Statewide Academic Council Summary
May 7, 2015; 9:30am – 12:30pm

Present: Dan White, Larry Hinzman, Steve Atwater, Virgil Fredenburg, Morgan Dufseth, Tara Smith, Rick Caulfield, Helena Wisniewski, Karen Schmitt, Susan Henrichs, David Valentine, Saichi Oba, Sam Gingerich

1. Safety – Dan White – 360 walk around of vehicles – helps prevents accidents

2. Approval of the summary of the 04.08.15 meeting – No objections or corrections.

   ACTION: Summary will be posted on SAC website (www.alaska.edu/research/sac/).

3. Policy and regulation revision – Attachments for each
   a. P09.02 – Student Rights and Responsibilities
      Discussion: AVP Oba had heard back from UAS but had not received new input from UAA and UAF regarding changes made by General Counsel; a committee was formed 3 years ago to look at Student Code of Conduct so there has been a good deal of input from the campuses however it wasn’t clear if student groups have reviewed

      ACTION: AVP Oba will check if student groups have reviewed. VP White will check to see if there are Title IX deadlines that need to be met.

   b. P09.05 – Employment of Students
      Discussion: removal of salary table in regulation; schedule will be kept on website that can easily be updated without revising regulation. No objections.

      ACTION: VPAAR will prepare policy for submission to June BOR ASA agenda and prepare regulation for submission to President Gamble

   c. Review of new version of draft credit hour policy
      Discussion: prior to meeting, there was the suggestion to adopt what previous VP Thomas had drafted or adopt the federal regulation wording. Provost Gingerich wanted to ensure the policy was tied to student learning outcomes. If number of minutes are specified, that would be UA’s interpretation of the federal regulation. One assumption is 50 minutes of instruction – does that equal 1 hour? Is that an assumption we want to put into policy? Perhaps, if GC decides there is enough precedent that it would okay but would want their input. Adopting the federal regulation would help ease the conflict with the common calendar listing 800 minutes. Provost Caulfield also suggested thinking about collaboration across campuses, this federal regulation will set a minimum standard.

      ACTION – credit hour policy: VP White will revise policy to include reference to the federal regulation and will revise university regulation to include federal regulation wording

   d. Academic calendar/common calendar – P10.04.100 still says calendar must provide for a minimum of 800 minutes of class time. UAA wants to eliminate conflict now. UAF would prefer to wait until the new credit hour policy is approved. Several comments made regarding the desire of the BOR for increased collaboration and cooperation across campuses. AVP Oba noted all work on Common Calendar needs to be finalized and ready for
the September meeting. Provost Henrichs noted at the joint Faculty Alliance/BOR meeting, the BOR indicated they understood there would be special circumstances due to facility needs, resource availability, etc. Provost Caulfield noted common start and end dates is important and a significant step forward but thinks the BOR is looking for alignment of instructional blocks too, however, the BOR may need to accept this is a framework that will need to have some flexibility. Provost Gingerich thinks the BOR expects a common schedule of classes be developed, concerned that if we don’t deliver that they may become more emphatic and directive. David Valentine suggested going after easily alignable things first and make it a phased process.

**ACTION – common calendar**: VP White’s office will arrange a meeting with the provosts to further discuss common calendar issues; may possibly lead to a recommendation to the president regarding a discussion with the BOR chair on the Board’s expectations for alignment

d. Concurrent enrollment policy and regulation – VP White suggested adopting the concurrent enrollment operating definitions – looking for consistency across the system. Provost Caulfield agreed but also suggested removing the section on middle/early college because it fit under the other definitions and there are other middle/early colleges in Alaska not mentioned there. It was also suggested secondary instructors need to be designated as associated/affiliate faculty in some way. No objections to either suggestion.

**ACTION**: VP White will revise the concurrent enrollment definition sheet by removing the section on middle/early college; David Valentine will send additional wording to VP White on approving/designating/affiliating secondary instructors; once revisions are made the draft policy will be submitted to the June BOR ASA agenda

4. New program proposals or deletions – No objections. Will forward to June BOR.
   a. Deletion of a Master of Business Administration at UAS
   b. Deletion of an Associate of Applied Science in Power Technology/Automotive Option at UAS
   c. Deletion of a Certificate in Residential Building Science at UAS
   d. Deletion of a Certificate in Pre-Engineering at UAS

**ACTION**: VP White will sign PAR forms and the deletion proposals will be submitted to the June BOR ASA agenda

5. Status of June BOR report on SAF Theme 4 – Research and Development and Scholarship to Enhance Alaska’s Communities and Economic Growth – Dan White

Discussion: VP White offered thanks to SAC members for submitting written information for the June report. He will assemble into a written report and will develop a PPT presentation and will focus on the items highlighted as collaborative efforts between universities – no additional input from the group.

