



UNIVERSITY
of ALASKA

Many Traditions One Alaska

Report on Student Fees
at
University of Alaska

Reference #14

Board of Regents' Meeting
Academic and Student Affairs Committee
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Sitka, Alaska

Table of Contents

Executive Summary	1
Trends and Context	2
Board of Regents' Policy & Regulations on Student Fees	4
Three Fee Perspectives	5
Network Fee	5
Composition of Student Fee Revenue	6
Student Perspective: Total Fees Paid by Students	7
Course Perspective	9
Program Perspective	11
Looking Forward	14

Appendix

1. Board of Regents' Policy & Regulations	15
2. Methodology and Technical Information	22
3. Network Fee FY12 (OIT Report)	23
4. UAA Fee Report	28
5. UAF Fee Report	38
6. UAS Fee Report	55
7. List of Courses with Highest Total Course Fees	60

Executive Summary

Student fees provide essential support to the university's instructional programs. While some year-to-year variation has occurred, student and course fees at the university have been relatively static over time. From FY09 – FY12, UA tuition rates increased about 20 percent, with tuition revenue increasing about 26 percent. Total fee rates stayed relatively stable, while fee revenue increased about 25 percent over this time. The overall increase in student fees resulted from a 28 percent increase in course fee revenue and a 23 percent increase in student-based fee revenue. The number of student full-time equivalents attending UA grew by about 13 percent from FY09 – FY12, driving increases in tuition and fee revenue in addition to rate changes.

For any given student, the total fees are a function of full- or part-time status and type of course(s) being taken. Courses requiring special, expensive materials or training apparatus often have higher course fees to help cover the cost make these special learning opportunities available to Alaskans.

UA's total cost, comprised of both tuition and total student fees, is very competitive with similarly situated programs of other western states. However, two-year and community campus level fee charges may deserve additional attention and context given the cost of tuition and total fees is greater for UA students than for western or national peers.

Trends and Context

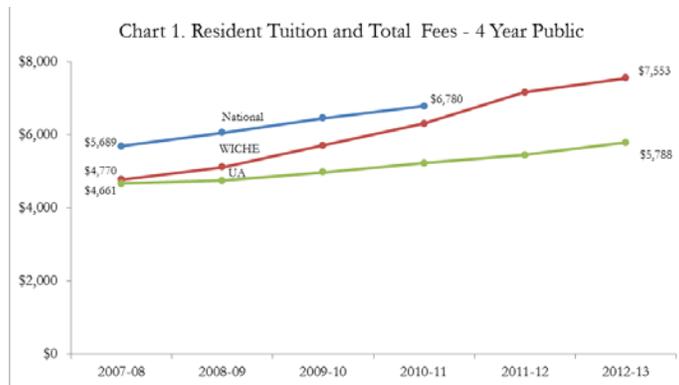
This report provides an analysis of student fees at the University of Alaska. In setting and applying policy on student fees (as well as to tuition), the Board of Regents' has three major objectives (Regents' Policy & University Regulations, P05.10.010): "(1) to provide for essential support to the university's instructional programs; (2) to make higher education accessible to Alaskans who have the interest, dedication, and ability to learn; (3) to maintain tuition and student fees at levels which are competitive with similarly situated programs of other western states." This report aims to inform the Board of Regents' whether and the extent to which these objectives have been met with respect to student fees at the University.

One of the major objectives of the Board of Regents' concerns whether fees at the University of Alaska are competitive with similarly situated programs in other western states. Alaska is one of fifteen member-states in the Western Interstate Commission for Higher Education (WICHE).¹ Beyond the western region, a look at how UA costs stack up nationally also provides context. Trend information on fees outside UA is not readily available, however a look at total fees and tuition cost provides a student perspective on the total cost that must be covered. A brief discussion of total tuition and fees cost is necessary to understand how fees may affect students.

As shown in the following chart, the University of Alaska charges less for tuition and fees combined than other public four-year institutions in the WICHE region, as well as other public four-year post-secondary institutions nationally. Public institutions in the WICHE region charged resident undergraduates a median of \$7,553 in total tuition and mandatory fees in the 2012-13 academic year², 30 percent more than UA's \$5,788 in total tuition and mandatory fees. Although figures for national, public postsecondary institutions are not yet available beyond academic year 2010-11, Alaska and other WICHE states have historically charged less in total fees and tuition than for public, four-year institutions across the nation as a whole.

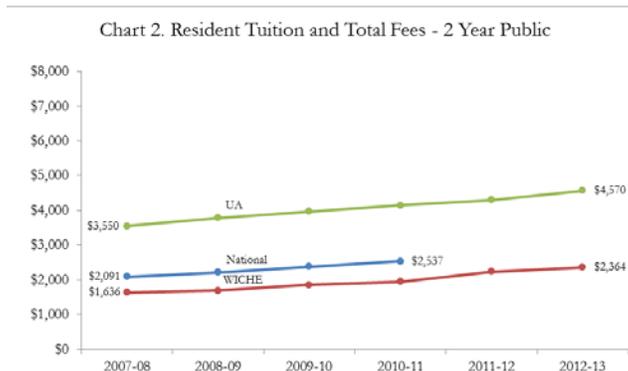
¹ The member states are: Alaska, Idaho, Oregon, Arizona, Montana, South Dakota, California, Nevada, Utah, Colorado, New Mexico, Washington, Hawaii, North Dakota, and Wyoming.

² WICHE 4- and 2-year costs available online at: www.wiche.edu/info/benchmarks/2012/fig7.xlsx; U.S. 4- and 2-year costs at: nces.ed.gov/programs/digest/d11/tables/dt11_351.asp. Figures in Charts 1 and 2 consider mandatory fees only.



Many WICHE states have raised total cost to students in four-year programs significantly over the last several years. Since academic year 2008-09, the cost to four-year students in WICHE states increased 48 percent, proportionally more than twice the 22 percent cost increase observed over this time at UA.

The University of Alaska is competitive with respect to costs at the four-year level, however compares less favorably with public two-year programs in the WICHE region and nationally. At two-year degree institutions in the WICHE region tuition and fees cost a total of \$2,364 (median). At University of Alaska tuition and fees for comparable two-year degree programs cost \$4,570, which is almost double the WICHE average; see Chart 2 below.



Although the tuition and fees cost for residents attending public two-year programs in WICHE states increased 39 percent from academic year 2009-10, compared a 22 percent increase at UA, the total cost of attending a two-year program at UA is still much higher in comparison - almost twice that of other WICHE states. UA costs are also historically higher than for public two-year programs across the nation. This is primarily driven by UA's combined functional and organizational structure.

Board of Regents' Policy & Regulations on Student Fees

Tuition and fees both figure in the total cost of attending a university, and are designed to serve different purposes. Tuition is the general contribution that a student makes to his or her education at the university and is “not directly connected to a specific course or program” (BOR P05.10.020H). Student fees, in contrast, are “charges to students for specific purposes, including student government fees, course fees, use and service fees, and administrative fees” (BOR P05.10.020.H). Fees are introduced to support a specific purpose whereas tuition supports the operations of the university in general. On this understanding, a student fee should not exceed the cost of the purpose for which it was intended (Regents' Policy, P05.10.70.B). BOR policy and university regulation related to tuition and fees is attached in Appendix 1.

Regents' policy distinguishes between four types of student fees, defined as follows (P05.10.020.H):

- (1) “administrative fees” are those fees that are assessed for administrative services such as processing applications, certifications, adding and dropping of courses, transcripts, and other similar activities.
- (2) “course fees” are those fees that are specific to a particular course, including fees for enrollment in noncredit courses, material fees, lab fees, individualized instruction fees, supplemental self-support fees for summer school, special for-credit programs and courses, and course-specific facility and equipment use and other fees.
- (3) “student government fees” are those fees assessed to support recognized student government organizations and the programs and activities administered through such organizations.
- (4) “use and service fees” are those fees assessed to support services and activities such as parking, auxiliary services, recreation center, health center, insurance, technology enhancement, and similar activities, but which are not course specific.

Non-course fees include administrative, student government, and use and service fees. All students are charged non-course fees, but some such charges vary with the number of credit hours in which the student is enrolled. Charges for special material, supplies, or services for a course are classified as course fees. These fees may support such diverse resources and activities as scientific or computer laboratories, welding, art, culinary arts, and flight instruction.

All major administrative units (MAUs) publish student fees in a number of venues: course catalogs, registration pamphlets, and online. Each type of student fee (e.g. administrative fee) is defined by example (e.g. processing fees, issuing official transcripts, etc.). These open-ended definitions in Regent's Policy are designed to give an intuitive sense of what might count as a student fee. For the purpose of understanding the rest of this report it is important to note that university and MAU business processes for defining and tracking fees in management information systems, i.e. BANNER, do not currently provide the capability to directly report summaries by fee category recognized by the BOR. There are two major classifications of fees tracked in BANNER: fees that are charged on a per-course basis and fees charged on a per-student basis.

Three Fee Perspectives

This section provides context at the UA system level on fees paid by students from three different perspectives:

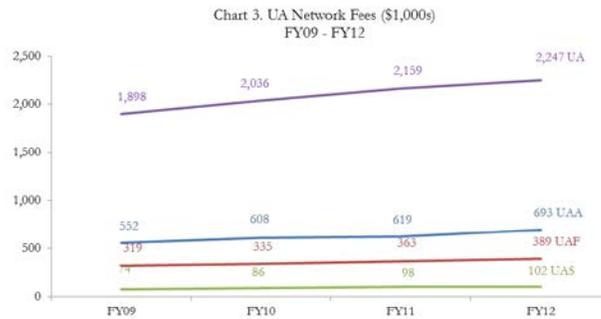
1. Student perspective: the total fees paid by students
2. Course perspective: the fees charged for courses of various types
3. Program perspective: the fees charged for courses required by degree programs

Unless otherwise noted in this report, figures include all course-based fees associated with for-credit courses where a student pays tuition as well as all student-based fees such as student government fees, parking, etc. Room and board expenses that may be part of a student's total cost of attendance are not counted as fees. Technical information describing the criteria and methodology used to generate information included in this report can be found in Appendix 2.

Network Fee

This report focuses on fees from a student perspective, however a short discussion of the network fee from an administrative perspective is valuable to an overall understanding of student fees. The network fee is an important source of revenue that covers the rising costs of maintaining and enhancing technology infrastructure across the entire university system. The fee is equivalent to two percent of tuition and is paid by all students enrolling in for-credit and non-credit courses. UA Statewide receives half of the revenue from the network fee for common needs and the other

half remains at the MAU delivering the course. MAUs distribute the revenue internally as appropriate to campuses, schools and colleges to directly support student access and technology needs. The network fee differs from the technology fee, which is \$5 per student credit hour fee up to a maximum of \$60 per semester that is entirely MAU based. Chart 3 below displays a trend of annual revenue received through the network fee by MAU. A detailed UA OIT report on the network fee is provided in Appendix 3, and illustrates examples of projects supported by this revenue source at UA Statewide and within each MAU in FY12.



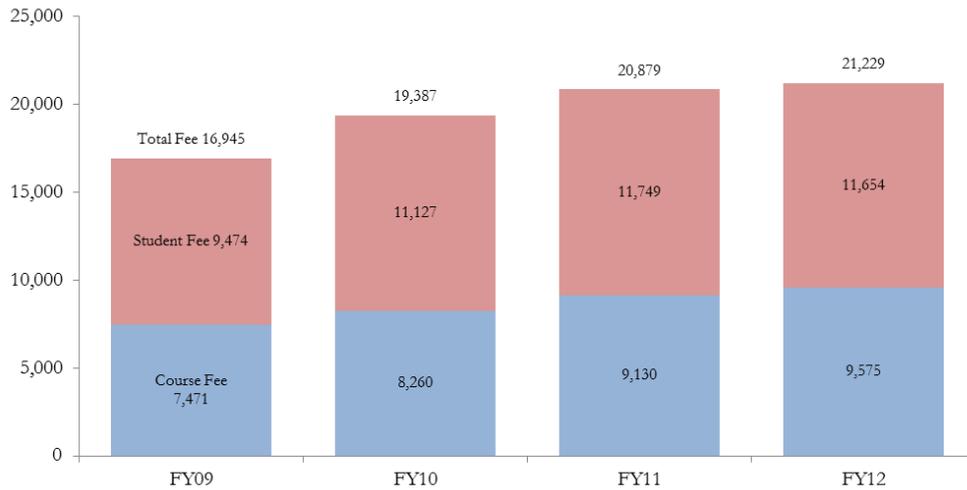
Source: UA OIT

The growth in revenue shown in Chart 3 above is driven by growth in both tuition rates and credit hour enrollment since FY09, while the fee amount has remained constant over this time.

Composition of Student Fee Revenue

In FY12, a total of \$21.2 million in student fees were generated with about 55 percent, or \$11.6 million, generated from fees charged on a per-student basis, i.e. non-course fees. The remaining 45 percent, or \$9.6 million, of student fees were generated from course-related fees. The following Chart 4 shows the trend of this distribution from FY09 – FY12.

