Guidelines for presentation to the Academic and Student Affairs Committee of the University of Alaska Board of Regents, to be used in conjunction with the Alaska Program Resource Planning Document concerning the Academic Budget and Project Planning Process (revised 09/08/11)

These presentation guidelines are salient under the following conditions:

- when approval for new or expanded programs is requested, and
- when new funding is required (which is not available at an MAU in the current or future budget years when use of funding is contemplated, or when funding is required that is not reallocated), and
- where new facilities are contemplated and a budget request is made for such.

Questions to be addressed at the BOR Committee:

1. Can any historical context be provided for what it is the MAU seeks to do? What has been the history of this program(s), needs of the students, the community and faculty? Are these recommendations consistent with the stated mission of the MAU; are the recommendations linked to goals and objectives set forth in approved long range plans?

2. Given anticipated enrollment growth and demand, and the costs associated with facility requests, are we relatively certain that projections of enrollment and demand, and projections of the needs of faculty and students (as such are related to facility requests) are sound. How did we arrive at our projections? What methodology and data did we use, in other words, how was the data analyzed? Can we discuss the implications of our data analysis with confidence?

3. Are there job or workforce opportunities justifying what is being proposed? What data was used to arrive at conclusions in this regard?

4. Are there existing buildings or facilities (including sharing building space with other disciplines, for example, the life sciences) that may accommodate what is being proposed? Why does the MAU need new or improved facilities?

5. How will students benefit? How will faculty benefit? How will the community and the state benefit?

6. Is there any information (which we may not have at this time) that would be helpful to obtain?

7. What issues should we consider in the future as we move forward with this project?

8. How will we know our projections and analysis for what we propose to do were correct?