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UNIVERSITY *of* ALASKA

Faculty Alliance

Friday, November 20, 2009 via audio conference

3:00-4:30pm

Bridge # 1-800-893-8850, pin 2151251

Originating from Fairbanks site: Carter Conference Room 204, Butrovich Building

DRAFT MINUTES

1. Call to Order and Roll Call

Jon Dehn, Chair of the Faculty Alliance and President, UAF Faculty Senate
Jonathan Anderson, President, UAS Faculty Senate
Genie Babb, President, UAA Faculty Senate
Cathy Cahill, President-elect, UAF Faculty Senate
John Petraitis, 1st Vice President, UAA Faculty Senate
Marsha Sousa, Past President, UAF Faculty Senate
Sherry Tamone, President-elect, UAS Faculty Senate

2. Adopt Agenda

MOTION: passed

“The Faculty Alliance moves to adopt the agenda for the November 20, 2009 meeting. This action is effective November 20, 2009.

3. Approve Minutes October 16 and 19, 2009

Approval of the October minutes was postponed until December 11.

4. Report from the Chair – *Jon Dehn*

Written Governance Report to BoR

<http://gov.alaska.edu/faculty/2009-11-17.govreport.pdf>

Board of Regents agendas

<http://www.alaska.edu/bor/>

<http://www.alaska.edu/bor/agendas/2009/nov-30/>

http://www.alaska.edu/swbir/budget/budget_planning/documents/fy11/Oct_30_2009_BOR_Full.pdf

The System Governance Council chair is Joe Hayes, the first alumni representative ever as head of a governance group. Dehn will attend the regents' meeting November 30 in Anchorage and wants to meet with Anchorage faculty.

The Presidential Search Advisory Committee is still trying to see candidate list before the final candidates are announced but chances are slim. The System Governance Council plans to write a letter about that too.

5. Administration Advisory Council Reports

- 5.1 Systemwide Academic Council/RAC – *Jon Dehn/John Petraitis*
<http://www.alaska.edu/swacad/sac.htm>

SAC discussed the distance education legislative audit and the academic program approval hex form. Regarding the distance education audit, Sally Mead has been present for the past six attempts to fix distance education and says this one has the best chance of succeeding. SAC is not focusing on how faculty teach classes but rather focusing on getting the administrative end, including Banner, straightened out. The most disturbing thing about the hex form is that Alliance had no input whatsoever into the development of the hex form but since it looks okay, Alliance representatives didn't push it. SAC is putting together a list of programs that are dead and dying which is exposing the failings of the Banner system.

- 5.2 Human Resources Council – *Jill Dumesnil*
<http://gov.alaska.edu/faculty/2009-11-17.HRactive-projects-phaseB.pdf>

No report was given.

- 5.3 Information Technology Executive Council/ITEC – *Marsha Sousa*
<http://www.alaska.edu/pmo/itec/agenda-and-meeting-notes/>
October 13, 2009 ITEC meeting notes
<http://gov.alaska.edu/faculty/2009-10-13.itecnotes.pdf>
November 17, 2009 ITEC agenda and attachments
<http://gov.alaska.edu/faculty/2009-11-17.itecag.pdf>
<http://gov.alaska.edu/faculty/2009-11-17.acasfy10.pdf>

ITEC met for four hours on Tuesday and divided up the priorities to work on. ITEC is considering getting rid of the MyUA portal but not sure if they really mean it. ITEC has a list of 30 projects they are trying to prioritize.

- 5.4 Business Council – *Jonathan Anderson*

Business Council didn't meet; no report.

- 5.5 Student Services Council – *Genie Babb*
<http://gov.alaska.edu/faculty/2009-10-29.ssc.pdf>

SSC was supposed to meet yesterday in Anchorage but Babb received no agenda or notice of the location and time. At the last SSC meeting, the following were discussed

- the governors performance scholarship
- questions about residency and R.O.T.C
- the next Board of Regents meeting
- Doing another Noel Levitz survey. UAA has to do something anyway because of the accreditation.
- Concerns about ITEC looking at Student Banner work teams and where ITEC gets its authority. The student Banner work teams have focused on the student have things working running fairly well and should not be under ITEC. ITEC should focus on the human resources and financial side of things, i.e., grants reporting and electronic activity reports.
- The ITEC process is very convoluted. There is going to be a face to face meeting in Anchorage in February, and a new Banner 8 implementation on March 4.