Chart 4. UA Fees (\$1,000s)
FY09 - FY12



The types of fees discussed in this report are paid by about 80 percent of individuals taking any type of course during a given fiscal year. In FY12, about 56,100 unique people took at least one for-credit or non-credit course at UA. This report only considers course-related fees associated with for-credit courses where students pay tuition. See Appendix 2 for methodology details.

In addition to the information presented in the main body of this report, UAA, UAF, and UAS each submitted a detailed written report discussing student fees included as Appendices 4, 5, and 6, respectively. Each report contains a narrative describing non-course and course fees, the approval processes for these fees, and historical trends, as well as detailed tables covering the type of the fees, its purpose, and cost structure.

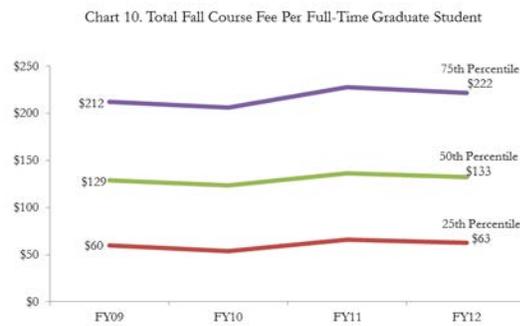
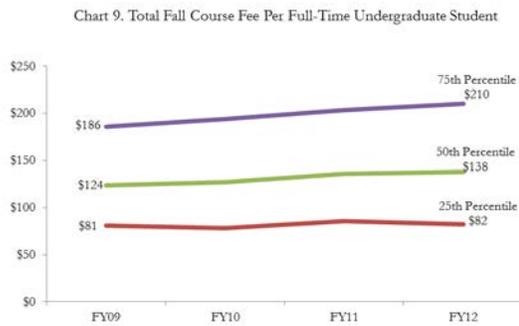
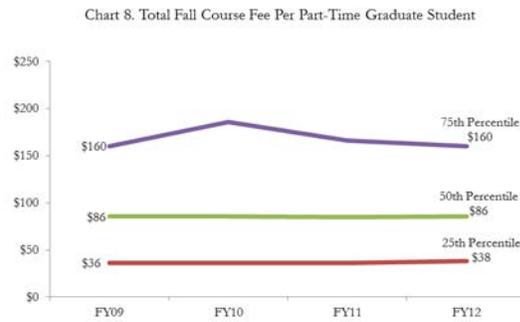
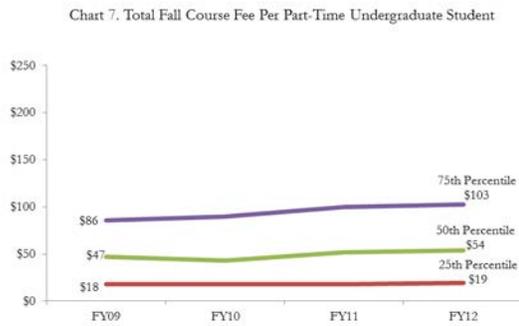
Student Perspective: Total Fees Paid by Students

A student-centered perspective considers, for each student, the total amount he or she pays in fees. As shown in Chart 5 below, the median or 50th percentile student paid \$270 in total (course and non-course) fees in FY12, compared to \$234 in FY09, an increase of 15 percent over this time for the median student (tuition increased just shy of 20 percent over the same period). Chart 6 shows the distribution of total course-related fees paid by each UA student over time.



Full- or part-time status, and total number of credits attempted is directly associated with the total amount of course-related fees paid. About 40 percent of UA students attend full-time, and 60 percent part-time each fall. To be full-time, an undergraduate student must take at least 12 credits per semester and a graduate student must take at least 9 credits. Categorizing each student’s aggregate fiscal year activity by full- or part-time status, or degree seeking status, isn’t always straightforward because students can hold several different statuses over the course of the fiscal year. These categorizations are best evaluated using only a single semester of activity; therefore figures presented in the following sections where students are categorized utilize a subset of fall data for the given fiscal year.

Charts 7, 8, 9 and 10 displayed below highlight the distribution of total course fees paid by full- and part-time undergraduate and graduate students during fall semesters. Non-degree seekers are counted as undergraduate students in Charts 7 and 9 below, consistent with normal reporting methods, and are broken out from other degree-seeking undergraduate students later in the report. A comparison of course fees across these four groups show that today, part-time graduate students pay more than part-time undergraduates, and full-time students at either level pay more than part-time students. The distribution of course fees paid by full-time students appears to be similar regardless of graduate or undergraduate status.



One noticeable difference for full-time students is the 75th percentile total fall course fees paid by a full-time undergraduate student grew more than twice the rate of the 75th percentile for full-time graduate student total fall course fees since FY09: the former experienced a 13 percent increase and the latter a 5 percent increase over this time. For part-time undergraduates, the total course fees paid increased across the population over the last few years. The median total fall course fee paid by a part-time undergraduate student grew 15 percent since FY09 and the 75th percentile grew 20 percent over this time. Part-time graduate student total course fees changed very little since FY09.

Course Perspective

Another way to examine course fees is to look at the distribution of fees charged for each course. More than one-third of UA courses have no fee charges beyond the network fee. Although this proportion varies by MAU, the proportion of courses with no additional fees has generally remained the same or increased slightly since FY08, as discussed in appendices 4, 5 and 6.

The distribution of course fees for lower, upper, and graduate division courses over time is given in Charts 11, 12 and 13 respectively. Fees are highest overall for upper division courses, with

lower fee amounts for lower division and graduate level courses.

For lower division courses, the median and 25th percentile course fee stayed about the same from FY09 – FY12, and the 75th percentile course fee increased 8 percent over this period. Upper division course fees increased slightly over time as well. The median fee for an upper division course has been about the same since FY09. The 25th percentile upper division course fee increased 33 percent and the 75th percentile upper division course fee by 27 percent since FY09.

Chart 11. Average Lower Division Course Fee

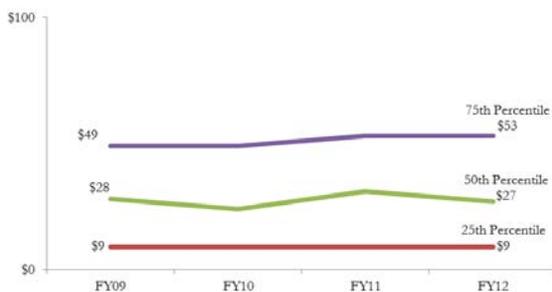


Chart 12. Average Upper Division Course Fee

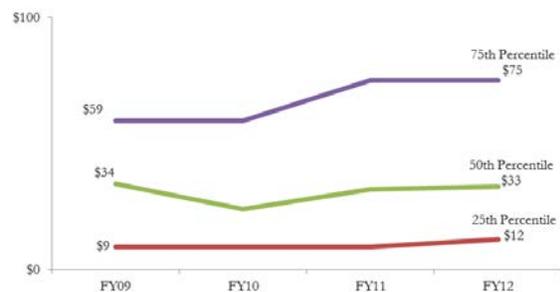
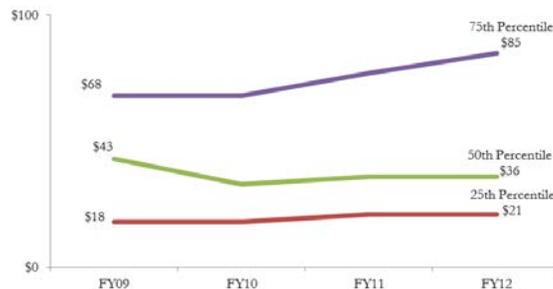


Chart 13. Average Graduate Division Course Fee



For graduate level courses, the median course fee paid by students decreased 16 percent from FY09. The 25th percentile graduate course fee increased by 16 percent and the 75th percentile fee for graduate courses increased by 25 percent from FY09 – FY12.

Factors driving course fee amounts include cost of material, equipment, and services associated with each course. Some courses provide special educational opportunities, such as travel abroad or flight time. Table 1 below shows top 5 course subjects by the average course fee in FY12, and Appendix 7 gives a list of individual courses across the UA system with the highest course fees.

Table 1. FY12 Top 5 Course Subjects by Average Course Fee

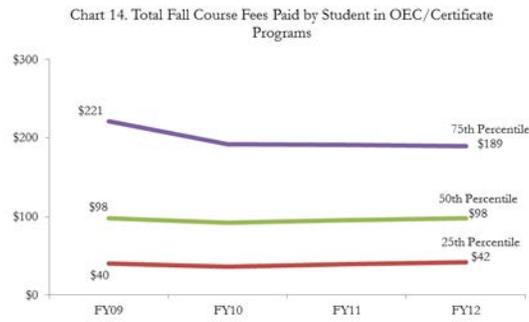
MAU	Course Subject	Average Fee Amount (\$)
UAF	Dental Hygiene	3,237
UAA	Project Management	2,590
UAA	Dental Hygiene	2,084
UAF	Airframe & Power Plant Mechanic	1,699
UAA	Paramedical Technology	1,131

See the individual MAU reports provided in appendices 4, 5 and 6 where high cost courses and programs are identified and discussed in further detail.

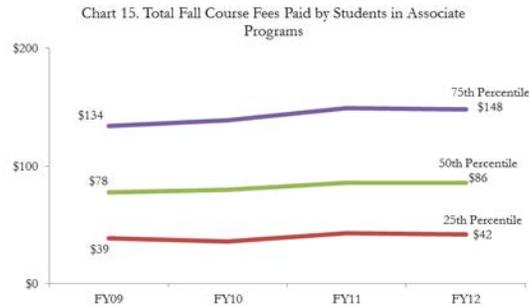
Program Perspective

Some programs naturally have higher costs than others due to more expensive material or training aids, and these costs are often partially covered by student fees. For example, art and culinary arts majors may have higher course fees than philosophy majors, due to paying part of the cost of art supplies or raw food materials. The total course-related fees paid by majors by program level are described here, followed by a look at the programs for which enrolled majors pay the highest total course fees. It is important to note that all students are considered here, and students who are enrolled less than full-time often pay significantly less in fees than those who are enrolled full-time. The following charts and graphs and show total course fees paid each fall by students by degree level.

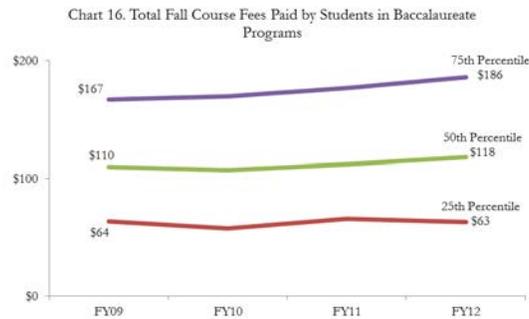
The median total course fees paid by each student in Occupation Endorsement Certificate (OEC) and certificate programs have remained steady since FY09. The 75th percentile total fees paid by students in OEC and certificate programs decreased 14 percent over this time.



At the two-year program level, the median total course fees paid by Associate of Arts and Associate of Applied Science students grew 11 percent since FY09.

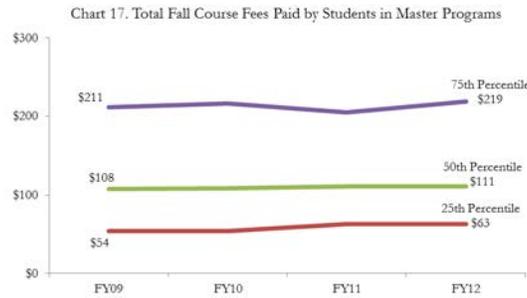


The median total course fees paid by baccalaureate students increased 7 percent since FY09. The 25th percentile total fees paid was about the same over this time, and the 75th percentile total fee paid by bachelor-degree seekers increased 11 percent since FY09.

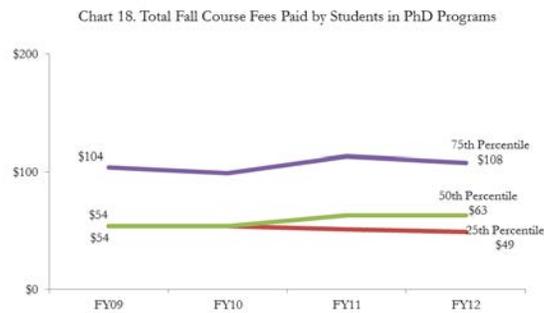


The median total course fees paid by master's and licensure level students rose by about 3

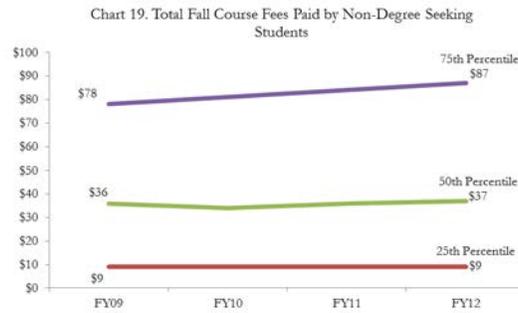
percent over FY09 - FY12. The total course fees paid by the 75th percentile student in this group had a similar increase of less than 4 percent over this same period.



