Board of Regents Program Action Request
University of Alaska
Proposal to Add, Change, or Delete a Program of Study

1a. UA University (choose one) UAS
1b. School or College School of Career Education
1c. Department or Program Construction Technology

2. Complete Program Title Certificate in Residential Building Science

3. Type of Program
   - Undergraduate Certificate
   - Associate
   - Baccalaureate
   - Post-Baccalaureate Certificate
   - Master’s
   - Graduate Certificate
   - Doctorate

4. Type of Action
   - Add
   - Change
   - Delete

5. Implementation date (semester, year)
   - Fall
   - Spring
   - Summer
   - Year 2015

6. Projected Revenue and Expenditure Summary. Not Required if the requested action is deletion.
   (Provide information for the 5th year after program or program change approval if a baccalaureate or doctoral degree program; for the 3rd year after program approval if a master’s or associate degree program; and for the 2nd year after program approval if a graduate or undergraduate certificate. If information is provided for another year, specify (1st) and explain in the program summary attached). Note that Revenues and Expenditures are not always entirely new; some may be current (see 7d.)

<table>
<thead>
<tr>
<th>Unrestricted</th>
<th>Salaries &amp; benefits (faculty and staff)</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$</td>
</tr>
<tr>
<td>Student Tuition &amp; Fees</td>
<td>$</td>
</tr>
<tr>
<td>Indirect Cost Recovery</td>
<td>$</td>
</tr>
<tr>
<td>TVEP or Other (specify):</td>
<td>$</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Restricted</th>
<th>Year 1 $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal Receipts</td>
<td>Year 2 $</td>
</tr>
<tr>
<td>TVEP or Other (specify):</td>
<td>Year 3 $</td>
</tr>
<tr>
<td>TOTAL REVENUES</td>
<td>$</td>
</tr>
</tbody>
</table>

Page # of attached summary where the budget is discussed, including initial phase-in:

7. Budget Status. Items a., b., and c. indicate the source(s) of the General Fund revenue specified in Item 6. If any grants or contracts will supply revenue needed by the program, indicate amount anticipated and expiration date, if applicable.

<table>
<thead>
<tr>
<th>Revenue source</th>
<th>Continuing</th>
<th>One-time</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. In current legislative budget request</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>b. Additional appropriation required</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>c. Funded through new internal UA university redistribution</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>d. Funds already committed to the program by the UA university</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>e. Funded all or in part by external funds, expiration date</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>f. Other funding source Specify Type:</td>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>

8. Facilities: New or substantially (>25,000 cost) renovated facilities will be required. □ Yes □ No
   If yes, discuss the extent, probable cost, and anticipated funding source(s), in addition to those listed in sections 6 and 7 above.

9. Projected enrollments (headcount of majors). If this is a program deletion request, project the teach out enrollments.

| Year 1: | Year 2: | Year 3: | Year 4: |

Page number of attached summary where demand for this program is discussed:

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*Sometimes the courses required by a new degree or certificate program are already being taught by a UA university, e.g., as a minor requirement. Similarly, other program needs like equipment may already be owned. 100% of the value is indicated even though the course or other resource may be shared.*
10. Number* of new TA or faculty hires anticipated (or number of positions eliminated if a program deletion):

<table>
<thead>
<tr>
<th>Graduate TA</th>
<th>Adjunct</th>
<th>Term</th>
<th>Tenure track</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

11. Number* of TAs or faculty to be reassigned:

| Graduate TA | Adjunct | Term | Tenure track |

Former assignment of any reassigned faculty:
For more information see page ___ of the attached summary.

12. Other programs affected by the proposed action, including those at other MAUs (please list):

<table>
<thead>
<tr>
<th>Program Affected</th>
<th>Anticipated Effect</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Page number of attached summary where effects on other programs are discussed:

13. Specialized accreditation or other external program certification needed or anticipated. List all that apply or ‘none’:

Page in attached summary where alignment is discussed:

14. Aligns with University or campus mission, goals, core themes, and objectives (list):

Page in attached summary where alignment is discussed:

15. Aligns with Shaping Alaska’s Future themes:

Page in attached summary where alignment is discussed:

16. Aligns with Academic Master Plan goals:

Page in attached summary where alignment is discussed:

17. State needs met by this program (list):

Page in the attached summary where the state needs to be met are discussed:

18. Program is initially planned to be: (check all that apply)

- [ ] Available to students attending classes at campus(es).
- [ ] Available to students via e-learning.
- [ ] Partially available students via e-learning.

