Enhancing Your Job Performance

Overview/Description
Competition is tough these days and as organizations “raise the performance bar” many employees find themselves wanting to refine their skills so they can work smarter and not merely harder. This workshop will help participants identify the tasks they need to focus on in order to achieve their greatest outcome while enhancing their core skills and exploring techniques for their continuous development.

Target Audience
Employees looking for ways to enhance skills, explore opportunities for development, and move ahead in their careers.

Expected Duration
45-60 minutes

Workshop Objectives
At the end of this workshop, you will be able to:

- Describe the impact of enthusiasm on your job performance
- Identify the factors that contribute to job satisfaction
- Identify learning and continuous development opportunities
  - Describe how to enhance your technical skills
  - Describe how to enhance your professional skills
- Identify ways to get help as you move through your career
  - Describe opportunities to utilize a mentor
  - Identify ways to ask others for feedback
  - Describe the importance of a professional network