

*NOTE: For course descriptions/information refer to the campus schedules and appropriate program office.

**Spring 2009 UA-Approved Non-Credit Courses eligible for UA's employee education benefit.
See University Regulation 04.06.010**

Subject	Course #	Course Title	Campus	Building	Room
ABUS	F001C	Effctv Leadership for Supervsr	UAF - Main Campus	TVCC	211
ABUS	F002C	Creating Customer Serv Envrnmt	UAF - Main Campus	TVCC	211
ABUS	F003C	Dealing with Difficult People	UAF - Main Campus	TVCC	211
ABUS	F004C	Communication in the Workplace	UAF - Main Campus	TVCC	211
ABUS	F005C	Time, Project and Mtng Mngmt	UAF - Main Campus	TVCC	211
ABUS	F006C	Teambuilding/Motivating Emplys	UAF - Main Campus	TVCC	211
ABUS	F007C	Undrstndng Financial Statement	UAF - Main Campus	TVCC	211
ABUS	F008C	Hiring 101: Do's and Don'ts	UAF - Main Campus	TVCC	211
ABUS	F009C	Grant writing Overview	UAF - Main Campus	TVCC	338
CEU	S041	CEU: AHA First Aid/CPR	UAS - Sitka Campus	SC	106
CIOS	F003	Microsoft Access 2007	UAF - Main Campus	TVCC	113
COED	S006	CE: Customer Service	UAS - Sitka Campus	SITKA	