Present:
- John Dehn, UAF Faculty Senate
- Mike Driscoll, UAA Provost
- Jill Dumesnil, UAS Faculty Alliance
- Jim Everett, UAS Provost
- Susan Henrichs, UAF Provost
- Bob White, UAA Vice Provost, Research

Absent: Buck Sharpton, UAF Vice Chancellor, Research

From: Daniel J. Julius
Re: Summary of the SAC and AMP meetings held on January 6, 2009 (at UAF) and meeting devoted to the AMP on January 9, 2009. The following issues were discussed;

The first order of business was to confirm future meeting dates for SAC and the Committee assembling the Academic Master Plan (AMP). It was agreed that on days when SAC meets they will convene in the morning (9 am – noon) and the afternoons (1-4 pm) will be reserved for the Academic Master Planning process.

Meeting Schedule: February through May 2009.

**February 20th** – Anchorage, Room TBA
SAC 9-12, AMP 1-4

**March 4th** – Fairbanks, 204 Butrovich Bldg, Sherman Carter Conference Room
SAC 9-12, AMP 1-4

**April 7th** – Anchorage, 204 Admin
SAC 9-12, AMP 1-4

**May 6th** – Fairbanks, 204 Butrovich Bldg, Sherman Carter Conference Room
Call in number for meetings in Fairbanks is 1-800-893-8850 PIN # 9740910

**New Programs**

SAC reconfirmed approval of the Graduate Certificate in Statistics. Additional programs are in the pipeline for approval and will be discussed at future meetings.

**Educational Summit**

UA System representatives will be in touch with EED officials in regard to the next steps following the successful November 2008 Summit.

**Administrative Fellows Program**

SAC discussed how to communicate with MAU representatives regarding this professional development opportunity.

**Report from the Faculty Alliance**
Jill Dumesnil provided an oral update of Faculty Alliance activities. For additional information, visit the UAF Faculty Alliance website at http://gov.alaska.edu/Faculty/calendar/default.html.

**Pharmacy Study**

The scope of the study, attached to the summary of the November 20 meeting, was discussed. There were no comments offered on the scope.

**Accreditation Protocol**

SAC has been asked by the BOR and President to develop a protocol which concerns notification and discussion prior to an MAU seeking institutional or programmatic accreditation or reaccreditation. The efficacy of a protocol calling for notification and discussion at SAC in cases where institutional or programmatic accreditation is sought or requested, or in cases where there may be substantive changes to accredited programs/institutions which impact other MAU or system wide budgets/resources were discussed. Provost Driscoll reported on reactions of UAA faculty to a first draft of a protocol (the template distributed by Provost Henrichs following the SAC meeting held on November 20th). He volunteered to draft a different protocol for consideration which shall be distributed prior to the February 20th SAC meeting.

**Architecture Programs**

Provost Driscoll provided an update of ongoing discussions related to the feasibility of implementing architecture programs at UAA. He discussed a meeting with representatives of the American Institute of Architecture. Discussions are ongoing; no formal recommendations are being made.

**Agenda for the Academic and Student Affairs Committee of the Board of Regents**

Vice President Julius asked the Provosts and the Alliance representative to consider a matter brought up at prior SAC meetings concerning agenda topics for consideration for presentation at BOR Academic and Student Affairs Committee meetings. It was suggested that topics for consideration be set forth in writing, which include a short paragraph describing the material which will be presented in fifteen minute time periods. Recommendations for the February BOR meeting must be made within the next week or so. Recommendations for future meetings should be made in time for discussion between Vice President Julius and Regent Jacobson who are in the process of assembling a yearly agenda. Recommendations for the yearly agenda should be made as soon as possible, but no later than February 15th, 2009.

**SAC Agenda for February 20, 2009**

1. Accreditation Protocol
2. Assessment of SAC Activities (VP Julius will distribute redacted BOR policies which concern Academic Affairs policies/procedures
3. New Programs
4. Report of the Faculty Alliance
5. Status Updates; Educational Summit; Distance Education; SB241
6. Assessment of the SW Office of Academic Affairs

The group reconvened again at 1 pm to discuss the AMP

**Academic Master Planning Process**

SAC was joined by the Research Advisory Committee (RAC) to discuss the AMP. The committee reviewed the charge previously approved in November 2008. The committee felt it would be expedient to incorporate existing MAU strategic and academic plans by reference in the final document. The question of what to do in cases where relevant MAU plans/documents may conflict with the UA Academic Master Plan (when it is approved) was tabled for the time being.

The group agreed to begin work on the first four bullet points under “Expected Outcomes.” Set forth in the charge for the AMP. Provost Henrichs distributed a document which addressed the first three bullet points and, in particular, criteria for new and existing programs. It was agreed committee members would comment on the draft distributed and revisit these criteria on January 9, 2009. (A meeting date previously agreed to in November 2008 by the committee, to work on the AMP). Additionally, the group decided to develop criteria for research, community service/extension, and program/teaching, as such relate to new and existing programs, for discussion on January 9, 2009.

Lastly, the group agreed, on January 6th, to recommend to President Hamilton an extension of the 2009 UA Strategic Plan. It was felt the work of the Academic Master Planning group will inform future UA BOR Strategic Plans and the BOR would benefit from waiting to reissue an updated 2009 plan, as there is obviously overlap between the BOR 2009 document and the expected outcomes of the AMP.

**January 9, 2009**

The group discussed a number of draft versions (merged documents) of criteria for new and existing programs. Philosophical as well as pragmatic matters pertaining to the AMP were discussed. A merged document was distributed (in alignment with the first four bullet points set forth in the section on “expected outcomes” on page two of the AMP charge) which contained an introduction, background, outcomes, criteria for new program development (divided into three areas: Degree and Certificate Programs, Research Programs and Service Programs), criteria for existing program enhancement and criteria for program execution (intra MAU and inter MAU).
It was agreed the final AMP will have links to documents referenced and a Glossary of Terms. To date, there was discussion around defining the following terms; 1. Scholarship or Scholarly Activity, 2. Engagement, 3. Artistic Creation or Creative Activity, 4. Research Programs as opposed to a Research Project, 5. “Other compelling reasons” as such will be used for exceptions in the establishment of programs”, 6. Exceptions, 7. Organized versus Individual Research, 8. Entrepreneurial Research, 9. Employer Demand, 10. Criteria for ongoing versus start up research programs. Note: there is not yet agreement on all of these terms, nor is there agreement on the words or phrases that will eventually be set forth in the Glossary.

The group discussed a number of other issues related to tracking the UA 2009 Strategic Plan, as well as how administrative and other groups throughout the UA will be consulted for input on the plan (It was decided this would be done internally at each MAU using the same documents and a similar timeline being used for consultation and discussion with Faculty Senates). It was agreed that documents being worked on by the committee would remain confidential for the time being primarily because of the fluidity of discussions and concomitant changes being made to documents.

The group agreed to trade comments on documents distributed on the 9th and complete the following assignment for the next meeting scheduled for the 20th of February;

A review of the charge, sections on “Rationale” and “Purpose” and the development of criteria which will give meaning and specificity to phrases set forth in those sections of the charge, and, 2. work on the glossary of terms (developing definitions or identifying new words or phrases which should eventually be defined. Lastly, to comment on the latest document distributed by Provost Henrichs that afternoon. VP Julius, under separate cover, will forward redacted BOR policies related to Academic Affairs and a memorandum written on guidelines for the evaluation of federal initiatives (for possible use with research criteria).