Doctoral students make up a relatively small proportion of overall university enrollment (1 percent in fall 2012), and UAF is the predominant institution for such students. The median total course fee paid by this group rose about 16 percent from FY09 – FY12. Courses taken by doctoral candidates carried significantly less in fee costs than any other group of students.



About one-third of all students enrolling at UA each semester are non-degree seeking. For non-degree seeking students, the median total course fees paid remained about the same since FY09. The vast majority of UA’s non-degree seekers attend part-time and therefore have a lower level of student-based fees and lower total course-based fees.



The academic programs for which students paid the top 5 highest total average course fees in FY12 are displayed in Table 2 below.

Table 2. FY12 Top 5 Academic Programs by Average Course Fees Paid by Students

MAU	Academic Program	Average Fee Amount (\$)
UAF	Associate of Applied Science, Dental Hygiene	2,960
UAA	Associate of Applied Science, Dental Hygiene	2,945
UAA	Master of Science, Project Management	2,861
UAF	Master of Science, Science Management	1,697
UAF	Certificate, Airframe and Powerplant	1,525

Looking Forward

While some year-to-year variation has occurred, student and course fees at the university have been relatively static over time. Total fee rates stayed relatively stable, while fee revenue increased about 25 percent from FY09 – FY12. The overall increase in student fees resulted from a 28 percent increase in course fee revenue and a 23 percent increase in student-based fee revenue.

Two-year and community campus level fee charges may deserve additional attention and context given the cost of tuition and total fees is greater for UA students than for western or national peers.

REGENTS' POLICY
PART V – FINANCE AND BUSINESS MANAGEMENT
Chapter 05.10 - Tuition and Student Fees

P05.10.010. General.

Recognizing that state general fund support is not sufficient to pay the full cost of education and that students have a responsibility to contribute to the cost of their higher education, tuition and student fees will be established to the extent practicable in accordance with the following objectives: (1) to provide for essential support to the university's instructional programs; (2) to make higher education accessible to Alaskans who have the interest, dedication, and ability to learn; and (3) to maintain tuition and student fees at levels which are competitive with similarly situated programs of other western states. Tuition revenues will be used primarily to maintain and expand the educational opportunities provided to students, to preserve and improve the quality of existing programs and support services, to respond to enrollment trends, and to implement new programs.

(06-08-01)

P05.10.020. Definitions.

In this chapter, unless the context requires otherwise:

- A. "dependent child or children" means an unmarried natural or adopted child who is financially dependent upon the subject individual for support, and who is under 24 years of age.
- B. "graduate courses," for purposes of tuition assessment, mean post-baccalaureate courses classified as 600-level courses.
- C. "lower division courses," for purposes of tuition assessment, mean courses with designators lower than 300, including 100- and 200-level courses and developmental education courses.
- D. "professional development courses," for purposes of tuition assessment, mean courses classified as 500-level that are designed to meet professional development and other continuing education requirements.
- E. "regular tuition" is the base institutional charge for enrollment in a course offered for credit at the university; it represents the student's core contribution to the cost of the student's education at the university and is not directly related to the cost of any specific course or program; references to "regular tuition" do not include "special tuition."
- F. "self-support courses" are those noncredit courses offered with the intent of full cost recovery to the university for all expenses incurred in offering the course.
- G. "special tuition" is a single charge that includes both regular tuition and a tuition surcharge.

- H. "student fees" are charges to students for specific purposes, including student government fees, course fees, use and service fees, and administrative fees; in this paragraph.
1. "administrative fees" are those fees that are assessed for administrative services such as processing applications, certifications, adding and dropping of courses, transcripts, and other similar activities.
 2. "course fees" are those fees that are specific to a particular course, including fees for enrollment in noncredit courses, material fees, lab fees, individualized instruction fees, supplemental self-support fees for summer school, special for-credit programs and courses, and course-specific facility and equipment use and other fees.
 3. "student government fees" are those fees assessed to support recognized student government organizations and the programs and activities administered through such organizations.
 4. "use and service fees" are those fees assessed to support services and activities such as parking, auxiliary services, recreation center, health center, insurance, technology enhancement, and similar activities, but which are not course specific.
- I. "tuition surcharge" is a supplement to tuition for a specified purpose, course or program that has been approved in accordance with this policy.
- J. "upper division courses," for purposes of tuition assessment, mean courses classified as 300- and 400-level courses.

(02-18-10)

P05.10.025. Resident Tuition Assessment.

- A. For the purpose of tuition assessment under this chapter, a resident is a person who, at the end of the add/drop period for regular semester-length courses, is a United States citizen or eligible non-citizen that has been physically present in Alaska for two years and who declares the intention to remain in Alaska indefinitely. "Eligible non-citizen" shall have the same meaning as that term is used in determining eligibility for federal student financial aid. Physical presence will be determined by criteria established in university regulation. Alternatively, a person who received or has been qualified by the State of Alaska Permanent Fund Dividend Division to receive an Alaska Permanent Fund Dividend within the last 12 months, certifies they have been in Alaska for the past 12 months, and declares their intent to remain in Alaska indefinitely or meets other resident tuition eligibility requirements specified in Regents' Policy will be eligible for resident tuition assessment. The MAU chief enrollment officer or designee will apply these rules to the facts in individual cases.
- B. Notwithstanding the provisions of subsection A above, a student will be ineligible for resident tuition purposes unless exempted by Regents' Policy 05.10.050 if:

1. during the two years of claimed residency, the student was absent from Alaska for an aggregate of more than 120 days other than documented absences due to illness, or attendance at another educational institution while maintaining Alaska residency;
 2. during the prior two years, the student did any act inconsistent with Alaska residency such as claiming residency in another state or voting as a resident of another state;
 3. during the past two years, the student has registered as a resident in an educational institution in another state; or
 4. during the past two years, the student has paid tuition at the University of Alaska at the Western Undergraduate Exchange (WUE) program rate.
- C. Notwithstanding provisions of this chapter, the residency of a student who first registered at the university, or was recruited based upon and was promised application of a former policy which was then in effect prior to the effective date of the adoption of this policy, shall be determined under the Regents' Policy in effect at the time the student registered or received such promise from an authorized representative of the university, if that is to the student's benefit.
- (06-19-08)

P05.10.030. Authority to Set Tuition Rates.

Regular tuition and related nonresident tuition surcharge rates shall be established or changed only by action of the board or as provided in this chapter. Tuition rates may vary among lower division, upper division, and graduate courses; central urban campuses, community colleges, and extended community campuses and other sites; residents and nonresidents; distance and on-site delivery, and different programs or courses.

(06-08-01)

P05.10.040. Special Tuition and Tuition Surcharges.

- A. The president may establish special tuition, nonresident and other tuition surcharges, and fees for the WWAMI (Washington, Wyoming, Alaska, Montana, and Idaho) Medical Education Program, the Western Undergraduate Exchange Program (WUE), the National Student Exchange and similar regional, national, and international exchange programs, summer self-support programs and independent learning, corporate and distance education programs.
- B. The president may also establish special tuition or tuition surcharges in lieu of, or in addition to, regular tuition in order to provide special for-credit courses and programs or to meet special needs. The president shall give advance notice of such charges to the board. The president may delegate this authority and responsibility to chancellors by university regulation.
- C. For purposes other than this chapter, tuition surcharges and the difference between regular tuition and special tuition shall be treated as fees, including but not limited to

calculation of financial aid, employee benefits, scholarship benefits, general tuition waivers, and eligible costs, as well as for purposes of other regents' policy, university regulation, procedures, and publications.

(02-18-10)

P05.10.050. Nonresident Tuition Surcharge.

Any person who does not qualify as an Alaska resident under Regents' Policy 05.10.025, or has not otherwise been exempted under this chapter will be assessed a nonresident tuition surcharge in addition to regular tuition. However, the following persons are exempted from nonresident tuition surcharges and treated as a resident for the purpose of tuition assessment if they are a U.S. citizen or an "eligible non-citizen:"

- A. Active duty United States military and their spouse and dependent children;
- B. United States veterans eligible for a Veterans Administration education benefit, and their spouse and dependent children. Students qualifying under this exemption must move to and remain domiciled in the state of Alaska during their course of study;
- C. Members of the National Guard, their spouses and dependent children, regardless of whether they yet qualify as residents of the state under any other requirements;
- D. Dependent children of a person who graduated and holds an Associate, Bachelor's, Master's or Doctor's degree from the University of Alaska;
- E. Dependent children of an Alaska resident as evidenced by the most current federal income tax return filed within the past 16 months;
- F. Students participating in the Western Interstate Commission on Higher Education (WICHE) Western Regional Graduate Program (WRGP);
- G. Students enrolled for four or fewer credit hours within the UA system during a semester;
- H. Students from other states or provinces whose public universities waive nonresident tuition surcharges for Alaska residents, as may be approved by the university president; a list of participating states or universities shall be published in university regulation;
- I. Students from foreign cities and provinces that establish sister city or sister province relationships with the state of Alaska, or Alaska municipalities, and that have been approved by the president; a list of participating and approved communities shall be published in university regulation;
- J. Students designated by the UA Scholars Program as UA Scholars;
- K. Participants of the University of Alaska College Savings Plan who meet eligibility criteria as may be established by the Education Trust of Alaska;
- L. Spouse or dependent children of a University of Alaska employee; or

- M. Students that graduated within the past 12 months from a qualified Alaska high school. “Qualified Alaska high school” shall have the same meaning used to determine eligibility for the UA Scholars Program.

(06-05-09)

P05.10.060. Tuition Rates.

- A. Tuition rates for each academic year, fall through summer, will be adjusted for inflation based on a moving average of inflation for the most recent 3-year period, as determined by the university’s chief finance officer, unless otherwise determined by the board. Notice of the adjusted rates for the second subsequent academic year will be provided annually to the board, Coalition of Student Leaders, and the System Governance Council prior to April 15, approximately 28 months before the effective date. The rates will be deemed approved after the first regular meeting of the board following November 1, approximately 21 months before the effective date, unless the board suspends implementation of the scheduled rate adjustment, or the president, prior to the board meeting, notifies the board of an alternative recommendation. .
- B. The president shall notify the board of recommended changes in regular tuition rates, other than the inflation adjustment described in A. above, prior to the first meeting of the board after September 1 of the year preceding the year in which the proposed changes will take effect, approximately 24 months before the effective date.
- C. The board shall act on the recommendation of the president after reasonable opportunity is provided for student and faculty discussion and public testimony. To the extent practicable, students will be provided reasonable notice of proposed tuition rate changes and the opportunity for comment and input. The board will take no action on regular tuition rates at meetings that occur during semester examination, holiday, or summer periods, except in extraordinary circumstances. In setting regular tuition rates, the board may consider the recommendations of the administration, the college advisory councils, student leadership, the level of local or community support for the respective campus, and other factors that the board deems appropriate.
- D. A table of approved current and scheduled tuition rates and nonresident tuition surcharge rates will be published in university regulation.
- E. Notwithstanding A-D of this section and other provisions of this policy, the board reserves the right to change tuition rates at any time, with or without notice, in such amounts as the board, in its sole judgment, considers appropriate and in the best interest of the university.

(06-08-01)

P05.10.070. Student Fees.

- A. Student fees, including student government fees, shall be established and approved by the president. The president may authorize the chancellors or their designees to establish course, use, service, and administrative fees.

- B. In general, student fees should have a direct relationship to the associated service, activity, or course and be based upon the estimated cost of providing the services or benefit. These fees should not exceed, on a long-term basis, the actual cost of the service or activity for which the fee is assessed. Course fees and use and service fees shall be charged only for the purpose of meeting expenses beyond those normally covered by tuition at the respective campus. In certain instances, however, certain administrative fees may be established at amounts unrelated to the cost of providing the service in order to encourage or discourage specific behavior or usage, or to accomplish other administrative or programmatic objectives.
- C. The president shall promulgate university regulation or issue directives for establishing and approval of student fees, for the periodic or continuing review of such fees, and reporting to the board.

(06-08-01)

P05.10.080. Tuition and Fee Waivers.

- A. The president or designee may waive tuition or student fees when such action is determined by the president to be in the best interest of the university.
- B. Regular tuition shall be waived for Alaska residents who are otherwise age eligible to receive full social security retirement benefits, who register on a space available basis; that is, when courses can accommodate such students in addition to other enrolled students. Individuals who were eligible for senior citizen tuition waivers on September 21, 2005 under the previous regents' policy shall continue to be eligible for the waiver.
- C. Regular tuition, nonresident tuition surcharges, and for-credit course fees will be waived for an eligible dependent child under age 24 or spouse of a peace officer, fire fighter, or member of the armed services as described in AS 14.43.085 who was killed or died of injuries sustained in the line-of-duty, or is listed as missing-in-action or a prisoner-of-war. The deceased or missing person, at the time of the injury or incident, must have been an Alaska resident and:
1. a member of the Alaska National Guard, Alaska Naval Militia, or the armed services of the United States;
 2. employed by a federal, state, or municipal fire department, or performing duties for a regularly organized volunteer fire department registered with the state fire marshal; or
 3. a state trooper, municipal police officer, village public safety officer, U.S. marshal or deputy marshal, corrections officer, or officer whose duty is to enforce and preserve public peace.
- D. A recipient under C. of this section must have been a spouse, natural or adopted child, stepchild, acknowledged illegitimate child, or dependent child under "loco parentis" for at least three years of the subject party or the deceased at the time of death. The recipient

must also be and remain in good academic, financial aid, and student code of conduct standing in accordance with institutional standards of the campus attended.