Page # in attached summary where e-learning is discussed:

Submitted by the University of Alaska Southeast.

Provost: [Signature] 4/30/15
Date: 4/30/15
Chancellor: [Signature] Date: 4/30/15

☐ Recommend Approval
☐ Recommend Disapproval

UA Vice President for Academic Affairs with the concurrence of the Statewide Academic Council: [Signature] Date:

*Net FTE (full-time equivalents). For example, if a faculty member will be reassigned from another program, but his/her original program will hire a replacement, there is one net new faculty member. Use fractions if appropriate. Graduate TAs are normally 0.5 FTE. The numbers should be consistent with the revenue/expenditure information provided.

Attachments: ☑ Summary of Degree or Certificate Program Proposal ☑ Other (optional)

Revised: 09/12/2014
MEMORANDUM

TO: Statewide Academic Council
   University of Alaska

FROM: Rick Caulfield
      Provost

RE: Planned Program Elimination—UAS Certificate in Residential Building Science

DATE: April 30, 2015

Attached is the Program Action Request (PAR) form seeking Board of Regents action to eliminate the UAS Certificate in Residential Building Science—part of the UAS Construction Technology Program. Also attached is the UAS letter to the Northwest Commission on Colleges and Universities (NWCCU) outlining the basis for this action and referencing the required ‘teach-out’ for the program.

This action is requested based upon an academic program review process completed in 2014 which included consultation with our Construction Technology program advisory committee. We have determined that there are no students remaining in the program and therefore the required ‘teach-out’ is complete.

Please note that only the Certificate in Residential Building Science is being proposed for elimination. No other program offerings in Construction Technology are affected.

Cc: Chancellor
    Registrar
March 8, 2015

Dr. Sandra Elman, President
Northwest Commission on Colleges and Universities
8060 165th Avenue NE, Suite 100
Redmond, WA 98052

Dear Dr. Elman:

As Academic Liaison Officer for the University of Alaska Southeast (UAS), I am writing to inform the Commission of our university's decision to suspend admissions to the Certificate in Residential Building Science and to move toward the program's elimination by the University of Alaska Board of Regents. We have had only one graduate over the past five years. We no longer have any students enrolled in the certificate program so see no reason for any teach-out.

Please note that this suspension applies only to the Certificate in Residential Building Science and not to any other programs of study within the Construction Technology Program. Moreover, this suspension does not affect the existing Occupational Endorsements in Construction Technology or the AAS in Construction Technology.

This decision is one we've made following a careful academic Program Review conducted in compliance with UA Board of Regents policy and regulation (see http://www.alaska.edu/bor/policy/10-06.pdf). That review assessed all Construction Technology program elements in light of our UAS Strategic and Assessment Plan 2010-2017 and associated core themes. The review examined enrollments and completions over time, demand for the Building Science Certificate compared with other emphasis areas, limitations on available resources, and employer feedback about the need for graduates in this program at the certificate level. In October 2014 we held a program advisory committee meeting in Juneau with employers to share the findings from this program review and to discuss with them the proposal to suspend admissions to this emphasis at the certificate level. Those present concurred with our faculty proposal.

In considering this action, we consulted with our industry partners—weatherization providers—who offer state-funded weatherization programs. From those discussions we've confirmed that the federal funding which led to demand for graduates with these skill sets is no longer available. Therefore, the demand for certificate-holders is no longer present.

If you have questions about this action or our steps to accommodate students, please contact me. We will be pleased to provide any additional information required. Thank you.

Sincerely,

Richard A. Caulfield, PhD
Provost & Accreditation Liaison Officer

cc: Chancellor Pugh
Assistant Dean Pete Traxler
Program Faculty
Registrar