RE: SAC Summaries; September 23 and August 19, 2008

1. **New Programs**
   There were no new programs introduced at these meetings.

2. **Program Deletion**
   The SAC discussed the deletion of the M.Ed in Adult Education at UAA. After discussion and evaluation, SAC approved the recommended program deletion. Subsequently, the program deletion was also approved by the BOR in September.

3. **Non Credit Metric**
   SAC revisited and formally approved the procedures by which non credit activity will be reported in Banner. Individual letters will be sent by the Provosts requesting this information. A copy of the memo concerning the non credit metric (which may be used as a template) is attached to this summary.

4. **MacTaggart/ Rogers Report**
   SAC discussed whether there were any remaining “academic affairs” matters to be revisited, in light of progress made on implementing MacTaggart/Rogers recommendations and findings. SAC agreed that recommendations had been addressed satisfactorily (those that pertained to academic affairs) with one exception; clarification of the scope and role of various systemwide academic councils. VPAA Julius will explore whether other academic systemwide councils, forums or task forces currently meeting, (other than statewide governance councils, senates and alliances), have a defined scope and responsibility. A report on such will be given to SAC in the future.

5. **Distance Education**
   SAC was joined by John Monahan, former School Superintendent from Fairbanks and current Director of the Alaska Distance Education Consortium, for the discussion on Distance Education. SAC was apprised the “Management Letter” being prepared by the Legislative Audit office should be received by mid October. John Monahan will be working with SAC on distance education issues and will assist SAC in the implementation of the principles set forth in the May 28, 2008 summary of the Ad Hoc Committee. It is expected the legislative management letter will provide some guidance to SAC in addition to agreements reached on May 28, 2008. SAC agreed to consider assigning Ad Hoc task forces to explore three fundamental areas as such pertain to distance education; a) administrative structure and management, b) revenue sharing, and c) a plan for leadership. John Monahan was tasked with the responsibility of framing the issues under each of the three areas and recommending a prioritization of issues (under each category). SAC members will assign task force members following review of the issues set forth in a), b), and c) above. It was agreed that SAC would begin comprehensive discussions of these issues at the October 15 meeting (the next scheduled meeting).

6. **Academic Master Plan (AMP)**
It was agreed that comprehensive discussions would begin on October 15. Individuals who normally serve on the Research Advisory Committee have been invited. Faculty Alliance members have also been invited to this initial meeting. A schedule of meetings was distributed to all participants in discussions concerning the AMP on September 25, 2008. **NOTE:** Due to a conflict, the December 3 date must be rescheduled.

7. **SB 241 Preparations**
   SAC was joined by Melissa Hill for these discussions. A status report on preparations, and data collection, as well as information on the legislation itself was distributed. It was agreed Melissa Hill would frame a memo to SAC members outlining responsibilities for SAC in regard to managing preparations to address requirements for SB 241. This memorandum was sent on October 6, 2008.

8. **Administrative Fellows Program**
   The Administrative Fellows Program was discussed and approved in principle. VPAA Julius agreed to draft an invitation letter (to come from Provosts to faculty and staff), and an application procedure and Work Plan Proposal Form. These draft documents are attached. Upon approval of SAC, the program can begin.

9. **International Endeavors with the Peoples Republic of China and Taiwan**
   A report was provided to SAC on activities and future plans. Information which was incorporated in the Report of the President at the September BOR was provided. All existing “umbrella agreements” with the PRC and Taiwan have been distributed.

10. **Education Summit Meeting**
    A status report on preparations for the Educational Summit being hosted by Commissioner of the Department of Education and Early Development (EDD) was provided by John Monahan, who is serving as the UA liaison to the EDD. Additional information about the Summit will be forthcoming from John Monahan.

11. **Agenda October 15, 2008**
    The meeting will take place at UAA in ADM, room 204, from 1-5 pm. The agenda will entail; a) an update on select SAC activities, b) an initial discussion of the Academic Master Planning Process with all participants and invited members from the Faculty Alliance, and, c) Distance Education, implementation of the May 28 document, initial discussions. Discussion of material being prepared by John Monahan and, if received, the Legislative Audit Management Letter, will also be reviewed at the next meeting.