(09-21-05)

Appendix 2 – Methodology and Technical Information

Fees for courses for which students pay tuition are included in figures presented for course-based fees. Fees for courses that have fees in lieu of tuition, sponsored courses, and non-credit courses are excluded, along with year-long courses. All student-related fees, i.e. non-course fees, are included.

Categorizing each student's aggregate fiscal year activity by full- or part-time status, or degree seeking status, isn't always straightforward because students can hold several different statuses over the course of the fiscal year. These categorizations are best evaluated using only a single semester of data, to avoid double counting students and associated fees therefore figures presented in the following sections where students are categorized use a subset of fall data for the given fiscal year.

See the university's technical reporting definitions for detailed information to replicate figures reported here, available online at: <https://alaska.datacookbook.com/dashboard>



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UNIVERSITY
of ALASKA
Many Traditions One Alaska



FY12 2% Network Fee Revenue & Use by Major Administrative Unit (MAU)

The UA 2% Student Network Fee:

This fee is paid by all students in the UA system and is 2% of student credit hour (SCH) tuition. This charge covers the maintenance and enhancement of university-wide technology infrastructure. The 2% network charge is applied on a course by course basis to tuition, non-resident surcharges if applicable, and fees in lieu of tuition for credit and non-credit courses.

Revenue Distribution and Management: *Revenue data as of 15 Aug 2012(for FY12)*

The UA system office (Statewide) receives 50% of the revenue generated by the network fee; the remaining 50% is distributed automatically to each MAU (UAA, UAF, UAS). MAUs then may choose to distribute the revenue further to community campuses or schools, institutes and/or colleges. Use of these funds must directly benefit student centered access and/or technology needs.

Student fee revenue is accrued throughout the academic year and summer months. Distribution of the network fee revenue is done annually; however the funds may be distributed differently at each campus based on MAU financial management decisions. Community campus revenue is typically retained by each community campus; revenue at the Anchorage, Fairbanks and Juneau campuses are managed by each central IT group, respectively.

University of Alaska Southeast (UAS)

University of Alaska Southeast			
Fund	Org	Org Description	Revenue
105010	71100	Media Services	\$ 12,000
105010	71400	Academic Technology	\$ 33,000
105010	71420	Administrative Technology	\$ 40,000
105010	71450	IT Infrastructure	\$ 17,106
105010	71461	Telephone Equipment/Maintenance	
Total UAS 2% Network Access Fees FY12 Actuals*			\$ 102,106

UAS utilizes 2% network fee revenues to supplement a portion of services delivered by the UAS Information Technology Services unit. It should be noted that network fee revenues utilized at UAS only provide for a small proportion of the total costs for each of these functions.

- *Media Services*
Provides for distance broadcast classes, multi-media course content creation and campus event support.

- *Academic Technology*
Provides academic labs, classroom support, instructional software tools and technologies, faculty support and student assistants, and the IT Helpdesk.
- *Administrative Technology*
Provides for central IT services including email, UAS web sites, and central file storage.
- *IT Infrastructure*
Provides for the data network as well as desktop technicians and core desktop software licensing.

Significant UAS projects that were funded in part by the Network Access Fee in FY12 included:

- Upgrades to wireless networks in classroom buildings
- Build out of academic “virtual desktop” infrastructure to better support academic computers across campus.
- Upgrades to the core data infrastructure

University of Alaska Anchorage (UAA)

University of Alaska Anchorage			
Fund	Org	Org Description	Revenue
104110	11838	Anchorage Campus	\$ 581,406
106210	20408	KPC/Homer Campus	\$ 8,582
106210	22308	KPC/Soldotna Campus	\$ 42,176
106410	24130	KOC Campus	\$ 10,973
106710	26306	MSC Information Technology Services	\$ 1,300
106710	26182	MSC Campus	\$ 43,070
106910	28145	PWS Campus	\$ 5,398
Total UAA 2% Network Access Fees FY12 Actuals*			\$ 692,905

As of July 1, 2012 the Anchorage campus, as well as the Kodiak and Prince William Sound campuses, allocated its network fees to the UAA telecommunications recharge center. The fees are used by the recharge center to support campus WiFi at all locations, to support wired network access at all locations, and to supplement delivery of e911 services, emergency notification and general telephone service. Allocations to the Kenai Peninsula College and to the Matsu College are under each Director’s discretion in terms of use.

These investments in campus infrastructure have direct benefit to students as it relates to providing telephone services, emergency notification systems, robust campus wireless service, and general wired connectivity.

University of Alaska Fairbanks (UAF)

University of Alaska Fairbanks			
Fund	Org	Org Description	Revenue
103010	50191	Fairbanks Campus	\$ 257,411
103010	47076	CRCD Campuses (excl. CTC)	\$ 76,182
103010	48025	Community and Technical College	\$ 52,342
103010	62249	SFOS Juneau Program	\$ 2,659
Total UAF 2% Network Access Fees FY12 Actuals*			\$ 388,594

Similar to Anchorage, a majority of the UAF network fee revenues go directly to the Fairbanks campus. Fairbanks, however, does a fee distribution each spring (of network fee revenues proportional to what each rural location generates) to the College of Rural and Community Development (CRCD). This distribution is done annually with the caveat that all network fee revenues must be expended in efforts that directly benefit the student population at those locations. The Rural College, Center for Distance Education, School of Fisheries and Ocean Sciences (SFOS), Bristol Bay, Interior Aleutians Campus, Kuskokwim, Nome, Community and Technical College (CTC), and Chukchi are part of the total distribution. The Vice Chancellor of CRCD, Director of CTC, and Dean of the SFOS, are then able to meet the specific needs of UAF students in those locations.

The Fairbanks Campus network fee revenues are managed by the UAF Office of Information Technology (OIT). Use of these proceeds carry the same stipulations and must directly benefit UAF students.

In FY12, UAF Fairbanks Campus use of 2% network fees included:

- *Wireless Controller Replacement: \$88,500*
- *Improved Campus Wireless for Cutler Apartments: \$22,000*
Wireless connectivity was improved in the UAF Cutler student housing complex.
- *Camera Surveillance System: \$45,000*
- *Student Computer Support Center: \$ 21,700*
Student computer assistance is delivered through OIT's Desktop Support Center located in the Bunnell building on the UAF Fairbanks Campus. Students are able to drop off computers at various campus locations to request troubleshooting or repair assistance.
- *Replace Legacy Wireless Access Points: \$14,000*

In FY12, CRCD use of networks fees included:

- *Community and Technical College (CTC): \$52,342*
\$33,000 was used for replacement of classroom network switches. The remaining funds went toward classroom equipment including projectors, printers and computing supplies.

- *Kuskokwim Campus: \$62,000*
Upgrade video conference distance learning classroom so that students can fully participate with instructors and students at other sites.

- *Northwest Campus: \$4,000*
Funds were used to purchase Nook tablet eBook readers for students to use in the NWC library.

- *Rural College: \$5,400*
Provide iPads for student use while attending the Department of Alaska Native and Rural Development (DANSRD) seminars.

- *Bristol Bay Campus: \$52,200*
Replace computers and server in student lab.

- *Interior Aleutians Campus: \$5,500*
Purchase lab equipment for real time classes at five campus centers and the IAC main campus.

University of Alaska System Office (SW)

University of Alaska System Office			
Fund	Org	Org Description	Revenue
101010	80162	SW Operating/Student Access	\$ 1,163,038
101010	80316	UACP MAPTS 2% Network Fee	\$ 3,667
Total SW 2% Network Access Fees YTD Actuals*			\$ 1,166,705
Grand Total FY12 2% Network Fee Revenues UA System*			\$ 2,246,589

The SW network fee revenue represents approximately half of the total revenue collected across the UA system. This revenue functions as a portion of the operational budget for UA-wide Network Operations and Network Engineering to provide core UA network services for all students, staff and faculty. This fee also provides: student system-wide network access and identity management services (eDirectory and UA username password protection/access); bandwidth to community campuses; infrastructure for a Disaster Recovery facility to back up UA student and other critical data; and funds Internet Research Networks (Internet2) service contracts and connectivity fees associated with network access to the lower 48.

*FY12 2% revenue pull as of 15 Aug 2012

OIT provides the infrastructure backbone for the UA system (academic and administrative) which supports UA programs and educational needs. Increased connectivity and increased network speed to all UA locations helps to facilitate distance learning and program collaborations between the MAUs for the benefit of all UA students.

In FY12, UA Statewide use of network fees included, but was not limited to:

- *UA Enterprise System Disaster Recovery Site: \$84,000*
ACS gifted UA with a Disaster Recovery site in Hillsboro, Oregon in FY09. This out-of-state location provides a data backup solution for critical UA Enterprise Student, Finance, and Human Resources data in the event of catastrophic loss of in-state data center facilities. Funds were utilized to purchase hardware and software to support build-out of this location, as well as storage and Enterprise monitoring licenses. Additional funds are to be allocated in FY13.
- *GCI Gift Connectivity and Network Fees: \$420,000*
Doubled connectivity between UA and the lower 48 from 622 mb to 1,244 mb (via OC12 circuit).
- *Student Access Connectivity via UAOnline and eDirectory: \$116,200*
Support for student access through UA online systems and consulting/ programming associated with improvements to student access, i.e. UA username and identity services implementation, online password self-reset options (ELMO), and improvements to the eDirectory (eDir).
- *Systemwide e-textbook pilot program for Fall Semester 2012: \$20,000*
- *Systemwide Pharos software license to provide wireless printing : \$46,400*
- *Systemwide Adobe software concurrent licensing audit true up: \$200,600*



University of Alaska Anchorage
Report on Fees
Report to the UA Board of Regents
March 18, 2013

I. UNIVERSITY OF ALASKA ANCHORAGE NON-COURSE FEES

Narrative on non-course fees

Non-course fees fund student-centered services and programs that support students' academic and social integration into the UAA community, engage students in active learning, and foster the growth and development of each student. These fees do not exceed, on a long-term basis, the actual cost of the service or activity for which the fee is assessed. The report below includes information for all five UAA campuses. Information about mandatory non-course fees is published for students in the Catalog, the Class Listing, the Fact Finder Student Handbook & Planner, and on the Financial Aid Web site.

Table of mandatory non-course fees based on enrolled credits

The table below summarizes mandatory non-course student fees paid by an individual student at differing levels of enrollment. Actual fees may vary student to student based on total credit hours.

UAA Non Course Fees Based on Enrolled Credits (Fall and Spring Semesters)							
Cr. Hrs.	3	6	9	12	15	18	
Student Government Fee	\$3	\$6	\$9	\$12	\$12	\$12	
Student Activity Fee	-	\$18	\$27	\$36	\$36	\$36	
Student Health and Counseling Fee	-	\$48	\$72	\$96	\$96	\$96	
Athletic/Sports Complex Fee	-	\$54	\$81	\$108	\$108	\$108	
Student Concert Program Fee	\$10	\$10	\$10	\$10	\$10	\$10	
Student Media Fee	\$11	\$11	\$11	\$11	\$11	\$11	
Student Transportation Fee	\$10	\$10	\$10	\$10	\$10	\$10	
Green Fee	\$3	\$3	\$3	\$3	\$3	\$3	
Technology Fee	\$15	\$30	\$45	\$60	\$60	\$60	
Network Fee-Lower Division	\$10	\$20	\$30	\$40	\$50	\$59	
Network Fee-Upper Division	\$12	\$24	\$36	\$48	\$60	\$72	
Total \$	LD	\$62	\$210	\$298	\$386	\$396	\$405
	UD	\$64	\$214	\$304	\$394	\$406	\$418

Kenai Peninsula College Non Course Fees Based on Enrolled Credits (Fall and Spring Semesters)							
Cr. Hrs.	3	6	9	12	15	18	
Student Activity Fee (does not apply to distance delivered courses)	\$12.75	\$25.50	\$38.25	\$51	\$51	\$51	
Student Health Center Fee	-	\$30	\$45	\$60	\$75	\$75	
Technology Fee	\$21	\$42	\$63	\$84	\$105	\$105	
Network Fee-Lower Division	\$10	\$20	\$30	\$40	\$50	\$59	
Network Fee-Upper Division	\$12	\$24	\$36	\$48	\$60	\$72	
Total \$	LD	\$43.75	\$117.50	\$176.25	\$235	\$281	\$290
	UD	\$45.75	\$121.50	\$182.25	\$243	\$291	\$303

Kodiak College Non Course Fees Based on Enrolled Credits (Fall and Spring Semesters)							
Cr. Hrs.	3	6	9	12	15	18	
Student Government Fee	\$5	\$5	\$5	\$5	\$5	\$5	
Technology Fee	\$15	\$30	\$45	\$50	\$50	\$50	
Network Fee-Lower Division	\$9	\$17	\$26	\$35	\$43	\$52	
Network Fee-Upper Division	\$12	\$24	\$36	\$48	\$60	\$72	
Total \$	LD	\$29	\$52	\$76	\$90	\$98	\$107
	UD	\$32	\$59	\$86	\$103	\$115	\$127

Matanuska-Susitna College Non Course Fees Based on Enrolled Credits (Fall and Spring Semesters)							
Cr. Hrs.	3	6	9	12	15	18	
Student Activity Fee	\$5	\$10	\$10	\$10	\$10	\$10	
Technology Fee	\$15	\$30	\$45	\$60	\$60	\$60	
Network Fee-Lower Division	\$10	\$20	\$30	\$40	\$50	\$59	
Network Fee-Upper Division	\$12	\$24	\$36	\$48	\$60	\$72	
Total \$	LD	\$30	\$60	\$85	\$110	\$120	\$129
	UD	\$32	\$64	\$91	\$118	\$130	\$142

Prince William Sound Community College Non Course Fees Based on Enrolled Credits (Fall and Spring Semesters)						
Cr. Hrs.	3	6	9	12	15	18
Student Activity Fee	\$15	\$30	\$45	\$50	\$50	\$50
Student Services Fee	\$15	\$30	\$45	\$50	\$50	\$50
Technology Fee	\$75	\$75	\$75	\$75	\$75	\$75
Network Charge	\$6	\$12	\$18	\$24	\$30	\$36
Total \$	\$111	\$147	\$183	\$199	\$205	\$211

Table of non-course fees

The table below summarizes UAA non-course fees. It includes administrative, student government, and use and service fees. It also includes the 2% Network charge, which is standard across all courses, and the distance fee, which is standard across courses, when applied. Actual fees may vary student to student based on total credit hours, course delivery method, and optional services, such as parking.

UNIVERSITY OF ALASKA ANCHORAGE TABLE OF NON-COURSE FEES		
ANCHORAGE CAMPUS		
Name	Purpose	Cost Structure
Administrative Fees		
Admission Fees	Supports the administrative costs associated with processing applications for admission.	\$40-\$60 depending on degree level
Credit-by-Examination Fee	Recover labor and material costs.	\$40/credit
Graduation Application Fee	Supports the administrative costs associated with processing applications for graduation, certifying awards, and printing and mailing diplomas.	\$25
Testing & Proctoring Fees	Supports the procurement and administration of various exams including ACCUPLACER, Basic Skills Assessment, CLEP, DSST, HOBET, MAT, MBTI and Strong Interest.	\$8-\$100
Transcript Fee (per copy)	Supports the administrative costs associated with routine or rush processing of transcripts.	\$0 unofficial; \$12 electronic; \$15 paper; \$30 paper expedited
Student Government Fees		
Green Fee	To support sustainable practices.	\$3 flat fee for students enrolled in 3+ credits
Student Activity Fee	Supports Campus Kick-Off and Homecoming events, Collegiate Link, the Publicity Center, and the Student Union Gallery. Free or reduced admission to musical events, comedy shows,	\$3/credit for students enrolled in 6+ credits, \$36 max

	featured lectures, multicultural events and other social programs.	
Student Concert Program Fee	Supports major concerts and speakers.	\$10 flat fee for students enrolled in 3+ credits
Student Government Fee	Student advocacy for academic, student and legislative affairs; USUAA activities; Board of Cultural Activities; Club Council; legal services; and operating expenses.	\$1/credit for students enrolled in 3+ credits, \$12 max
Student Media Fee	Supports the operation of the student newspaper and student radio station.	\$11 flat fee for students enrolled in 3+ credits
Use and Service Fees		
Athletic/Sports Complex Fee	Free or reduced admission to athletic events, use of Wells Fargo Sports Complex facilities, including pool, ice rink, weight room, gymnasium.	\$9/credit for students enrolled in 6+ credits, \$108 max
Continuous Registration Fee (graduate students)	Continuous registration is expected of graduate students. To maintain continuous progress in a graduate program students have the option to register for at least 1 graduate-level credit applicable to their degree or pay the continuous registration fee to remain active in the graduate program although not registered in any courses.	\$383/semester
Dining Plan	Supports the operation of the Seawolf Dining program and on-campus housing facilities.	\$1700-\$1900 per semester
Distance Fee	A fee charged for distance education classes.	\$38 for each distance education class.
Housing Application Fee	Supports the administrative costs associated with processing housing applications and maintaining viable waitlist.	\$40
Network Charge	Supports the maintenance and enhancement of the university-wide technology infrastructure.	2% on a course-by-course basis to tuition and non-resident surcharges, minimum \$3
New Student Orientation Fee (optional)	Support the administrative costs associated with providing the new student orientation program, including meals.	\$75
On-campus Housing Fees	Supports the maintenance and operation of the on-campus housing facilities.	\$2990-\$3240 per semester
Parking Fee (optional, nonrefundable, per semester or annual)	All areas on campus except those designated as visitor parking require an appropriately displayed parking permit.	\$25 for summer; \$85-\$160 per regular semester; \$165-\$250 annual
Student Health and Counseling Services Fee	No charge for routine physical exams, TB and HIV testing, or health education. Laboratory pharmacy services available at a reasonable cost. No charge for counseling within the Student Health and Counseling Center. Counseling, wellness programs	\$8/credit for students enrolled in 6+ credits, \$96 max

	and services, and alcohol and other drug education may be provided at Student Affairs approved satellite locations at no charge or at a reasonable price based on the cost of the services provided.	
Student Transportation Fee	Supports campus shuttle service, U-Pass People Mover program, bicycle racks, trail/sidewalk maintenance and Call Team walking escorts.	\$10 flat fee for students enrolled in 3+ credits, increases to \$13 in fall 2013.
Technology Fee	Provides up-to-date equipment, software, maintenance, training and support for student use.	\$5/credit for students enrolled in 1+ credits, \$60 max
KENAI PENINSULA COLLEGE NON-COURSE FEES		
Name	Purpose	Cost Structure
Administrative Fees		
ACCUPLACER Testing	Recover labor and material costs.	\$15/session
Admission Fee	Supports the administrative costs associated with processing applications for admission.	\$40 for degree/ certificate seeking students.
Credit-by-Examination Fee	Recover labor and material costs.	\$40/credit
Credit/No Credit Option Fee	Recover labor and material costs.	\$3/form for CR/NC grading option
Drop Fee	Recover labor & materials.	\$3 for each class dropped after start of late registration; does not apply to canceled or rescheduled courses
Late Registration Fee	Recover labor & material costs, encourage early registration.	\$50 charged if registration occurs during the published late registration period; fee refundable only if all classes that are registered in are canceled
Test Proctoring Fees	Recover labor & material costs.	\$30 for up to 3 hours of test proctoring services for students from a non-University of Alaska school or university.
Student Government Fees		
Student Activity Fee	Supports student-related programs & activities.	\$4.25/credit, max \$51/semester. Does not apply to distance delivered courses.
Use and Service Fees		
Computer Lab Fee	Applies to all courses that use a computer lab, regardless of discipline. Supports the maintenance and enhancement of hardware and supplies.	\$15 for 1 credit; \$20 for 2 credits; \$25 for 3 credits
Distance Delivery Fee	Supports the administration and delivery of distance delivered courses.	\$18/credit for all distance delivered courses originating at KPC sites excluding classes

		delivered via video conferencing.
Network Charge	Supports the maintenance and enhancement of the university-wide technology infrastructure.	2% on a course-by-course basis to tuition, non-resident surcharges (if applicable), and fees in lieu of tuition, for credit and noncredit courses, minimum \$3.
Student Health Center Fee	Provides free primary health services, diagnosis and treatment of general health conditions as well as education and support to maintain a healthy lifestyle. Students taking UA distance courses, with or without face-to-face classes, totaling 6 + credits are eligible to use the Clinic if the fee is paid.	(KRC only) \$5/ credit for students registered for 6+ credits, max \$75
Technology Fee	Provides up-to-date equipment, software, maintenance, training and support.	\$7/credit, max \$105/semester. Does not apply to distance delivered courses.
KODIAK COLLEGE NON-COURSE FEES		
Name	Purpose	Cost Structure
Administrative Fees		
Admission Fee	Supports the administrative costs associated with processing applications for admission.	\$40 for degree/ certificate seeking students.
Graduation Application Fee	Supports the administrative costs associated with processing graduation applications, certifying degrees and awards, and printing and mailing diplomas.	\$25
Testing and Proctoring Fees	Supports procurement and administration of various exams, including ACCUPLACER, LASSI, CLEP, DSST, PAX RN, GED, MAT, and Non-UA Distance tests.	\$15-\$30
Student Government Fees		
Student Government	Supports student government.	\$5/semester
Use and Service Fees		
Distance Delivery Fee	Supports the administration and delivery of distance delivered courses.	\$30/distance course
Network Charge	Supports the maintenance and enhancement of the university-wide technology infrastructure.	2% on a course-by-course basis to tuition, non-resident surcharges (if applicable), and fees in lieu of tuition, for credit and noncredit courses, minimum \$3.
Technology Fee	Provides up-to-date equipment, software, maintenance, training and support.	\$5/credit, max \$50

MATANUSKA-SUSITNA COLLEGE NON-COURSE FEES		
Name	Purpose	Cost Structure
Administrative Fees		
Admission Fee	Supports the administrative costs associated with processing applications for admission.	\$40
Assessment/ Placement Test Fee	Supports the procurement and administration of assessment and placement tests.	\$15
Credit by Examination Fee	Recover labor and material costs.	\$40/credit
Graduation Application Fee	Supports the administrative costs associated with processing applications for admission, certifying awards, and printing and mailing diplomas.	\$20
Transcript Fee	Supports the administrative costs associated with routine or rush processing of transcripts.	\$0 unofficial; \$12 electronic; \$15 paper; \$30 paper expedited
Student Government Fees		
Student Activity Fee	Supports student related activities.	\$10 for students registered in 6+ credits and \$5 for 3-5 credits each semester.
Use and Service Fees		
Distance Education Fee	Supports the administration and delivery of distance delivered courses.	\$38/course
Network Charge	Supports the maintenance and enhancement of the university-wide technology infrastructure.	2% on a course-by-course basis to tuition, non-resident surcharges (if applicable), and fees in lieu of tuition, for credit and noncredit courses, minimum \$3.
Technology Fee	Provides up-to-date equipment, software, maintenance, training and support.	\$5/credit, max \$60
PRINCE WILLIAM SOUND COMMUNITY COLLEGE NON-COURSE FEES		
Name	Purpose	Cost Structure
Administrative Fees		
Admission Fee	Supports the administrative costs associated with processing applications for admission.	\$25
Credit-by- Examination Fee	Recover labor and material costs.	\$25/credit
Graduation Application Fee	Supports the administrative costs associated with processing applications for admission, certifying awards, and printing and mailing diplomas.	\$20; Late graduation application fee is \$25
Transcript Fee	Supports the administrative costs associated with routine or rush processing of transcripts.	\$12-\$30
Student Government Fees		
Student Services Fee	Supports student related activities and services.	\$5/credit, \$50 max (Valdez), \$15 max (Outreach)

Use and Service Fees		
Distance Fee	Supports the administration and delivery of distance delivered courses.	\$25/course
Network Charge	Supports the maintenance and enhancement of the university-wide technology infrastructure.	\$2/credit
Technology Fee	Provides up-to-date equipment, software, maintenance, training and support.	\$25/credit, max \$75
Video-Conference Fee	Supports the administration and delivery of courses delivered via video-conference.	\$25/course

II. UNIVERSITY OF ALASKA ANCHORAGE MAU COURSE FEES

Definition

Course fees reviewed in this analysis are those specific course fees charged to credit courses which are charged tuition. Non-credit, CEU, 500 level professional development or “super tuition” courses are not included. Please note, a general UAA distance fee supports instructional technology and design services in the Faculty Technology Center and is defined as a non-course fee, while individual department distance fees are included here as course fees. At UAA, revenue earned from course specific fees is used to offset the cost of course materials, consumable lab materials such as chemicals and disposable supplies, specialized course equipment use, individualized instruction, tutors or lab technicians, facility use and other course-specific expenses. Course fees vary and are shown on the UAOnline detailed class information pages. For any given semester, students can access course-fee information when the schedule is made available.

Course Fee Approval and Review

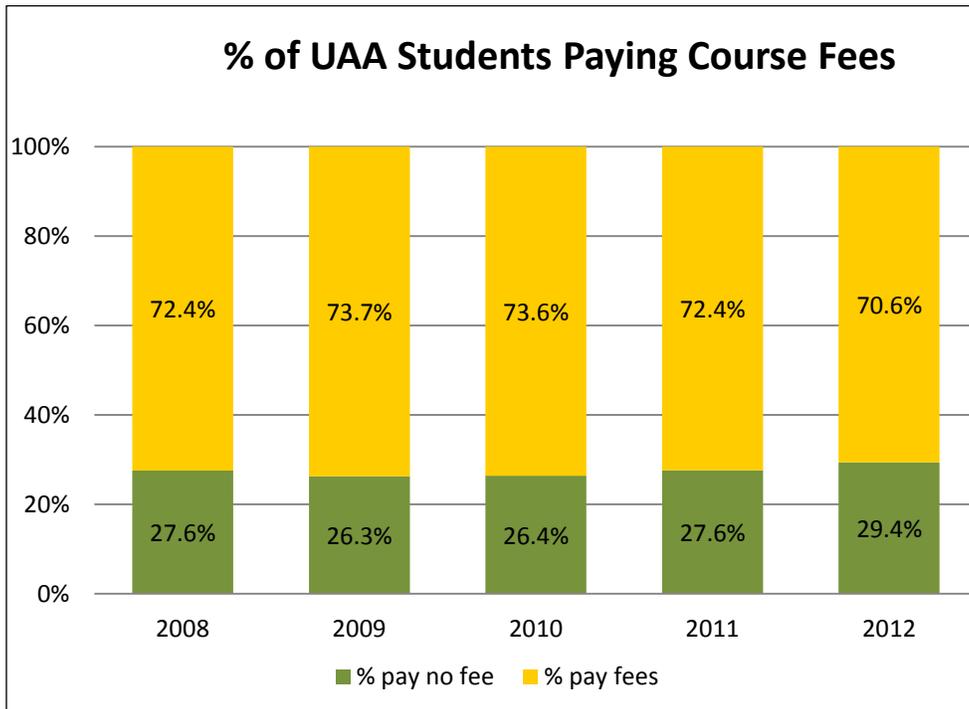
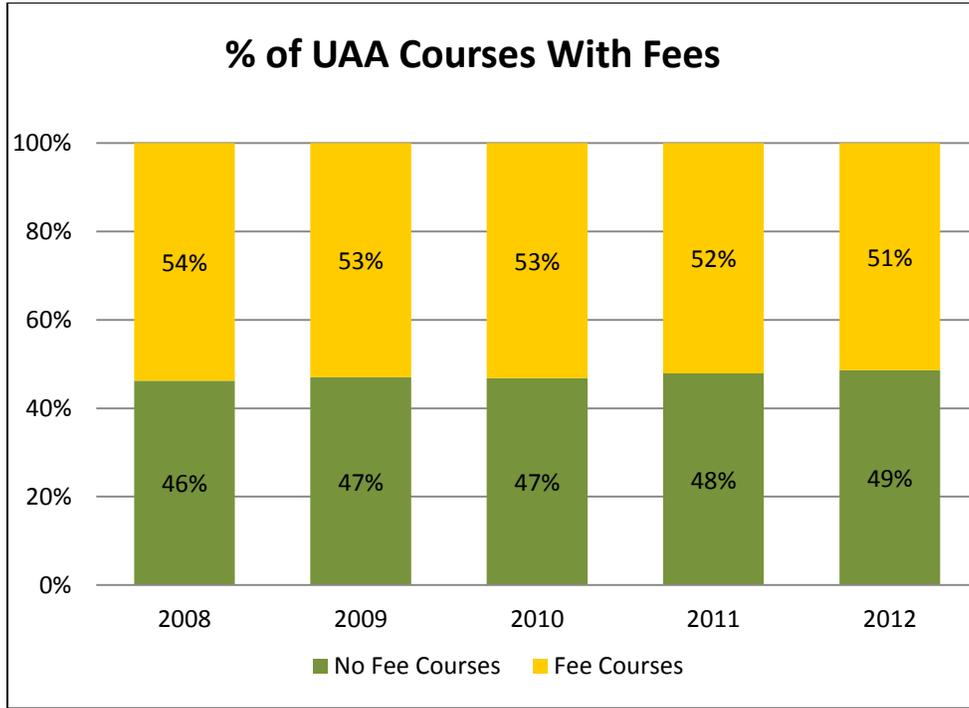
All new and revised course fees are subject to careful administrative review by the department chair, college/school dean or director, and the provost. Fees are submitted on a course fee form and reviewed to assess both the burden and benefit to students. Annually, current course fees are reviewed and updated by academic departments as semester course schedule proofs are submitted. Fees on the proofs are reviewed and discrepancies researched by a financial services technician whose responsibility it is to maintain fees (as approved) in Banner and the Class Listing.

In AY12-13 UAA has undertaken a review of current practice relative to course-level fees. A Task Force, the membership of which includes faculty, staff, and student representation, reviewed the approval and review processes and alignment with BOR policy. Feedback is currently being sought from the different governance bodies, with the goal of finalizing the updated policy by the end of the academic year.

Course Fee Trends

Over the last five years, despite the continued pressure on budgets and the need to find additional sources of revenue, UAA has continued a positive trend in controlling the fee burden placed on

students. The percent of courses with fees has declined since 2008, dropping from 54% to 51% in FY12. Of the 3,070 courses offered in FY12, over 92% (2,822) either had no fee or a fee under \$100. Almost half (49%) had no course fee at all. In 2008, 7,114 students attended UAA and paid no fee; in 2012, that number grew 12% to 7,977. The proportion of enrolled students with no course fee improved as well, increasing from 27.6% in 2008 to 29.4% in 2012.



Fee Amounts

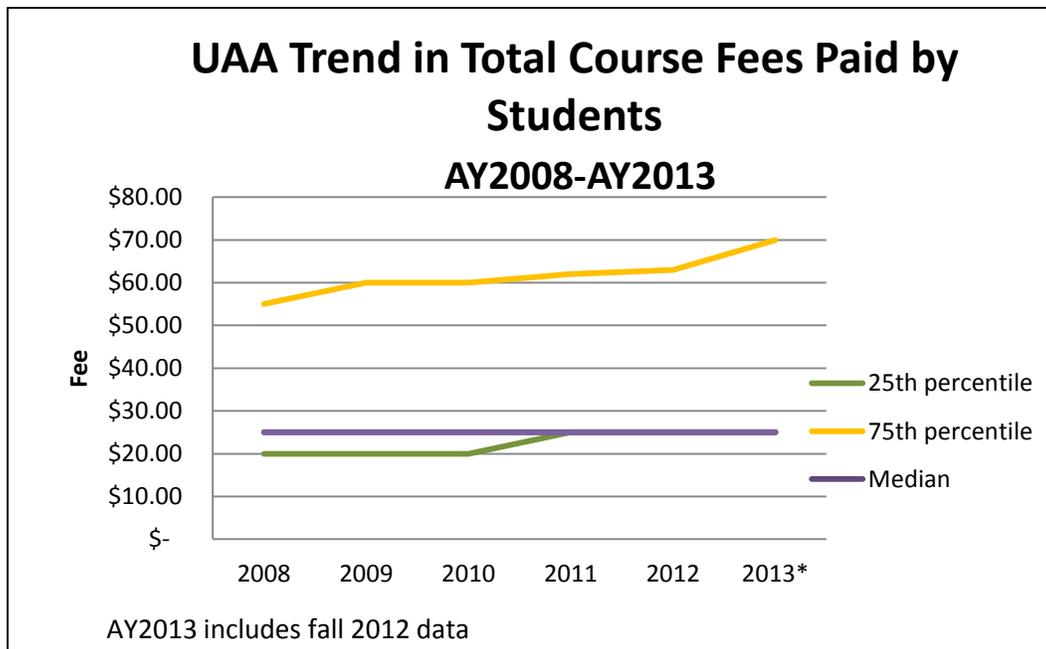
Fee amounts charged to students at the University of Alaska Anchorage have increased reasonably over the years. Fee amounts at the 25th percentile increased from \$20 in 2008 to \$25 in 2012. This is only an increase of \$5 over five years. Fees at the 75th percentile grew from \$55 to \$70 in 2012, an increase of \$15.

UAA has very few programs which charge large fees. In 2012, only 20 courses had mean fee amounts over \$500. These fees are primarily concentrated in lab classes where students are preparing for highly technical workforce development programs, such as Professional Piloting, Air Traffic Control and Dental Hygiene. These particular fees are the results of unique conditions necessary to train students in a highly technical, quality instructional environment and are common in higher education.

Professional Piloting classes require students to fly training hours in an airplane and/or a flight simulator. The hourly cost to lease an aircraft (including fuel), hire a certified flight instructor, and use a simulator are included in the fee. The number of hours charged per course can vary depending on the type of class, which can range from pre-professional, to commercial, to instrument flying.

Similarly, Air Traffic Control students train in simulator rooms that create more realistic air traffic control tower, terminal or en route flight situations. Fees vary depending on the number of hours and type of simulator required for each course.

Dental Hygiene Clinic lab fees include expensive instrument kits which students will use as professionals, student liability insurance, and a variety of consumable course materials like masks, gloves, barriers, fluoride, and radiographic supplies. Students obtain invaluable experience working with real clients in an authentic clinical setting.





University of Alaska Fairbanks

Student Fee Summary

Prepared for the UA Board of Regents - March 2013

I. Non-Course Fees

Non-course fees include administrative, student government, and use and service fees. Course fees (see section II. of this report) are specific to a particular course, while non-course fees are assessed to support administrative costs, student government, or a specific service or resource use (like parking). A non-course fee does not exceed the cost of service or activity for which the fee is assessed.

For student fees that are already established, increases are recommended by the vice chancellor of the area affected and are approved by the chancellor after appropriate Chancellor's Cabinet review and consultation. Creating a new fee can be student driven or administratively driven. Students may vote to impose a fee, as was the case for the sustainability fee implemented in FY09. Fees established through the administrative approach require the vice chancellor of the area affected to make a recommendation to Cabinet. After review at the cabinet level and consultation with students, the chancellor approves or rejects the fee. The athletics fee was implemented through the administrative approach.

A use and service fee is approved at the vice chancellor level in the area in which it applies. Examples are the fees for application for graduation, thesis binding, late payments, etc. Additionally, there are specific fee rates for UAF service centers, typically related to campus auxiliary or recharge center operations. These rates are submitted to UAF Financial Services annually in April for review, approval and publication. Campus service center rates are effective at the start of each fiscal year.

The provost has been delegated the authority to approve all course fees and to approve non-credit instruction fees in excess of \$200. UAF deans, campus directors and the eLearning director are delegated the authority to approve non-credit instruction fees that are less than or equal to \$200.

Mandatory Non-Course Fees

The table below summarizes mandatory non-course fees applicable to an average student based on total credit hour enrollment. Non-course fee information is published in the UAF catalog, the course schedule, the student handbook and on the financial aid website.

The table includes the cost of purchasing health insurance. Insurance is optional for students enrolled in 6 to 8 credits. Students enrolled in 9 or more credits, students living in university housing, and all international students with F-1 and J-1 visas must have health insurance coverage. If a student does not have health insurance, then a student must purchase the student health insurance coverage provided through the university.

Students who are not enrolled in at least three credits of on-campus courses are not eligible for student health insurance.

Actual fees vary from student to student based on total credit hours, course delivery method, and optional services. Note that most non-course fees are capped at 12 credits (except for the UA network fee and the distance fee). That creates a significant financial incentive for full-time students to take 15 or 18 credits rather than just 12 per semester.

UAF Non-Course Fees Based on Enrolled Credits for Fairbanks Campus and UAF CTC Students (Fall and Spring Semesters)							
Credit Hrs.	3	6	9	12	15	18	Mandatory @ (Credits)
ASUAF Student Government Fee	\$35	\$35	\$35	\$35	\$35	\$35	3
Student Recreation Center	-	-	\$75	\$75	\$75	\$75	9
Student Sustainability	\$20	\$20	\$20	\$20	\$20	\$20	3
Athletics (\$8/credit)	\$24	\$48	\$72	\$96	\$96	\$96	1
Student Transportation Fee	-	\$13	\$13	\$13	\$13	\$13	4
Wood Center Student Life	-	-	\$25	\$25	\$25	\$25	9
Student Health Center*	-	-	\$105	\$105	\$105	\$105	9
Technology (\$5/credit)	\$15	\$30	\$45	\$60	\$60	\$60	1
UA Network Fee**	\$10	\$20	\$30	\$40	\$50	\$59	1
Semester Total	\$104	\$166	\$420	\$469	\$479	\$488	-
Other - Health Insurance***	3	6	9	12	15	18	Mandatory @ (Credits)
Health Insurance - Semester	-	-	\$615	\$615	\$615	\$615	9
Health Insurance - Annual	-	-	\$1,688	\$1,688	\$1,688	\$1,688	9
<p>*The Student Health Center Fee can be waived by students not purchasing the student health insurance plan, not residing in University housing, and not taking courses on Fairbanks Campus or at University Park Building. Many CTC students do not pay this fee.</p> <p>**Calculated assuming the 2012-13 lower division resident tuition rate.</p> <p>***Health Insurance is optional for students taking 6-8 credits and mandatory for students taking 9+ credits. Insurance <u>can be waived</u> if student provides proof of other insurance.</p>							

Students enrolling at a rural campus (including enrollments in distance courses listed in the CRCSD Cross-Regional Course Schedule) pay only the ASUAF student government fee, the UAF technology fee, and the UA network fee. The following table summarizes fees paid by a typical rural student.

