Exceptional Support Requests

**Purpose**
Alaska INBRE’s primary aim is to expand the multi-disciplinary research and teaching network to support biomedical and health research expertise, infrastructure, and translational capacity. Alaska INBRE provides support for faculty and student travel, graduate and undergraduate research assistantships, and research pilot projects. Occasionally, requests for funding outside of these opportunities can be made. This process will be followed to ensure transparency and equity within the program. This process is not intended to supplement or replace existing opportunities but to address exceptional requests.

Examples of exceptional support requests: publication charges; poster printing fees, and one-time extraordinary requests. Please note: Alaska INBRE will not fund open access fees for journal publication requests.

**Amount**
Funding limits are determined by the PI or co-I in consultation with either the INBRE Administrative Core or the Management Advisory Committee (MAC).

**Administration**
Once approved, the funds will be administered departmentally with oversight from the INBRE Fiscal Officer.

**Requests**
Requests can be made via the website at [www.alaska.edu/inbre](http://www.alaska.edu/inbre). Confirmation of your submission will be provided via email within 48 hours. Upon receipt, the INBRE Program Administrator will include the request on the next administrative meeting agenda.

**Review Procedures**
Requests will be reviewed by either the Alaska INBRE Administrative Core or the MAC at the next available meeting. Then, applicants will be reviewed by the PI (or co-I). Preference will be given to requests that:
- substantively contribute to the research aims of INBRE ([http://www.alaska.edu/inbre/about-alaska-inbre/aims/](http://www.alaska.edu/inbre/about-alaska-inbre/aims/));
- advance the INBRE research aims and/or biomedical research in Alaska;
- support the growth and development of biomedical research at the University of Alaska

**Conditions of Award & Reporting**
Funds must be expended by the end of the current INBRE fiscal year which runs from August 1st through July 31st. If payment for services needs to span two fiscal years, please discuss the need for two separate awards in your request.

If the request is for any publication or poster, Alaska INBRE requires citation. In journal articles, oral or poster presentations, news releases, news and feature articles, interviews with reporters and other communications, acknowledge the IDeA program’s full or partial support of the research. The citation in scientific publications should use the following format:

*Research reported in this publication was supported by an Institutional Development Award (IDeA) from the National Institute of General Medical Sciences of the National Institutes of Health under grant number P20GM103395.*

When appropriate, please add the following disclaimer:
*The content is solely the responsibility of the authors and does not necessarily reflect the official views of the NIH.*

The NIH public access policy requires scientists to submit final peer-reviewed journal manuscripts that arise from NIH funds to PubMed Central (DIFFERENT from PubMed) immediately upon acceptance for publication. Additionally, anyone submitting an application, proposal or report to the NIH must include the PMC reference number (PMCID) when citing applicable papers that they author or that arise from NIH funded research.

Additional conditions may be required and will be communicated when the request is approved. All awardees will submit information required for the Alaska INBRE annual report.

*Approved by the Alaska INBRE Management Advisory Committee on June 18, 2015.*