

Subject: HRJT - MacKenzie Termination
From: sncaw@alaska.edu
Date: Mon, 3 Dec 2007 19:22:54 -0900 (AKST)
To: sncaw@alaska.edu

**SAMPLE EMAIL
HR DIRECTOR**

UNIVERSITY of ALASKA
HUMAN RESOURCES

Dear HR Director,

This email has been auto-generated by the HR Job Termination Workflow process.

The following employee is being terminated with a termination code that may require additional HR review or intervention.

Please contact the originating department with any questions.

Termination Reason:	Dismissal-Non Retention
Employee ID:	30038532
Employee Name:	MacKenzie, Bob
TKL:	T800 - Butrovich Bldg 2nd Floor
Employee Class:	CR
Termination Date:	10-DEC-2007
Supervisor of Employee:	Deerhunter, Daniel
Supervisor Email:	sncaw@alaska.edu
Contract Type:	P