UAF Non-Course Fees Based on Enrolled Credits for Rural Campus or Cross-Regional Students (Fall and Spring Semesters)							
Credit Hrs.	3	6	9	12	15	18	Mandatory @ (Credits)
ASUAF Student Government Fee	\$35	\$35	\$35	\$35	\$35	\$35	3
Student Health Center*	-	-	\$105	\$105	\$105	\$105	9
Technology (\$5/credit)	\$15	\$30	\$45	\$60	\$60	\$60	1
UA Network Fee**	\$10	\$20	\$30	\$40	\$50	\$59	1
Semester Total	\$60	\$85	\$110	\$135	\$145	\$154	-
Other - Health Insurance***	3	6	9	12	15	18	Mandatory @ (Credits)
Health Insurance - Semester	-	-	\$615	\$615	\$615	\$615	9
Health Insurance - Annual	-	-	\$1,688	\$1,688	\$1,688	\$1,688	9
<p>*The Student Health Center Fee can be waived by students not purchasing the student health insurance plan, not residing in University housing, and not taking courses on Fairbanks Campus or at University Park Building. Very few rural students pay this fee.</p> <p>**Calculated assuming the 2012-13 lower division resident tuition rate.</p> <p>***Health Insurance is optional for students taking 6-8 credits and mandatory for students taking 9+ credits. Insurance <u>can be waived</u> if student provides proof of other insurance. Students who are not enrolled in at least 3 credits of on-campus courses (even if enrolled in distance courses) are not eligible for student health insurance. Few rural students purchase this coverage.</p>							

The UAF eLearning and Distance Education fee is charged on a per course basis rather than being either a flat fee or a fee per credit. The rates vary with course level.

- \$40 per course, 000-200 level course
- \$75 per course, 300-400 level course
- \$100 per course, 500-600 level course

Students enrolled in distance courses listed in the CRCD Cross-Regional Course Schedule do not pay a distance fee, nor do students enrolled in synchronous, video or audioconferenced distance courses offered by Fairbanks campus. The reason for the difference is that UAF eLearning and Distance Education is operated as a self-support unit and its services (e.g., tech support, non-degree seeking student advising, instructional design and others) are partly funded by the distance fee.

UAF Non-Course Fees Based on Enrolled Credits for UAF eLearning and Distance Education students (Fall and Spring Semesters)							
Credit Hrs.	3	6	9	12	15	18	Mandatory @ (Credits)
ASUAF Student Government Fee	\$35	\$35	\$35	\$35	\$35	\$35	3
Student Health Center*	-	-	\$105	\$105	\$105	\$105	9
Technology (\$5/credit)	\$15	\$30	\$45	\$60	\$60	\$60	1
UA Network Fee**	\$10	\$20	\$30	\$40	\$50	\$59	1
Distance Fee***	\$40	\$80	\$120	\$160	\$200	\$240	1
Semester Total	\$100	\$165	\$230	\$295	\$345	\$394	-

*The Student Health Center Fee can be waived by students not purchasing the student health insurance plan, not residing in University housing, and not taking courses on Fairbanks Campus or at University Park Building. Very few 100% eLearning students pay this fee.
**Calculated assuming the 2012-13 lower division resident tuition rate.
***Shown for lower division courses, since most courses offered by UAF eLearning and Distance education are lower division courses.

Table of Non-Course Fees

This table summarizes UAF non-course fees, classified by the terms in BOR policy 05.10.020(H): administrative, student government, and use and service fees. The table includes the 2% UA Network charge, which is standard across all courses.

University of Alaska Fairbanks Table of Non-Course Fees		
Administrative Fees	Purpose	Cost Structure
Application for Admission	Supports administrative costs associated with processing applications for admission.	\$40-\$60 depending on degree level
Late Add/Late Registration	Recover Labor & Material costs, encourage early registration	\$50
Graduation Application	Supports the administrative costs associated with processing applications for graduation, certifying awards, and printing and mailing diplomas.	\$50/\$80 if late
Payment Plan Enrollment	Supports the administrative costs associated with setting up payment plan budgets to distribute costs of tuition and fees across two or more payments.	\$50
Advance of Funding	Advance of guaranteed financial aid for the purchase of textbooks, supplies, etc.	\$10
Late Payment	Processing of late payments.	\$100
Late Payment Plan Payment	Processing of late payments.	\$35

University of Alaska Fairbanks Table of Non-Course Fees (Continued)		
Administrative Fees (cont.)	Purpose	Cost Structure
Reinstatement Fee (Drop for Non-pay)	Reinstatement processing for student dropped for non-payment.	100
Transcript Fee	Processing and issuance of official transcripts either electronically or on special transcript paper, in a sealed envelope. Unofficial transcripts are accessible and free via UA Online.	\$12-\$30
Credit by Exam	Pays for coordinating the exam or other evaluation requirements between student and professor, grade recording and transcribing.	\$40
UA Network Charge	Supports the maintenance and enhancement of the university-wide technology infrastructure.	2% of tuition paid, minimum of \$3/course
Technology Fee	Supports technology that enhances student learning, including equipment for “smart classrooms”, laboratory equipment, computer labs, and technology for the arts and theatre, etc.	\$5 per credit but not more than \$60/semester, allocated to the campus where the student enrolls
Credit for Prior Learning	Pays for the portfolio or license/certificate review by faculty. If credit is awarded, the fee per credit hour earned pays for grade recording and transcribing.	\$50 + \$10/credit
Study Abroad Fee	Processing of study abroad registration.	\$300
Records Duplication	Copies of records in academic file, duplicate receipts, etc.	\$0.25 - \$5.00 each
Graduate School Reinstatement	Supports the administrative costs associated with reinstating graduate students who do not meet registration requirements and fail to file an approved leave of absence.	\$50
Thesis Binding	Book binding for graduate theses and dissertations, including the two copies that are required for the UAF Rasmuson Library.	\$20/each
Grad Maps/CD Pockets	Plastic shield for the back of the print copy of a thesis.	\$6/each
Student Government Fees	Purpose	Cost Structure
ASUAF Student Government Fee	The ASUAF fee pays for publication of the UAF student newspaper; the student-managed ASUAF Concert Board; and KSUA, the student radio and on-campus television station. Other services include a free half-hour attorney consultation, student discounts at participating businesses, subsidized student club activities and much more.	\$35 for students enrolled in 3+ credits
Summer ASUAF	Same as above. Applicable to Fairbanks Campus and CTC students only.	\$10 for students enrolled in 3+ credits
Sustainability Fee	Supports Sustainability Initiatives. Applicable to Fairbanks Campus and CTC students only.	\$20 for students enrolled in 3+ credits

University of Alaska Fairbanks Table of Non-Course Fees (Continued)		
Use and Service Fees	Purpose	Cost Structure
New Student Orientation	Supports administrative costs associated with providing the new student orientation program, including materials, sessions, general entertainment, and meals. Optional for most students. Applicable to Fairbanks Campus and CTC students only.	\$75 Fall/\$35 Spring
Wood Center Student Life	Student activities and projects, including Traditions events like Starvation Gulch and Winter Carnival. Applicable to Fairbanks Campus and CTC students only	\$25/semester
Athletics	The Athletics fee provides admission to all home athletic competitions, except post-season. Applicable to Fairbanks Campus and CTC students only.	\$8/credit, \$96 max
Student Health Center Fee	Basic medical and counseling services at the Center for Health and Counseling. Mainly applied to Fairbanks Campus students.	\$105/semester for Fairbanks campus (and a few other) students enrolled in 9 or more credits.
Student Transportation Fee	Fairbanks campus and CTC-Fairbanks campus shuttle buses. Applicable to Fairbanks Campus and CTC students only.	\$13 for students enrolled in 4 or more credits
Distance Delivery Fee	Supports distance delivery technology and services. Applicable to courses through UAF eLearning and Distance Education, only.	\$40-\$100 per course
Post Office Box, Fairbanks Campus	Post Office box space, postal services.	\$45/semester, \$90/Annual
Residence Hall Phone Line, Fairbanks Campus	Optional shared line connection in dorm room.	\$120/semester
Residence Life Application, Fairbanks Campus	Processing of housing application	\$35 students/\$50 family
Refundable Housing Deposit, Fairbanks Campus	Damage to university property, improper checkout, etc.	\$315 students/\$600 family
Residence Hall Room, Fairbanks Campus*	Supports the operation of the residence halls.	\$1,840-\$3,010
Meal Plans (six options available), Fairbanks Campus*	Supports the operation of the UAF dining program and on-campus housing facilities.	\$630-\$2040 (depending on meal plan option) per semester.
Parking Decal (Fall, Spring, Annual, or Spring/Summer)	Parking in permit-required and general use lots/spaces in Fairbanks. Partly supports the costs of parking lot operations.	\$39-\$143 (depending on decal option)
Parking Decal - Multi	Additional cost for multi-vehicle decal.	\$10

*FY13 residence hall costs for Kuskokwim Campus are \$3500/semester for a room and \$3500/semester for meals. There is also a \$25 non-refundable room deposit and a \$125 damage/key deposit.

Non-Course Fee Trends

During the past five years (2008-2012), fees for Fairbanks campus students have increased only slightly (7.8%), less than the increase in lower division tuition (23%). Because of the addition of the distance education fee in FY10 and because their fees were formerly quite low, most UAF eLearning and Distance Education students have experienced a substantial fee increase. However, this was mitigated by re-assignment of some distance courses out of campus “F” (Fairbanks campus), and consequent removal of some Fairbanks campus fees.

From 2000 to 2012 Fairbanks campus student fees increased 108%. During that same time frame, lower division tuition increased 114%, from \$77/credit to \$165/credit. Fee increases were partly the result of cost increases for services supported by an existing fee (e.g., the Health Center fee increased from \$65 to \$105/semester) and partly the result of new fees. The new fees have directly resulted in an increase in services and activities available for students.

Categories of Non-Course Fees as a % of Total	2000		2012	
	\$	%	\$	%
Student-Initiated Fees (ASUAF, Student Rec Center, and Sustainability Fees)	\$105	46%	\$130	27%
Student Program Fees (Athletics, Transportation, and Wood Center Student Life Fees)	\$0	0%	\$134	28%
Health Center Fees (Health Center Fee)	\$65	28%	\$105	22%
Technology Fees (UAF Technology Fee and UA Network Fee)	\$60	26%	\$110	23%
Total	\$230	100%	\$479	100%

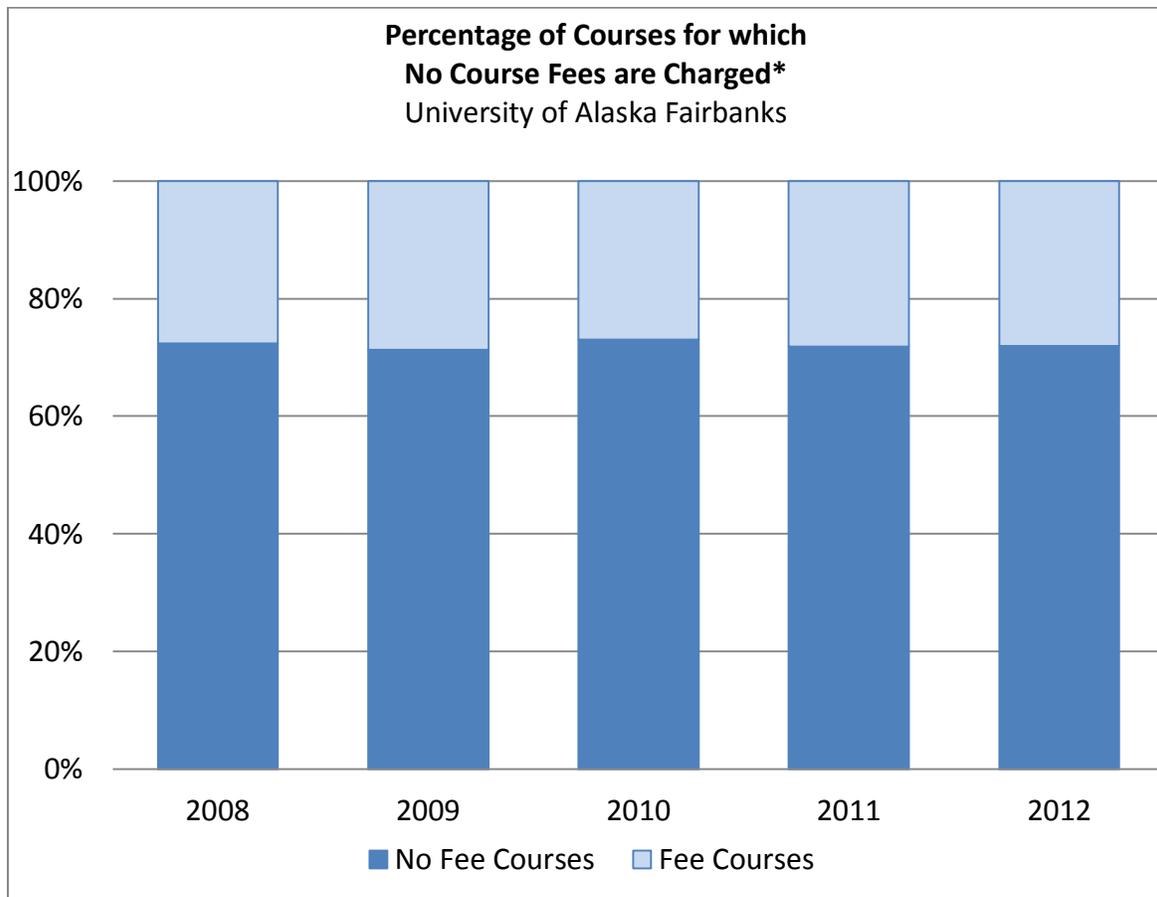
Five new Fairbanks Campus fees have been established in the last decade, including the UA network fee and UAF transportation fee in FY05, the Wood Center student life fee and athletics fee in FY08, and the sustainability fee in FY10. The sustainability fee was student-initiated. Collectively, these five fees account for 45% (or \$214) of the non-course fees paid by a full time student during the Fall 2012 semester. Student program fees are a larger portion of the total non-course fees assessed to full-time students in 2012 than they were in 2000.

