OnBase Audio
3/14/07
10:30 AM

AUDIO INFO
Toll-free number: 800-893-8850
Participant PIN: 6384637

Diane Meador, Barbara Burnett,
Patty Itchoak, Shelly Blatchford,
Libby Eddy, Lail, Tamara Hornbuckle, Rodney Thompson, Sandy Gravley,
Mike Earnest, Alicia Wyse, Mike Linneman, Russ O’Hare, Gregg Christopher, Janet Johnson,
Chris Young

Agenda:

**MAU Updates:**
UAA – plugging along, definitely seen improvement in speed, Laser flesh only about 30% is
done – hoping to be up to 60% dated back to 2001 reg, admin, and fa. What is retrieval time?
Responding in appropriate time. Has reg started using

UAF – retrieval time – 3 – 4 seconds Tamara – 06/07 docs have been imaged pending FAP
verification queue -
Admissions going well – AD Ready to Review: If record exists in Banner View with a status of
complete they come out in the COLD process and the AD Ready to Review (COLD) system
document is generated. This document goes into one of two queues: ADRR Sent to Review if
they have a matching app in OnBase with matching term. Otherwise the COLD document will
go to ADRR Error. If a person’s app changes term, you must reindex the document to the new
term; and keep in mind you need to put ProcessingStatus kw = “Processed” if you don’t want to
send it back into the ADP Application Processing queue. Otherwise, they are noticing little
things to tweak in future
Registrar using workflow next week (limited) on certain forms

**Need to look at keywords on document type
Need to filter on receiving campus (cold process) – modify the existing process to set keyword
receiving campus to equal SARADAP_CAMP_CODE

UAS – retrieval time 5 seconds, slower time processing in scanning – overall upload committing
scan index portion of onbase – Fin Aid – want mike back for training
Test in thin client might be server that disconnect scan is using
Scan in process reg docs, graduation to be in place for summer, testing few cases already
going well,
Unable to see doc in life cycle granted higher security level

**Task Requests:**
Task requests completed –
“Add Middle Initial and DOB to Route to NOB adhoc”
“Add Adhoc button Route to NOB” to AD Processing, RO Processing and RO Graduation LC’s
Create doc types AD and RO SOC Agreements
*These have all been completed and are in PREP for testing
No other task requests can be working on until these have been tested and moved to prod

Other Items:

1. From Rodney: Turn on button for Create New Document? (See additional pages) – grayed out for UAF and UAS

Finance update – scheduled for April 30 – may 3 OnBase onsite visit

Patty – if student had multiple transcripts on laser fiche will come in to onbase as 1 document prior to Dec 4th
FYI - Same for if students applied for admissions 2 time for the same semester
A little over 38,000 transcripts
14,500 – HS transcripts
Rest are being plugged in as college transcript

Mike E – working with Rick W, Dick Dent, Tim Barnett, Saichi Oba, - working with largest school districts to have transcripts sent electronically – arranging webinars in April to look at the software

Need to take care of individual documents as student file rather than individual documents

Campuses did not realize the intent was not to have all student records in onbase and it was only for current student information for 5 year life span in onbase

Need to have discussing on how much more memory we need and how much it would cost and have campuses discusses the need and considers the cost to each MAU to purchase storage

Russ will check for more info on imaging vs. microfilm
At what point in time do we convert from imaging to another storage process?

Outages: