Present: Dan White, Susan Henrichs, Rick Caulfield, John Pugh, Tara Smith, Sam Gingerich, Gwen Gruenig, Cecile Lardon, Karen Schmidt, Steve Atwater, Morgan Dufseth

Absent: Larry Hinzman, David Valentine, Helena Wisniewski, Virgil Fredenberg

1. Safety – Dan White
   Distracted driving – cell phones are illegal but there are other distracted driving techniques that are technically legal; you drive where your eyes are pointed; drive safely.

2. Approval of the summary of the 3.12.15 meeting
   No corrections. Accepted as presented.

3. Policy and regulation revision
   a. Definition of credit hours - P10.04 addresses academic programs and credit hour requirements but does not provide a definition of credit hours
      
      Background: UAA is preparing for the accreditation process and wants to ensure compliance. There is currently no policy on credit hours. Provost Gingerich has discussed with Henrichs and Caulfield, and also GC Hostina. VP Thomas had previously explored but did not produce a complete draft policy prior to his retirement.
      
      Discussion: UAA is seeking a definition that will say a credit hour is a unit of student learning. Broader definition to allow credit hour for competencies; focuses on learning, not on teaching. Noted that 10.05.040 refers to MAUs to define credit hours individually – will need to revise or eliminate P10.05.040 if a new credit hour policy is approved. Discussion of inconsistencies with proposed policy and current campus procedures/policies. Would this new policy disconnect teaching from credit hours? Replacing or in addition to? Or just broaden the definition to include learning outcomes? Need to ensure no contradiction with Common Calendar policy; 800 min v. 750 min. Recommend SAC look at policies also accredited by NWCCU, especially distance delivery institutions.
      
      Action item: Draft credit hour policy will be sent by Provosts to academic deans for review and comment; VP White will send to General Counsel and Faculty Alliance; comments due back by April 30. Continued review at May 7 SAC meeting; anticipate having BOR review at September or December meeting.
      
      Timeline: attempt BOR review in fall 2015 (Sept. or Dec. meeting for approval)

4. New program proposals or deletions
   a. UAS: four deletions will be brought forward at May SAC meeting for review at the June BOR meeting; also one suspension of admission of BA in Art program
   b. UAA: will bring forward in May suspension of admission programs, part of program prioritization efforts
   c. UAF: concluding special program review – will have notification of suspension of admission likely in May
5. Status of June BOR report on SAF Theme 4 – Research and Development and Scholarship to Enhance Alaska’s Communities and Economic Growth – Dan White

**ACTION ITEM:** VPAAR asks the Provost to send information to him by April 30, for review by SAC at the May 7 meeting. Final edits made and final version uploaded to BoardDocs by the week of May 11 for review by the president and inclusion on the June Board of Regents’ agenda.

6. CRCD initiative to develop an Associate of Arts for students wanting to become teachers – Susan Henrichs

**Discussion:** VC RCNE Evon Peter has been discussing possibility with local community leaders and believes they have reached a consensus on how to increase the number of Alaska Native educators within the state. Associate of Arts degree would address general education requirements but would also include education courses that would help lead the student toward the field of teaching. Some credit for practical experience will be included in the AA. VC Peter is working on getting additional support from Native corporations, and wants to invite collaboration with other campuses as well.

Also working to promote a tribal management AAS degree (would ultimately like to jointly offer both degrees across the state). The new degree would likely incorporate a new credit model. Emphasis would be on this AA as a transfer degree that would then allow a student to pursue a bachelor’s in Education. If this AA is terminal degree for student, they would likely be able to find work as a classroom aide, however, that isn’t the focus of the degree—which is to funnel more students onto the path toward becoming a teacher. Might not be a new program, could just be contained as an option within the already existing AA degree. Or it could be its own degree—not decided at this moment. RC suggests Peter discuss idea with the three deans of Education at UA, perhaps have it encompassed with Teacher Education Revitalization Plan.

**ACTION ITEM:** Contact Provost Henrichs if interested and she will forward names to VC Peter. AVP Atwater will coordinate conversation between VC Peter and the three deans of Education.

7. Dual enrollment policy and regulation – Susan Henrichs

**Discussion:** confusion between dual enrollment and dual credit – need to clarify in policy; also need to clarify qualification of instructors as well as sponsored courses; noted that it is expected to be a hotly debated item, driven by interest from the UA BOR; AVP Villa has a Transition Coalition working group tasked with drafting definitions and categories for dual enrollment

**ACTION ITEM:** Provost Henrichs will request amendments/revisions from SAC after the meeting. AVP Atwater reconfirmed the State Board of Education expects to review and approve a policy on dual enrollment at their June 3 meeting. VP White will ask AVP Villa to distribute the Transition Coalition document to SAC.

8. College and Career Ready Definition – Steve Atwater

**Status update:** Alaska Statewide Research Alliance has revised the previous definition; it is expected the UA definition of college and career readiness will be brought back to SAC in May, eventually to go to the BOR.