5.6 Retirement Committee – *Sherry Tamone*

The retirement committee either hasn't met or Tamone hasn't been notified of any meetings.

6. Old Business

6.1 Academic Master Plan

<http://gov.alaska.edu/faculty/2009-08-28.AMP-markup1.pdf>

SAC discussed the Academic Master Plan yesterday. Alliance members are not encouraged by the results. The last draft was not what the president's cabinet was looking for so SAC suggested the report be split into two parts, a two or three page academic plan vision and the second part would be the SAC program approval criteria that is good to write down but not necessarily something to send to the Board of Regents. The president continues to insist that at this time, Fairbanks is the only PhD granting institution. This caused concern among the chancellors and SAC. Vice President Julius made an attempt to describe how the 2-3 page document would look but to no avail.

Yesterday, there was a lot of concern about making a document that would be shot down at the president's cabinet. Then it was thought the 2-3 page thing should have some of the criteria in it. We perceive this document can be used against us and people are nervous. We have to remain flexible and be able to capitalize on new priorities. Then the AMP became five or six pages and the president won't like it. It was thought that if SAC and the Alliance don't finish the Academic Master Plan, President Hamilton will do it for us or the president's cabinet will

Anderson responded for the record that the UAS faculty will not comply with an academic master plan it had no part in developing, adding that if the Academic Master Plan not brought to the faculty senates, the plan will fall flat.

There is also a huge concern that even if this president pushes one through, the new president may do it all over again.

UAA is also not going to participate in the development of a master plan that puts universities into lanes and constricts growth.

The Faculty Alliance moved to approve the following resolution relating to the Academic Master Plan by electronic vote, to engross it into the minutes of the November 20, 2009 meeting and that it be delivered to the Systemwide Academic Council, President Hamilton and the Board of Regents.

MOTION: passed by electronic vote.

"Whereas, the original Academic Master Plan charge contained a process for Faculty Alliance and senate input to the AMP before submission to the President's cabinet, and

Whereas, the original process has not been followed, and

Whereas, the faculty cannot endorse an Academic Master Plan that did not involve their participation, and

Whereas, an academic master plan that does not include faculty will have serious accreditation impacts,

Therefore be it resolved that the Faculty Alliance moves that the Statewide Academic Council provide the Faculty Alliance and senates with a revised timeline and process for the Academic Master Plan that allows sufficient time for faculty participation in the plan, so that accreditation, program and degree standards are maintained to fulfill the University's missions of teaching, research and service.

This action is effective November 26, 2009."

6.2 Distance Ed Legislative Audit Status

See discussion under Item X SEE 5.1

6.3 Electronic Activity Reporting
Electronic Timesheets Discovery Proposal

<http://gov.alaska.edu/faculty/2009-10-13.ITEC-Attachment5electronicTimesheetsDiscoveryProposal.pdf>

Faculty Time and Effort Reporting Discovery Phase PM Charge, September 2, 2009
<http://www.alaska.edu/pmo/itec/itec-communications/FacultyTimeandEffortDiscoveryCharge.pdf>

Electronic Timesheets Discovery Phase PM Charge September 2, 2009
<http://www.alaska.edu/pmo/itec/itec-communications/ElectronicTimesheetsDiscoveryCharge.pdf>
Electronic TimeSheet Committee Memo
<http://gov.alaska.edu/faculty/2009-10-16.electronic-timesheet-appointment.pdf>

The electronic time sheet is intended to replace all the paperwork out in order to get paid. The activity reporting is so faculty don't have to keep track of each quarter hour but so that faculty can report that generally over the quarter on what they worked.

6.4 Academic Program Report

http://www.alaska.edu/swacad/files/SACmeetings/BORPolicyPartX_10-04.pdf
<http://gov.alaska.edu/faculty/2009-10-28.hexform.pdf>

The program action request does have a delete function so now you can either create or get rid of a program. The new form is two pages and includes all the things the Board said they wanted. One thing missing is the narrative. This does not represent in any way a change in Board of Regents policy. Right now, we only list new programs or program deletion. We don't send course changes to the Board of Regents. A program change only goes to the BoR if it involves lots of new money (a financial change of greater than X dollars per year. Workforce courses change based on national standards, shifts in workforce needs and a host of other things that don't involve money. Sousa will review this in detail and send notes to the Alliance.

