Board of Regents Program Action Request  
University of Alaska  
Proposal to Add, Change, or Delete a Program of Study

1a. Major Academic Unit  (choose one)  UAA  
1b. School or College  
Justice Center  
1c. Department  
Justice Center

2. Complete Program Title  Associate of Applied Science, Paralegal Studies

3. Type of Program
- [ ] Undergraduate Certificate
- [x] AA/AAS
- [ ] Baccalaureate
- [ ] Post-Baccalaureate Certificate
- [ ] Doctorate

4. Type of Action
- [x] Add
- [ ] Change
- [ ] Delete

5. Implementation date (semester, year)  Fall, 2013

6. Projected Revenue and Expenditure Summary. Not Required if the requested action is deletion.  
(Provide information for the 5th year after program or program change approval if a baccalaureate or doctoral degree program; for the 3rd year after program approval if a master's or associate degree program; and for the 2nd year after program approval if a graduate or undergraduate certificate. If information is provided for another year, specify (5th) and explain in the program summary attached.)  
Note that Revenues and Expenditures are not always entirely new; some may be current (see 7d.)

<table>
<thead>
<tr>
<th>Projected Annual Revenues in FY 17</th>
<th>Projected Annual Expenditures in FY 17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unrestricted</td>
<td>Salaries &amp; benefits (faculty and staff)</td>
</tr>
<tr>
<td>General Fund</td>
<td>$150,433</td>
</tr>
<tr>
<td>Student Tuition &amp; Fees</td>
<td>$350,963</td>
</tr>
<tr>
<td>Indirect Cost Recovery</td>
<td>$0</td>
</tr>
<tr>
<td>TVEP or Other (specify):</td>
<td>$0</td>
</tr>
<tr>
<td>Restricted</td>
<td>Year 1</td>
</tr>
<tr>
<td>Federal Receipts</td>
<td>$0</td>
</tr>
<tr>
<td>TVEP or Other (specify):</td>
<td>$0</td>
</tr>
<tr>
<td>TOTAL REVENUES</td>
<td>$501,396</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Page # of attached summary where the budget is discussed, including initial phase-in: Page 6 of the master executive summary

7. Budget Status. Items a., b., and c. indicate the source(s) of the General Fund revenue specified in item 6. If any grants or contracts will supply revenue needed by the program, indicate amount anticipated and expiration date, if applicable.

<table>
<thead>
<tr>
<th>Revenue source</th>
<th>Continuing</th>
<th>One-time</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. In current legislative budget request</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>b. Additional appropriation required</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>c. Funded through new internal MAU redistribution</td>
<td>$150,433*</td>
<td>$0</td>
</tr>
<tr>
<td>d. Funds already committed to the program by the MAU¹</td>
<td>$185,318**</td>
<td>$0</td>
</tr>
<tr>
<td>e. Funded all or in part by external funds, expiration date</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>f. Other funding source Specify Type: New student tuitions and fees</td>
<td>$350,963</td>
<td>$0</td>
</tr>
</tbody>
</table>

*New internal MAU redistributions have already been implemented for these two faculty positions.
**General Fund revenue already allocated by the Justice Center for the existing Paralegal Studies undergraduate certificate.

8. Facilities: New or substantially (>-$25,000 cost) renovated facilities will be required.  
- [x] Yes
- [ ] No

If yes, discuss the extent, probable cost, and anticipated funding source(s), in addition to those listed in sections 6 and 7 above.

9. Projected enrollments (headcount of majors). If this is a program deletion request, project the teach out enrollments.

| Year 1: 123 | Year 2: 142 | Year 3: 161 | Year 4: 179 |

¹Sometimes the courses required by a new degree or certificate program are already being taught by an MAU, e.g., as a minor requirement. Similarly, other program needs like equipment may already be owned. 100% of the value is indicated even though the course or other resource may be shared.
10. Number* of new TA or faculty hires anticipated (or number of positions eliminated if a program deletion):

- Graduate TA: 0
- Adjunct: 2
- Term: 0
- Tenure track: 2 (already funded)

11. Number* of TAs or faculty to be reassigned:

- Graduate TA: 0
- Adjunct: 0
- Term: 0
- Tenure track: 0

Former assignment of any reassigned faculty: 0
For more information see page 5 of the attached master executive summary.

12. Other programs affected by the proposed action, including those at other MAUs (please list):

<table>
<thead>
<tr>
<th>Program Affected</th>
<th>Anticipated Effect</th>
<th>Program Affected</th>
<th>Anticipated Effect</th>
</tr>
</thead>
<tbody>
<tr>
<td>UAA CIOS</td>
<td>Slight increase in student numbers</td>
<td>UAA CIS</td>
<td>Slight increase in student numbers</td>
</tr>
<tr>
<td>UAA English</td>
<td>Slight increase in students in upper division written composition courses</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Page number of attached summary where effects on other programs are discussed: Page 1

13. Specialized accreditation or other external program certification needed or anticipated. List all that apply or ‘none’: American Bar Association


Page in attached summary where alignment is discussed: Page 1 of both the master executive summary and the program summary.

15. State needs met by this program (list): Increase options for law-related study; creates workforce in high-demand field.

Page in the attached summary where the state needs to be met are discussed: Page 2 of the program summary and page 4 of the master executive summary.

16. Program is initially planned to be: (check all that apply)
- Available to students attending classes at UAA campus(es).
- Available to students via e-learning.
- Partially available students via e-learning.

Page # in attached summary where e-learning is discussed: N/A

Submitted by the University of Alaska Anchorage with the concurrence of its Faculty Senate.

Provost: [Signature] Date: 10/19/12
Chancellor: [Signature] Date: 10/29/12

UA Vice President for Academic Affairs on behalf of the Statewide Academic Council
Chair, Academic and Student Affairs Committee
UA President
*Net FTE (full-time equivalents). For example, if a faculty member will be reassigned from another program, but his/her original program will hire a replacement, there is one net new faculty member. Use fractions if appropriate. Graduate TAs are normally 0.5 FTE. The numbers should be consistent with the revenue/expenditure information provided.

Attachments:  
- ☑ Summary of Degree or Certificate Program Proposal  
- ☐ Other (optional)