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Division of Auxiliary & Contract Services

Transportation & Parking Services

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MEMORANDUM

To: Monique Musick, President, Statewide Administration Assembly

From: Martin Klein, Business Manager

Date: April 24, 2013

Subject: **Butrovich Summer Construction and Parking**

We realize construction this summer will be somewhat painful and we are working to anticipate user's concerns and needs during the improvements to the sidewalks, retaining wall and parking areas around Butrovich. Thank you for the opportunity to address the concerns raised by SAA in your April 17th correspondence. Please feel free to distribute this response to your members and encourage them to stop by the open house on Monday, April 29th from 11:00 – 12:00 in Butrovich 109. If they are unable to attend we urge them to send a trusted colleague in their place to represent any concerns they may have.

Summer Closure and Lot usage

The most disruptive closure to the Butrovich Parking Lot has been scheduled during a particularly slow time this summer. The closure occurs after the Board of Regents Meeting. The closure begins June 10 and the area in front of the building should be open by August 20th. If departments have research fairs, trainings or other events scheduled during this time please contact Elaine Main, building coordinator. We will work to make things as smooth as we can. If these events are still in the planning stages locating an alternative conference room or training venue is advisable.

Existing Loading Zone, Visitor Parking, Authorized Official Vehicles, and Motorcycle parking will be relocated to the East end of the parking lot. Some additional reserved parking for departmental use will also be placed in the area. Although there will be some remaining space available we are strongly encouraging staff to use alternative parking on West Ridge.

Enforcement

UAF Police Department and UAF Parking Services currently enforce parking, speed and safety regulations in this area.

24 hour Staffing

Reserved spaces in parking lots across campus are only reserved 7:00am to 5:00 pm Monday through Friday. (Unless specifically signed as 24 hours) These spaces may be used for parking in evenings and weekends. UAF Police also offer free escort services any time, day or night, to anyone that feels a need for such service. "Be Safe, Not Sorry" Contact them by calling 474-7721.

Safety

The lot will be laid out with a loop design for ease of circulation. Managing a proposed lot full sign would be expensive and not practical. Fortunately visibility to the area of the lot that will be open is good from Yukon Drive so potential parkers will be able to see the availability of parking in the small area still open before committing to driving through the lot. We are encouraging all staff to park in alternate parking areas on West Ridge. Fortunately this closure is fairly short term and is happening when we are usually blessed with beautiful Alaska summer weather. Hopefully on most days the walk will be a pleasant and interesting one.

Pedestrian Safety is a high priority and we realize pedestrian access to the building is one of the more challenging aspects of this project. Pedestrian walkways will be separated from driving lanes by fencing and cones where possible and speeds will be restricted throughout the area.

UAF Division of Design and Construction is working closely with UA Risk Services, Health, Safety and Environmental Management to address emergency egress needs during construction. Emergency egress will occur through the front doors and along a marked path through the construction zone. Interior signing and information updates will be provided by HS&E as the project progresses.

Shuttle Service

An additional shuttle will be running on campus during the summer and a regular bus will be running from West Ridge to Wood Center. This bus will run from 7:30 am to 6:00 pm M-F. The shuttle bus will be picking up passengers from a waiting area on Yukon Drive. This is the same area the East bound Borough busses use. There will be a well-marked pathway to this waiting area. Users requiring ADA related bus service are advised to call 474-(RIDE) 7433 to arrange for pickup or drop off.

We appreciate your help in spreading the word and helping to make this a relatively painless and safe construction project