7. New Business

7.1 Request Support for UAF Life Sciences Classroom & Lab Facility – *Cathy Cabill*

<http://gov.alaska.edu/faculty/2009-10-30.fy11capitalsummary.pdf>

The Faculty Alliance moved to approve the following resolution relating to the UAF Life Sciences classroom and lab facility by electronic vote, to engross it into the minutes of the November 20, 2009 meeting and that it be delivered to the President Hamilton and the Board of Regents.

MOTION: passed by electronic vote.

"Whereas the Faculty Alliance has in the past supported capital projects that promote the university's mission of teaching and research and

Whereas, the greatest need for facilities to carry out the university's missions in the FY11 budget is the UAF life sciences classroom and lab facility, and

Whereas enrollments across the UA system are likely to grow in the future as more students from Alaska's high schools remain in state for college, putting more pressure on classroom space,

Therefore, be it resolved that the Faculty Alliance supports the UAF Life Sciences Classroom and Lab facility as the highest priority in the FY11 capital budget.

This action is effective November 26, 2009."

- 7.2 Other New Business
8. Senate Reports
 - 8.1 UAA Faculty Senate passed changes to grades to add no basis as a grade option following UAF and UAS example. Also passed changes to policy about regarding how many credits underage students can take and raised it from nine to 19 credits. The senate received a report on plagiarism and on student harassment of faculty which is published on iTunes U.
 - 8.2 UAF Faculty Senate discussed raising the number of credits allowed for high school students. Plagiarism at UAF is grounds for dismissal. The senate continues to discuss the impacts of going to multi-mesters. The senate approved accreditation themes, modified again and again to eliminate boundary between arts and sciences but the UAF Provosts' Council wasn't keen on eliminating that boundary. The senate research committee is investigating the disconnect between the office where the contracts go out and the office where the money comes in. The distance education news is turning positive. IT will be on deck for the next senate meeting over the switch to Google Apps and the fallout from that. Visitors from electronic bookstore came to campus and were accommodating and helpful. Some 100 and 200 level books will be available on campus, are expanding to include the first taught chapters program and over 700 books on that program coming up, and are willing to make a common gateway for rural campuses. There is still no plan to have one copy of each book on campus. Only 34 percent of undergraduate students and 16 percent of graduate students use the online bookstore.
 - 8.3 UAS – The UAS chancellor says we need to do more of this. The provost search and the search for the new dean of arts and sciences are moving along and a search for a replacement for the vice chancellor for student services is in the initial states. The senate is looking at administrative evaluations with significant faculty input. Last month, the accreditation report was discussed. The report sounded pretty normal although UAS won't get the official report until January. In terms of hiring of deans, the arts and sciences faculty are adamant their dean have tenure.
9. Agenda Items for Next Meeting, December 11, 2009

Send agenda items to pmivey@alaska.edu.
10. Comments - There were no additional comments.
11. Adjourn – The meeting was adjourned at 4:20pm.

Faculty Alliance Governance Written Report to the Board of Regents
November 17, 2009 – for the Nov 30-Dec 1 BoR meeting

The Faculty Alliance has been active on many fronts. We've looked at the first draft of the Academic Master Plan, and made many contributions. The Alliance is united that the capacity for growth at each MAU should be driven by the needs at each campus and community in accordance with Board of Regents policy. We hope to move the planning process forward through coordination with the Systemwide Academic Council and the Chancellors of each MAU, though it appears that a draft of the document will not be available for the three Senates until early in the next semester. It is of paramount importance that the faculty responsible for implementing academic programs maintain a voice in how these programs are allocated and created to best serve the needs of the students and community.

The Alliance has also contributed to the revision of the "hex" form, and have been very impressed with the efforts to streamline this process. The summary of key data prepared through UAA's Provost office should help the Board more easily access issues and impacts of a potential program.