**ACTION**: VP White will continue to draft using the information submitted by the three universities

6. College Readiness Definition – Steve Atwater

Discussion: College readiness definition will be an info item on June BOR. The definition has been restricted to college readiness and just for UA (does not include career readiness). The definition will also be reviewed at the joint State Board OE/BOR meeting on June 3. It was asked if this definition
was for baccalaureate students only. If not, it was noted it would be pretty rigorous for a certificate or AA student and might be too high a bar for a community college student. Suggestions to resolve included adding “academic preparation for baccalaureate program” in second sentence of first bullet point. Or specifically say something to AA programs, however, it was noted that all UA institutions are open admission to associate degree programs so that change may not be appropriate. Provost Caulfield noted a lot of UA students are also non-traditional and it might be useful to put a paragraph at the top to address that. Interim VCR Hinzman noted this would be a good document for freshmen and sophomores in high school to help them prepare for college.

ACTION: David Valentine will send VP White the most current definition with the slightly revised truncated definition; Provost Caulfield will draft an additional statement for the beginning of the definition to address non-traditional/non-baccalaureate students and will send to VP White; definition will be included in the June BOR ASA agenda as an information item.

7. Continued discussion of inter-institutional communication – Dan White
Discussion: The group agreed there was need to clarify what types of contact are allowable to students from each campus to prevent inter institution conflict.

ACTION: This topic will be discussed further at the meeting VP White is arranging with the provosts on common calendar.

8. Revision of PAR form – Dan White
Discussion: No objections to current revision indicating consensus of SAC. Provost Henrichs asked for constructive suggestions on how to clarify the financial section—one possible change—Projected Annual Revenues to the university in FY___. Change was accepted with no objections.

ACTION: Revised form will be posted on SAC website for new program proposals (www.alaska.edu/research/sac/new-programs/).

9. Faculty Alliance update – David Valentine –
Update: The Faculty Alliance has had a number of groups working on GER alignment – Math is done; English is close and on track to meet deadline; general GER is further behind but was know to be more involved and they are optimistic they will meet the deadline for recommended strategy (fall 2016). Major outstanding issue is minimum baccalaureate admission standards – working on agreement regarding placement in policy and regulation; will attempt to draft regulations at next meeting. UAA currently has lower admission standards than the other two universities; will likely recommend adopting the UAA standards as the minimum with the provision that each university could choose to have a higher standard that the minimum.

10. June Board of Regents’ meeting
   a. ASA Dashboard
   b. Policy revisions
      i. P09.02 Student Rights and Responsibilities
      ii. P09.05 Employment of Students
   c. New program proposals or deletions
      i. UAS eliminations: Masters of Business Administration, Certificate in Residential Building Science, Certificate in Pre-Engineering, and Associate of Applied Science in Power Technology/Automotive
ii. Notification of program suspensions at UAF and UAS
iii. Update on Marine Biology program
d. Outreach report – Non-credit workshops and courses (including CES, MAP, MAPTS, and all campus offerings) (brief update to ASA)
e. College Readiness report
f. SAF Theme 4 Report – Research and Development and Scholarship to Enhance Alaska’s Communities and Economic Growth (Full Board Item)
g. Ketchikan MAA/SON (new)

11. September Board of Regents’ meeting
   a. Policy revisions
   b. New program proposals or deletions
      i. Associate of Applied Science in Marine Transportation
   c. Program review and accreditation report
d. Student surveys and satisfaction
e. SAF Theme 1 – Student Achievement and Attainment
f. Statement of requirements for Ketchikan campus

12. Future Agenda Items – next meeting – June 3 in Fairbanks
   a. June 3 will be last meeting for David Valentine and Cecile Lardon will take over representation on SAC, thinks having both at June 3 meeting would be helpful – no objection
   b. Larry Hinzman will not be able to attend – will be in DC
   c. Also Virgil’s last meeting, will have new UAS SAC rep

13. Roundtable
   a. Provost Caulfield noted UAS was working on provost search now that he has been named as Chancellor