**ACTION ITEM:** AVP Atwater will send definition to VP White for distribution to SAC.

9. GER alignment – Cecile Lardon (for David Valentine)

**Status update:** Three groups working on alignment—Math Task Force (Mark Fitts, Chair at UAA) work completed; English Task Force (Dan Kline, Chair at UAA) making good progress but not done—on schedule to meet deadline in Nov. 2015; third group addressing the rest of the GERs – that group has made progress but still a couple areas that need work – this group has the hardest task in some ways – UAF started a comprehensive effort several years ago to overhaul GERs so are in a tricky
position with regard to moving forward – as UA regulation stands currently, it may create a contradiction or conflict; Issues: Does UA regulation need to be changed or can faculty come up with a resolution outside of regulation that will subsequently allow them to update the regulation (ex. History – humanities GER or social science GER or both? Each university has a different take and this needs to be reconciled). Another issue—placement tests—nothing to be done at the moment however UAF is using a trial testing services (ALEKS over Accuplacer) for two year—may need to consider testing option once trial is over.

**ACTION ITEM:** David Valentine’s report to Summit Team will be distributed to SAC after the meeting by VP White.

10. Inter-institutional communication, especially as it relates to online courses – Sam Gingerich  
   **Discussion:** The issue of UAA students taking online course at UAF receive emails from UAF to take additional online courses – not an issue from UAF’s point of view because it wouldn’t broadly target UAA students; Provost Gingerich noted there are published guidelines within UAA’s student services division. Provost Henrichs agreed to not solicit students for programs, however, course enrollment could prove more troublesome. Another issue – one university taking out ads in the campus newspaper at another university. Chancellor Pugh noted there is a problem when one university offers a course with an adjunct professor while another university offers the course with a full-time faculty member; marketing a course against another course is a management issue (rather than program advertisement).  
   **ACTION ITEM:** Provost Caulfield suggested distributing ethical conduct guidelines to further the conversation at the May 7 meeting. VP White requested that if you are aware of ethical guidelines that apply to this conversation that you forward them to him for distribution.

11. Implementation of Lumens non-credit tracking software – Next Steps – Rick Caulfield  
   **Status update:** Karl Kowalski asked for individuals to participate in implementation planning to ensure appropriate representation and coordination at the three universities and the system office.  
   **ACTION ITEM:** Provost Caulfield will continue to monitor progress on implementation.

12. Revision of PAR form – Dan White  
   **Discussion:** Proposal to change “with the concurrence” to “following consultation with”  
   **ACTION ITEM:** VPAAR will continue to consider revisions, possibly including another statement relating to SAC’s consensus/agreement.

13. FY16 SAC meeting schedule – Dan White  
   **Discussion:** Brief review of dates  
   **Outcome:** Schedule adopted by SAC – dates will be posted on SAC website

14. Faculty Alliance update – Cecile Lardon (for David Valentine)  
   **Update:** Alliance has been communicating with OIT for surveys for Learning Management System (LMS) user groups. Working with Karl Kowalski to determine possible issues that would come from switching LMS. Faculty Alliance submitted a resolution asking the BOR to accept public testimony via video and asking the BOR to review written public testimony prior to the meeting (currently reviewed after the meeting). Student Code of Conduct – UAA Faculty Senate has passed theirs and UAF Faculty Senate is going to pass a very similar one, not sure of where UAS is currently in process. Presidential Search – asked BOR to consider giving candidates more time and opportunity to meet with faculty and campus representatives.

15. June Board of Regents’ meeting
a. Policy revisions
   i. P09.02 Student Rights and Responsibilities
   ii. P09.05 Employment of Students
   iii. P09.06 Services for Students with Disabilities
b. New program proposals or deletions
   i. UAS eliminations: Masters of Business Administration, Certificate in Residential Building Science, and Associate of Applied Science in Power Technology/Automotive
c. Outreach report – Non-credit workshops and courses (including CES, MAP, MAPTS, and all campus offerings) – *discussion about delaying this report – VP White will consult with Regent Powers*
d. SAF Theme 4 Report – Research and Development and Scholarship to Enhance Alaska’s Communities and Economic Growth

16. September Board of Regents’ meeting
   a. Policy revisions
   b. New program proposals or deletions
   c. Program review and accreditation report
   d. Student surveys and satisfaction
   e. SAF Theme 1 – Student Achievement and Attainment

17. Future Agenda Items – next meeting – May 7 audio
   a. SAF Theme 4 report – final review before submitting to the BOR
   b. Dual Enrollment – final review before submitting to the BOR
   c. College and Career Ready Definition – final review before submitting to the BOR
   d. Inter-institutional communication – discussion continued
   e. ASA reporting schedule – Provost Henrichs asks that the ASA reporting schedule distributed to SAC be confirmed with Regent Powers so that SAC is on the same page

18. Roundtable
    Cecile Lardon: The faculty leaders are aware of the difficulties each university in the system are facing and want to be constructive partners in finding solutions.

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