postponed to December ITC meeting.		
UA Username Changes	R O’Neill	3
See attachment 3, discussion postponed to December ITC meeting.		
Banner 7.x to 8.x Upgrade	R O’Neill	3
See attachment 3 – migration delayed until October 2009; discussion postponed to December ITC meeting.		
Address Correctness for Central Email Repository	D Bantz	3
See attachment 3, discussion postponed to December ITC meeting.		

FUTURE TOPICS

External Security Reviews (Follow up from October)

Future ITC Meetings

December 11, 2008	May 7, 2009	October 1, 2009
January 8, 2009	June 4, 2009	November 5, 2009
February 5, 2009	July 9, 2009	December 10, 2009
March 5, 2009	August 6, 2009	
April 2, 2009	September 3, 2009	

Board of Regent’s Meetings

December 1-2, 2008 (Fairbanks)
 January 16-17, 2009 (Retreat-Anchorage)
 February 16-17, 2009 (Juneau)
 April 8-9, 2009 (Valdez)
 June 17-18, 2009 (Fairbanks)
 September 17-18, 2009 (Anchorage)
 October 30, 2009 (Fairbanks)
 November 30-December 1, 2009 (Anchorage)

Business Council Meetings

November 11, 2008 (Video)
 December 9, 2008 (Juneau)