Center Documents

1) The role and description of the Dean’s Steering Committee was discussed. The language needs to be strengthened/improved to better indicate the role the committee will take. Also, the committee needs to be mentioned by name on the org chart, with some re-sizing and placing more appropriately.

2) Career and Technical Education needs to be mentioned explicitly as a research area. The center may also want to look at existing UA initiatives (as in the list gathered by Melissa Hill) to develop evaluation/outcomes measures and to see whether these initiatives are aligned/coordinated with efforts by the Alaska Dept of Education and Early Development.

3) The Policy Advisory Committee should be reflected on the org chart. That committee also needs representatives who will address CTE and workforce issues, such as appointees from the Dept of Labor, AWEB and/or APICC. Mike Driscoll will help Diane think about how best to put the advisory committee and entities such as the legislature and UA Board of Regents into the org chart.

4) The documents need to be put together in a package that includes an appendix with documents like the letter from the Foundation creating the center, MOUs and MOAs around educator supply & demand research and ISER’s agreement with First Alaskans Institute, also links to related documents like the state’s CTE plan. ISER also needs to be mentioned more explicitly.

5) The collection of documents may be able to inform some of the Governor’s work – Dan Julius is on the transition team and will bring the center information to that conversation where appropriate.

Mini grants

1) Around the mini grant process, there is a need to add to the application a “tick off” sheet that includes items such as IRB approval. UAA’s Office of Research has a good cover sheet from which we can get this information.

2) There are issues around indirect cost recovery when mini grants are awarded to other campuses, especially UAF. There needs to be a 9% ICR included in the awards. Mike Driscoll and Bob White will look at this issue for UAA, and Dan Julius will help address this generally; future mini grant funding needs to build this money in to the funding.

3) Bob White is concerned about faculty trying to fund graduate student researchers from these mini-grants; there may be insufficient funding for this. One idea is getting some graduate tuition waiver credits for students who are working as research assistants.

4) The assessment of the mini-grant proposals and the evaluation of the mini grant outcomes need to be considered carefully. One suggestion is to look at the instrument Kenrick Mock is using at UAA for evaluating student proposals to the Fran Ulmer Transformative Research award.