Present; D. Julius, S. Henrichs, M. Driscoll, R. Caulfield, M. Myers, C. Brems, J. Petraitis, J. Anderson

Absent; J. Dehn

I. Meeting Summary

The February 16, 2011 SAC summary was approved with one amendment. SAC agreed to hold only audio (no video set up) on dates previously scheduled for video conference meetings.

II. New Programs

No new programs were brought forward at this meeting. SAC entered into a brief discussion of the presentation concerning the UAA B.A. in International Studies that will be reviewed at the April BOR.

III. UAS Mission Statement

SAC engaged in a discussion of the UAS Mission Statement which UAS Provost Rick Caulfield has requested it be moved forward to the BOR for approval. SAC discussed the placement and meaning of the word ‘research’ and endeavored to clarify what ‘research’ meant in this context. Provost Caulfield stated he did not believe the new mission statement would cause anyone to think there were changes in the overall role of faculty at UAS (i.e. the primary focus at UAS is on teaching). He further stated that the NW Accreditation Association required approval of a new mission statement.

SAC was supportive of the new mission statement but did not formally approve or adopt the statement. The mission statement will now be forwarded to President Gamble, who will discuss it with Chancellor Pugh. Subsequently UAS has revisited the mission statement and submitted another draft to the President for review.

IV. HEX Form (Program Action Request Form)

The new form (attached) has been recommended to President Gamble for approval. Subsequently President Gamble reviewed the form and made several recommendations which will be formally reviewed by SAC in April.
V. **Academic Master Plan**

SAC discussed final revisions to the plan in light of comments and suggestions from regents. A final copy will be sent to SAC members by the Faculty Alliance and, following discussions with the SW Office of Public Affairs, will be ready for general distribution.

VI. **Faculty Alliance Report**

The Alliance gave a report on progress studying distance delivery of science labs (see attached e-Lab Task Force charge).

VII. **UA Strategic Plan**

This topic will be discussed at the April SAC meeting with Cabinet members present.

VIII. **SAC Operational Guidelines for the AMP**

After an initial discussion, this topic was moved to the April SAC meeting.

IX. **HALO Programs**

SAC discussed the definition of ‘HALO programs,’ a term referenced on page 10 and 11 of the Fisher report, that will be used at the April BOR. Guidelines for BOR presentations are set forth in an email from VP Julius to the provosts (attached).

X. **SAC Agenda, April 6, 2011, 9:30am to 1:30pm, Bragaw 205**

1. Approval of SAC summary
2. New Programs, if applicable; approval of Program Action Request (HEX) Form
3. Teacher Preparation Plan
4. SAC Operating Procedures (see attached)
5. Faculty Alliance Report
6. Preparation for BOR (Program Review Documents)
7. Preparation for joint SAC-President’s Cabinet meeting

XI. **Agenda for April Joint Meeting of SAC and President’s Cabinet, 1:30pm to 5:00pm, Bragaw 205**

1. Future Agendas/Meeting Times (see attached email from D. Milke, sent 3/25/11)
2. Review of February 16, 2011 joint meeting summary
3. UA Strategic Plan
4. SHEEO ‘toolkit’
5. CCD Recommendations – Accuplacer
XII. Attachment to the SAC Summary for March 16, 2011

1. February SAC Summary (approved with one amendment)
2. Revised HEX form (Program Approval Form)
3. Academic Master Plan (3/16/11)
4. e-Lab Task Force charge
5. HALO guideline email from Julius (3/18/11)

Attachments concerning the Joint SAC-President’s Cabinet meeting

6. Meeting Schedule email from D. Milke (3/25/11)
7. Material on the Strategic Plan will be forthcoming
8. SHEEO – email from W. Redman (3/26/11)