In order to maintain more continuity through faculty participation in the Systemwide Academic Council the Alliance has changed its structure somewhat to appoint a "Chair-Elect" to serve as the second member in the council. This person then goes on to serve for a second year as chair. We hope this change will improve the performance of faculty in this important role.

The Alliance has moved to support an increase in student wages and is encouraged that all other groups have made similar efforts and thanks the Board for its support in this effort. By providing competitive wages the University can better retain its best and brightest students.

The search for a new system President has been an important topic, and the Alliance has submitted a list of potential candidates to the Board of Regents after consultation with our faculties and administration. Some of the names on the list may have been a surprise, but represent not only potential Presidents, but people that the faculty have strong faith in as leaders. Regardless of the results of the search, the Faculty are certain that these individuals will make great contributions to the University of Alaska in the future.

As ever, the Alliance wishes to thank the Regents for the opportunity to contribute in governance of the University of Alaska and stands ready to assist in any way.



Board of Regents Program Action Request

University of Alaska

Proposal to Add, Change, or Delete a Program of Study
(University Regulation R10.04.020)

1a. Major Academic Unit (choose one) UAA	1b. School or College	1c. Department
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2. Complete Program Title

3. Type of Program

Undergraduate Certificate AA/AAS Baccalaureate Post-Baccalaureate Certificate
 Masters Graduate Certificate Doctorate

4. Type of Action <input type="checkbox"/> Add <input type="checkbox"/> Change <input type="checkbox"/> Delete	5. Implementation date (semester, year) Fall, 2009
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6. Projected Revenue and Expenditure Summary. Not Required if the requested action is deletion.
(Provide information for the 5th year after program or program change approval if a baccalaureate or doctoral degree program; for the 3rd year after program approval if a master's or associate degree program; and for the 2nd year after program approval if a graduate or undergraduate certificate. If information is provided for another year, specify (1st) and explain in the program summary attached).

Projected Annual Revenues in FY		Projected Annual Expenditures in FY	
Unrestricted		Salaries & benefits (faculty and staff)	\$
General Fund	\$	Other (commodities, services, etc.)	\$
Student Tuition & Fees	\$	TOTAL EXPENDITURES	\$
Indirect Cost Recovery	\$	One-time Expenditures to Initiate Program (if >\$250,000)	
TVEP or Other (specify):	\$	(These are costs in addition to the annual costs, above.)	
Restricted		Year 1	\$
Federal Receipts	\$	Year 2	\$
TVEP or Other (specify):	\$	Year 3	\$
TOTAL REVENUES	\$	Year 4	\$

Page # of attached summary where the budget is discussed, including initial phase-in:

7. Budget Status. Items a., b., and c. indicate the source(s) of the General Fund revenue specified in item 6. If any grants or contracts will supply revenue needed by the program, indicate amount anticipated and expiration date, if applicable.

Revenue source	Continuing	One-time
a. In current legislative budget request	\$	\$
b. Additional appropriation required	\$	\$
c. Funded through internal MAU redistribution:	\$	\$
d. Funded all or in part by external funds, expiration date	\$	\$
e. Other funding source Specify Type:	\$	\$

8. Projected enrollments (headcount of majors). If this is a program deletion request, project the enrollments as the program is phased out.

Year 1:	Year 2:	Year 3:	Year 4:
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Page number of attached summary where demand for this program is discussed:



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ITEC Appointment Letter

Date: October 16, 2009

To: Electronic Timesheet and Grant Effort Reporting Discovery Team

From: Vice President of Administration and Finance, Chief Financial Officer,
Information Technology Executive Council, Chair, Joe Trubacz

Re: Electronic Timesheet and Grant Effort Reporting Discovery Phase

Effective October 13, 2009, UAF HR Director, Kris Racina, and Statewide Director of HR Operations, Vickie Gilligan, will serve as Co-Project Managers for the discovery phase of the Electronic Timesheet (Web time entry) and Grant Effort Reporting projects.

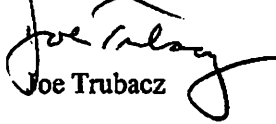
ITEC will sponsor this project, and Kris and Vickie are authorized to coordinate and manage the work required to complete the Discovery Proposals for both projects. Completion of the proposals includes contacting (preferably via teleconference, video conference, or "Webex" type sessions) a few universities to educate the discovery team of the potential possibilities and pitfalls with pursuing Sungard or other third party technologies that support electronic timesheets or grant effort reporting. With this additional input, the discovery team will generate rough cost estimates and a high-level implementation timeline for each project.

