Board of Regents Program Action Request
University of Alaska
Proposal to Add, Change, or Delete a Program of Study

1a. UA University (choose one) UAS
1b. School or College Career Education
1c. Department or Program Power Technology

2. Complete Program Title: Associate of Applied Science in Power Technology: Emphasis - Automotive

(IMPORTANT: Only AAS Automotive Emphasis is being eliminated; does not impact other AAS Power Technology emphasis areas)

3. Type of Program
   - Undergraduate Certificate
   - Associate
   - Baccalaureate
   - Post-Baccalaureate Certificate
   - Master's
   - Graduate Certificate
   - Doctorate

4. Type of Action
   - Add
   - Change
   - Delete

5. Implementation date (semester, year)
   - Fall
   - Spring
   - Summer
   - Year 2015

6. Projected Revenue and Expenditure Summary. Not Required if the requested action is deletion.
   (Provide information for the 5th year after program or program change approval if a baccalaureate or doctoral degree program; for the 3rd year after program approval if a master's or associate degree program; and for the 2nd year after program approval if a graduate or undergraduate certificate. If information is provided for another year, specify (1st) and explain in the program summary attached). Note that Revenues and Expenditures are not always entirely new; some may be current (see 7d.)

<table>
<thead>
<tr>
<th>Projected Annual Revenues in FY</th>
<th>Projected Annual Expenditures in FY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unrestricted</td>
<td>Salaries &amp; benefits (faculty and staff)</td>
</tr>
<tr>
<td>General Fund</td>
<td>Other (commodities, services, etc.)</td>
</tr>
<tr>
<td>Student Tuition &amp; Fees</td>
<td>TOTAL EXPENDITURES</td>
</tr>
<tr>
<td>Indirect Cost Recovery</td>
<td>One-time Expenditures to Initiate Program (if &gt;$250,000)</td>
</tr>
<tr>
<td>TVEP or Other (specify):</td>
<td>(These are costs in addition to the annual costs, above.)</td>
</tr>
<tr>
<td>Restricted</td>
<td>Year 1</td>
</tr>
<tr>
<td>Federal Receipts</td>
<td>Year 2</td>
</tr>
<tr>
<td>TVEP or Other (specify):</td>
<td>Year 3</td>
</tr>
<tr>
<td>TOTAL REVENUES</td>
<td>Year 4</td>
</tr>
</tbody>
</table>

Page # of attached summary where the budget is discussed, including initial phase-in:

7. Budget Status. Items a., b., and c. indicate the source(s) of the General Fund revenue specified in item 6. If any grants or contracts will supply revenue needed by the program, indicate amount anticipated and expiration date, if applicable.

<table>
<thead>
<tr>
<th>Revenue source</th>
<th>Continuing</th>
<th>One-time</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. In current legislative budget request</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>b. Additional appropriation required</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>c. Funded through new internal UA university redistribution</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>d. Funds already committed to the program by the UA university(^1)</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>e. Funded all or in part by external funds, expiration date</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>f. Other funding source Specify Type:</td>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>

8. Facilities: New or substantially (> $25,000 cost) renovated facilities will be required. □ Yes □ No
   If yes, discuss the extent, probable cost, and anticipated funding source(s), in addition to those listed in sections 6 and 7 above.

\(^1\) Sometimes the courses required by a new degree or certificate program are already being taught by a UA university, e.g., as a minor requirement. Similarly, other program needs like equipment may already be owned. 100% of the value is indicated even though the course or other resource may be shared.
9. Projected enrollments (headcount of majors). If this is a program deletion request, project the teach out enrollments.

<table>
<thead>
<tr>
<th>Year 1:</th>
<th>Year 2:</th>
<th>Year 3:</th>
<th>Year 4:</th>
</tr>
</thead>
</table>

Page number of attached summary where demand for this program is discussed:

10. Number* of new TA or faculty hires anticipated (or number of positions eliminated if a program deletion):

<table>
<thead>
<tr>
<th>Graduate TA</th>
<th>Adjunct</th>
<th>Term</th>
<th>Tenure track</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

Former assignment of any reassigned faculty:

For more information see page ___ of the attached summary.

11. Number* of TAs or faculty to be reassigned:

<table>
<thead>
<tr>
<th>Graduate TA</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Term</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Tenure track</th>
</tr>
</thead>
</table>

12. Other programs affected by the proposed action, including those at other MAUs (please list):

<table>
<thead>
<tr>
<th>Program Affected</th>
<th>Anticipated Effect</th>
</tr>
</thead>
</table>

Page number of attached summary where effects on other programs are discussed:

13. Specialized accreditation or other external program certification needed or anticipated. List all that apply or ‘none’:

Page in attached summary where alignment is discussed:

14. Aligns with University or campus mission, goals, core themes, and objectives (list):

Page in attached summary where alignment is discussed:

15. Aligns with Shaping Alaska’s Future themes:

Page in attached summary where alignment is discussed:

16. Aligns with Academic Master Plan goals:

Page in attached summary where alignment is discussed:

17. State needs met by this program (list):

Page in the attached summary where the state needs to be met are discussed:

18. Program is initially planned to be: (check all that apply)

- Available to students attending classes at campus(es).
- Available to students via e-learning.
- Partially available students via e-learning.

