



INFORMATION TECHNOLOGY COUNCIL
STEVE SMITH, CHIEF INFORMATION TECHNOLOGY OFFICER
 910 YUKON DRIVE, SUITE 103, FAIRBANKS, AK 99775-5320
 VOICE 907-450-8383 FAX 907-450-8381 STEVE.SMITH@ALASKA.EDU

February 14, 2008 (1-4pm) - ITC Audio Conference – Agenda

| <u>MAU/Department</u> | <u>Represented By</u> | <u>Guests</u> |
|---------------------------|-----------------------|-------------------------------|
| CITO | X Steve Smith | Mike Hostina, General Counsel |
| UAS – IT | X Mike Ciri | Cam Carlson, Risk Mgmt |
| UAS – Egan Library | X Carol Hedlin | Steve Mullins, OIT/PMO |
| UAF – IT | X Karl Kowalski | Jim Durkee, OIT |
| UAF – Rasmuson Library | X James Huesmann | Heather Swanson, UAS |
| UAA – IT | X Diane Byrne | Bill Wakefield, OIT |
| UAA – Consortium Library | X Steve Rollins | David Bantz, OIT |
| SW – Controller | X Myron Dosch | |
| SW – Student & Enrollment | X Saichi Oba | |
| UA Faculty Alliance | X Marsha Sousa | |

| <u>Topic</u> | <u>Lead/Guest Speaker</u> | <u>Attachment</u> |
|--|---------------------------|-------------------|
| Acceptable Use of Online University Resources | Mike Hostina | 1 |

Memorandum came out from Mike Hostina for wide-distribution re: acceptable use of online University resources. The General Counsel’s office may republish this guideline in September. Front-line support staff can refer users to the appropriate regulation. Questions about this topic should be referred to the General Counsel’s office.

Copyright Infringement Response **Mike Hostina**

RIAA/MPAA sending preservation requests. This is different from a take-down request in that a preservation request is asking the university to preserve evidence. Hostina discussed importance of cooperating with these requests to limit liability to the university. Discussed length of preservation; Hostina suggested checking back if there is no follow up after a set amount of time. **ACTION:** Smith/Hostina will work on revisions to existing procedure, including duration of preservation and response language, and distribute to ITC.

Emergency Preparedness Update **Cam Carlson**

Re: Alert Notification Process, close to implementing something. Connect Ed did a presentation last week at the Disaster Planning Task Force meeting. Carlson looking for assistance from ITC members to establish the criteria for a system solution (RFP). Carlson also looking at other uses for the notification system.
 Re: Business Continuity and Resumption Planning Process, looking at available software tools.

APEG Update **Steve Mullins**

APEG (Automated Projects Executive Group). Membership for this group includes: John Pugh, Ro Bailey, Jim Johnsen, Mike Driscoll, Dan Julius, and Steve Smith. Group created to provide objective oversight for major projects (particularly ACAS). Working on drafts for APEG mission, roles/responsibilities, and project prioritization. Next APEG meeting is March 4 2008. Consultant brought in to help provide guidance on APEG mission. Currently putting together a website for APEG information. Jim Johnsen sent out a memorandum to procurement offices indicating that purchases over \$50k should be communicated to the VP Administration office for possible review by APEG. **ACTION:** Mullins to provide a copy of Johnsen’s memo and current APEG project list to ITC. Also, inform ITC when APEG website is available.

UAF/SW Consideration of email outsource **Bill Wakefield**

Report from Wakefield on current review of outsource options for email (collaboration) at UAF/Statewide. Reviewed technical and business requirements. Currently working on testing with Google Apps for Education.

UAS ePortfolio system demonstration **Mike Ciri**

Presentation provided by Ciri on ePortfolio system at UAS. Currently, no retention policy for records after students graduate (retaining in perpetuity).

Via Audio: 1-800-893-8850 *6452400*

Alaska Telecommunications Workshop

Steve Smith 2

Co-sponsored by UA and Institute of the North, this workshop will focus on telecommunications in Alaska. Alex Hills will monitor, David Lassner from Hawaii will serve as key-note speaker. Participation from carriers and consumers as well as government leaders. **ACTION:** Mitchell will share power point presentation from Steve Smith.

Fiber Optic Bandwidth Update

Steve Smith

Brief update from Steve Smith. Will likely result in RFP.

Microsoft Campus Agreement

Diane Byrne

Preparation for FY09 agreement will begin soon. Contract pricing based on FTE. **ACTION:** Discuss at April ITC meeting.

Tuition Intention for Fall 2010

Saichi Oba

President looking for engagement in discussing tuition and fees at UA. President will submit his intention for Fall 2010 tuition in April. The Board of Regents will decide on this at their September meeting.

Statewide External Review

Review/follow up timeline distributed to ITC. Will be discussed at March ITC meeting.

Next ITC Meetings

March 6, 2008
 April 3, 2008
 May 1, 2008
 June 5, 2008

July 10, 2008
 August 7, 2008
 September 4, 2008
 October 2, 2008

November 6, 2008
 December 11, 2008

Board of Regent's Meetings

April 16-17, 2008 (Ketchikan)
 June 18-19, 2008 (Anchorage)
 September 17-18, 2008 (Anchorage)
 November 5, 2008 (Fairbanks)
 December 3-4, 2008 (Fairbanks)

Business Council Meetings

March 5, 2008 (Juneau) – *Changed from 3/4*
 April 2, 2008 (Video)
 May 6, 2008 (Video)
 June 10, 2008 (Anchorage)
 July 9, 2008 (Video)
 August 5, 2008 (Video)
 September 2, 2008 (Fairbanks)
 October 1, 2008 (Video)
 November 11, 2008 (Video)
 December 9, 2008

Automated Projects Executive Group (video)

March 4, 2008
 May 6, 2008
 July 9, 2008
 September 3, 2008
 November 11, 2008