The project leads will provide a summary update to the Portfolio Management Team (PMT) by November 12. Next, the leads will present the completed Discovery Proposals to ITEC along with any recommendations from PMT on November 17. ITEC will then decide if either or both projects will proceed to the "Initiate / Planning" phase (described in the project lifecycle).

To support the "Discovery" phase and the subsequent "Initiate / Planning" phase, two Organization codes for these projects are established: 80324 for electronic timesheets and 80325 for grant effort reporting. \$5,000 is allocated to each project.

The initial members for the discovery team are Carolyn Weaver, Maggie Griscavage, Raye Ann Robinson, Soren Orley, Joan Harings, Kathy Ivie, Karol Weatherby, Ron Kamahale, James Danielson, Barbara Hyde, Kirk McAllister, and Nancy Woods. The members on this team can be adjusted at the team leads discretion. An email distribution list, "wetandgr.discovery@email.alaska.edu" has been established for this discovery team. Rory O'Neill and the Program Management Office have been added, in a "courtesy-copy" capacity, to the distribution list to stay abreast of the team's activities. ITEC expects supervisors to make this a priority and approve time for these team members to fully participate.

Sincerely,


Joe Trubacz

**CC: Information Technology Executive Council
Portfolio Management Team
CIO Management Team
Chief Human Resource Officer, Beth Behner
UA Program Management Office
UA Senior Budget Analyst, Barbara Stockwell
Team member's supervisors**

UNIVERSITY *of* ALASKA

Faculty Alliance

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MOTION REGARDING THE ACADEMIC MASTER PLAN

"Whereas, the original Academic Master Plan charge contained a process for Faculty Alliance and Senate input to the Academic Master Plan (AMP) before submission to the President's Cabinet, and

Whereas, the original process has not been followed, and

Whereas, the faculty cannot endorse an Academic Master Plan that did not involve their participation, and

Whereas, an Academic Master Plan that does not include faculty will have serious accreditation impacts,

Therefore be it resolved that the Faculty Alliance moves that the Statewide Academic Council provide the Faculty Alliance and Senates with a revised timeline and process for the Academic Master Plan that allows sufficient time for faculty participation in the plan, so that accreditation, program and degree standards are maintained to fulfill the University's missions of teaching, research and service.

This action is effective November 29, 2009."

Motion passed unanimously



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UNIVERSITY *of* ALASKA

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MOTION SUPPORTING UAF LIFE SCIENCES CLASSROOM AND LAB FACILITY

"Whereas the Faculty Alliance has in the past supported capital projects that promote the university's mission of teaching and research, and

Whereas, the greatest need for facilities to carry out the university's missions in the FY11 budget is the UAF Life Sciences Classroom and Laboratory Facility, and

Whereas enrollments across the University of Alaska are likely to grow as more students from Alaska's high schools remain in state for college through new scholarship programs, the need for classroom space will become critical,

Therefore, be it resolved that the Faculty Alliance supports the UAF Life Sciences Classroom and Lab facility as the highest priority in the FY11 capital budget.

This action is effective November 27, 2009."

MEMBERS OF THE UNIVERSITY OF ALASKA FACULTY ALLIANCE

<http://gov.alaska.edu/home/Who/Faculty/default.html>



Jonathan Dehn, Chair of the Faculty Alliance and President, UAF Faculty Senate
Genie Babb, President, UAA Faculty Senate
Jonathan Anderson, President, UAS Faculty Senate
Catherine Cahill, Vice President, UAF Faculty Senate
John Petraitis, 1st Vice President, UAA Faculty Senate
Sherry Tamone, President-elect, UAS Faculty Senate
Marsha Sousa, Representative and Past President, UAF Faculty Senate
Patt Sandberg, Chair UAA Faculty Senate Graduate Affairs Board
Jill Dumesnil, Past Chair of the Faculty Alliance had Past President, UAS Faculty Senate

Home Page:

<http://www.alaska.edu/governance/faculty-alliance/>



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