Page # in attached summary where e-learning is discussed:

Submitted by the University of Alaska Southeast.

(choose one above)

Provost

Date

Chancellor

Date

☐ Recommend Approval

☐ Recommend Disapproval

UA Vice President for Academic Affairs with the concurrence of the Statewide Academic Council

Date
MEMORANDUM

TO: Statewide Academic Council
   University of Alaska

FROM: Rick Caulfield
       Provost, University of Alaska Southeast

RE: Planned Program Elimination—Automotive Emphasis in AAS Power Technology

DATE: April 30, 2015

Attached is the Program Action Request (PAR) form seeking Board of Regents action to eliminate the Automotive Emphasis within the AAS in Power Technology. Also attached is the UAS letter to the Northwest Commission on Colleges and Universities (NWCCU) dated October 24, 2013 outlining the basis for this action and referencing the required ‘teach-out’ for the program.

Note that this request focuses only on the Automotive Emphasis within the AAS in Power Technology. The AAS in Power Technology will remain and the other emphasis areas will not be affected.

This action is requested based upon an academic program review process completed in 2012-13 which included consultation with our Power Technology advisory committee. We have determined that there are no students remaining in the program and therefore the required ‘teach-out’ is complete.

Cc: Chancellor
    Registrar
October 24, 2013

Dr. Sandra Elman, President
Northwest Commission on Colleges and Universities
8060 165th Avenue NE, Suite 100
Redmond, WA 98052

Dear Dr. Elman:

As Academic Liaison Officer for the University of Alaska Southeast (UAS), I am writing to inform the Commission of our university’s decision to suspend admissions to the Associate of Applied Science (AAS) in Power Technology “Automotive Emphasis” (64 credits). With the Commission’s concurrence, our intention is to complete a ‘teach-out’ within two years (May 2015) for students currently in the program and then to request that the University of Alaska Board of Regents eliminate the emphasis at the AAS level. We have had only one graduate per year on average over the past five years. We currently have six students enrolled at the AAS level.

Please note that this suspension applies only to the AAS-Automotive Emphasis and not to AAS emphasis areas in Diesel, Mine Mechanic, or USCG Documented Marine Oilier. Moreover, this suspension does not affect the existing Occupational Endorsement in Power Technology/Automotive Emphasis or the Certificate in Power Technology/Automotive Emphasis.

This decision is one we’ve made following a careful academic Program Review conducted in compliance with UA Board of Regents policy and regulation (see http://www.alaska.edu/bor/policy/10-06.pdf). That review assessed all Power Technology program elements in light of our UAS Strategic and Assessment Plan 2010-2017 and associated core themes. The review examined enrollments and completions over time, demand for the Automotive emphasis compared with other emphasis areas, limitations on available resources, and employer feedback about the need for graduates in this program at the AAS level. On October 12, 2013 we held a program advisory committee meeting in Juneau with employers to share the findings from this program review and to discuss with them the proposal to suspend admissions to this emphasis at the AAS level. Those present concurred with our faculty proposal.

In considering this action, we consulted with our sister university to the north—the University of Alaska Anchorage (UAA)—which offers a full array of Power Technology and Automotive programs. We discussed with faculty there the ways in which our students can transfer to UAA in the future should they have a career interest in more advanced Automotive education and training. We will also be contacting the National Automotive Technicians Education Foundation (NATEF) regarding this change in program status. Our expectation is that we will continue with NATEF accreditation albeit at a different level that that which we currently hold.

If you have questions about this action or our steps to accommodate students, please contact me. We will be pleased to provide any additional information required. Thank you.

Sincerely,

Richard A. Caulfield, PhD
Provost & Accreditation Liaison Officer

cc: Chancellor Pugh
Associate Dean Pete Traxler
Power Technology Faculty
Faculty Senate President
Registrar
December 4, 2013

Dr. Richard A. Caulfield  
Provost & Dean of Graduate Studies and Research  
University of Alaska Southeast  
11120 Glacier Highway  
Juneau, AK 99801

Dear Provost Caulfield:

This is in reply to your correspondence dated October 24, 2013, notifying the Northwest Commission on Colleges and Universities (NWCCU) of University of Alaska Southeast's decision to suspend admissions to its Associate of Applied Science (AAS) degree program in Power Technology - Automotive Emphasis. A teach-out period will follow through May 2015 to accommodate those students who are currently enrolled. The Commission has approved the suspension of the AAS degree program in Power Technology - Automotive Emphasis as a minor change under Commission Policy, Substantive Change. Accordingly, the suspension of the Associate of Applied Science degree program in Power Technology - Automotive Emphasis is now included in the accreditation of University of Alaska Southeast.

Thank you for keeping the Northwest Commission on Colleges and Universities apprised of the developments and initiatives at the University of Alaska Southeast. If you have any questions, please do not hesitate to contact me.

Sincerely,

Pamela J. Goad  
Vice President

PJG:pg

cc: Mr. John R. Pugh, Chancellor  
    Dr. Sandra E. Elman, President, NWCCU