II. Course Fees

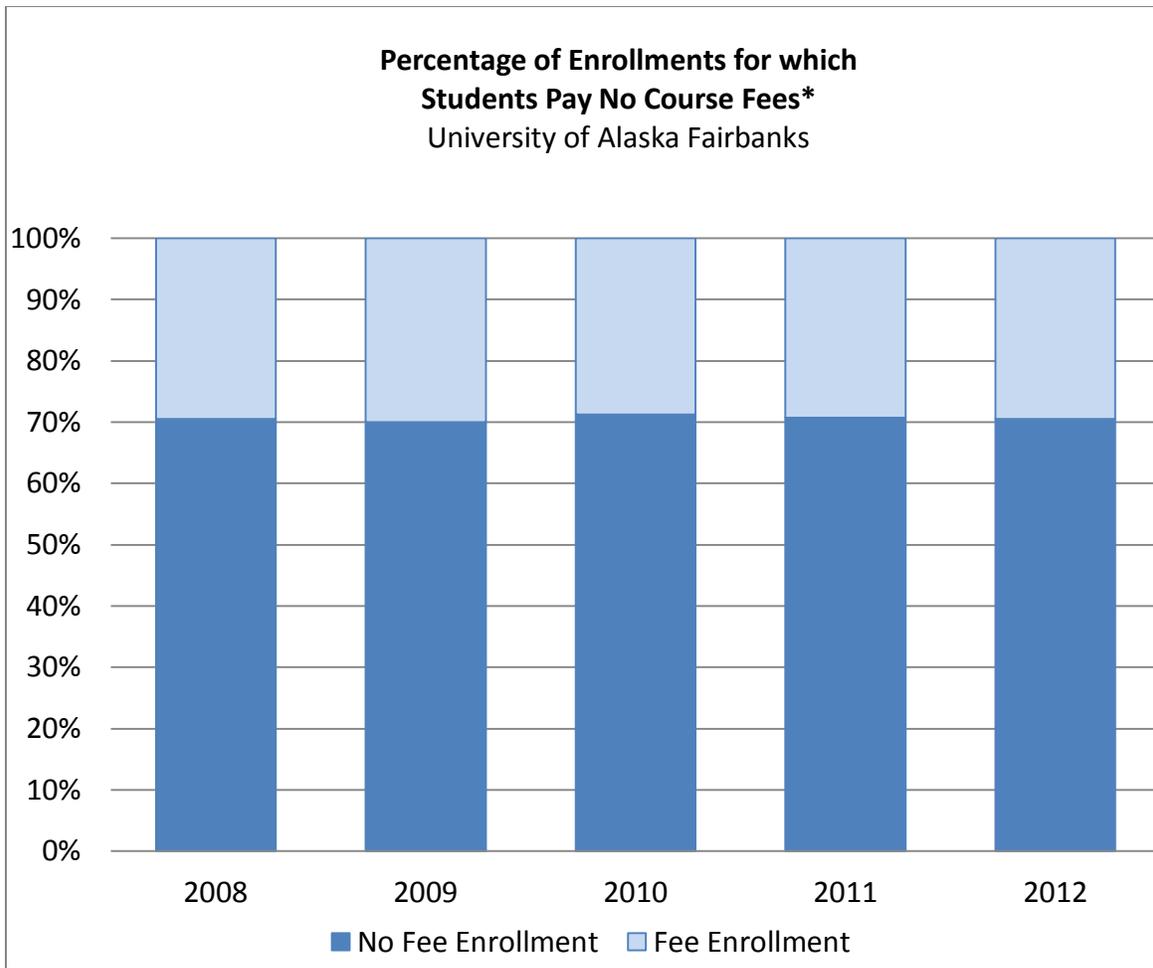
Non-credit, CEU, 500 level professional development, sponsored (fee in lieu of tuition) or “special tuition” courses are not included in this report. Course fees are fees charged for specific credit courses or course categories (normally all courses offered by a department). Course fees cover special equipment, supplies or services required for a

course. Department-based course fees often support computer labs (typically with specialized, costly software and/or peripherals). Course fees vary, and detailed information is shown in the online course schedule and in the online account statement generated for each student as courses are added.

For the past five years, an average of 28% of courses have had an associated fee; 29% of enrollments have had a fee. In 2001 UAF made a decision to avoid a student perception of “nickel and dime” charges, and the relatively small proportion of courses with fees stems in part from eliminating nearly all fees <\$25.

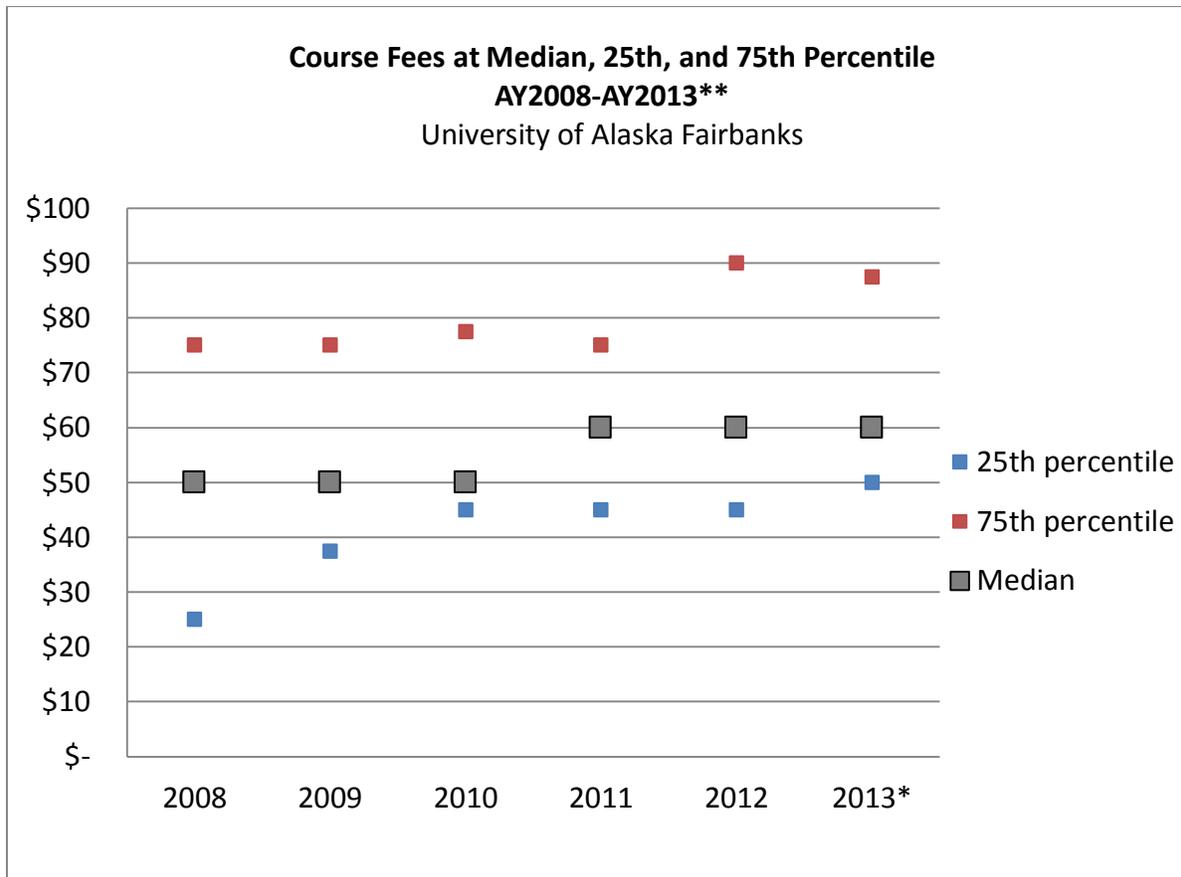


*This graph does not include the distance education fee. UAF reports that fee in the non-course fee section of the report.



*This graph does not include the distance education fee. UAF reports that fee in the non-course fee section of the report.

The quartiles shown in the following graph are for only the 22% of courses for which a fee is charged. Note that 78% of courses have no fee. For the courses that do have a fee, the median is \$60, an increase of \$10 from 2008, and 75% of the courses that have fees have fees less than \$90. Overall, 95% of all courses (including those with no fee) have a fee of less than \$90.



*FY 2013 data are through Fall 2012.

**This graph does not include the distance education fee. UAF reports that fee in the non-course fee section of the report.

Course Fees by Subject and Program

The appendix provides a list of course fees by subject for courses and programs at the Fairbanks Campus and the UAF Community and Technical College. Courses offered by the rural campuses usually do not have course fees, and if a course fee is charged, it is similar to the fee charged for a comparable course (typically a science or art course) on the Fairbanks campus. Many Fairbanks Campus programs charge no course fees, or charge them only for elective field or study-abroad courses. This group includes most of the degree programs offered by the College of Liberal Arts in the humanities and social sciences: anthropology, communication, English, history, political science, and sociology are examples. A complete list is given in the table in the appendix.

Fees in the education programs are charged for only a few courses, and are mainly to defray travel expenses for required internship supervision. Average fees for most art, science, and engineering courses range from \$15 to \$50 and are to cover the cost of supplies and materials used in studio courses (art) or laboratories. For the sciences and engineering, and also business administration, accounting, and statistics, fees cover the cost of specialized computer laboratories, which have software and/or peripherals that

are not commonly available. Specialty software licenses, in particular, can be very expensive.

The highest average fees for Fairbanks Campus courses are for music, chemistry, computer science, marine science, and geology courses. Chemistry and computer science have fees on the order of \$50-\$75 on most courses, for chemicals and laboratory supplies in chemistry and for computer laboratory maintenance and software in computer science. Music, marine science, and geology courses usually have no fee, but the average is high because of a few, expensive courses. For music, a substantial fee is charged for private lessons, while for marine science and geology, the larger fees are charged for field courses. These fees usually include transportation, shelter (if not camping), and food for the duration of the course, since the courses are conducted in remote locations.

Fairbanks campus peer institutions* charge similar fees for courses in the same subject areas. All charge lab fees in the sciences, of a similar magnitude to those charged by UAF. Art studio course fees are likewise similar. Fees for music private lessons are ubiquitous and most are more than \$200/course; Oregon State University charges a fee of \$460 per course. Field courses and education internships carry special fees at all peer institutions for which fee information was accessible. Some institutions also charge blanket fees to students in certain programs. U Maine and U Wyoming have \$75 and \$79 per course fees, respectively, for all engineering courses. U Maine also charges undergraduate business majors a fee of \$75/course, and MBA students a fee of \$80/credit.

At the UAF Community and Technical College, average course fees are \$0 to \$10 for a variety of subject areas, including applied business, developmental courses, human services, early childhood education, and applied computer courses. The highest average fees are for diesel technology, process technology, welding, law enforcement, emergency medical services, and dental hygiene. Course fees typically offset the cost of course materials, and may cover specialized equipment, instructional aids, personal protective equipment, and/or supplies to provide hands-on training that may be used in the workplace, as detailed in the appendix.

It was difficult to compare fees at CTC peer institutions because, although UA Statewide considers more than 30 institutions to be CTC peers, most of those do not offer the programs that carry the highest course fees at CTC. Fees for emergency medical technician, culinary arts, welding, diesel, and automotive courses were published by at least five peers and were comparable to those at UAF CTC. Fewer institutions published fees for the other higher-fee subjects, and the costs covered by the fees were not usually specified in the information available. In some cases students might need to provide items, such as uniforms, not covered by the fee, while in other cases the items would be included. Only four peer institutions provided accessible fee information for dental hygiene programs. In all cases, the fees were high, led by Pierce Community college, whose fees totaled \$11,280 for a 2.25 year program. The other dental hygiene programs charged fees of \$50 to \$500/course, which would typically aggregate to \$500 - \$1500 per full-time semester. Law enforcement course fees were extremely variable, but Hibbing

*Fee information was readily available online for these UAF peers: Oregon State University, Montana State University, North Dakota State University, University of Idaho, University of Maine, University of Montana, and University of Wyoming. In other cases fee information is available only to registered students rather than on public websites.

Community College (MN) appeared to have the most comparable program, and charged fees of \$33-116 for classroom instruction courses and \$294-\$643 for practical courses (e.g., in firearms, tactical operations). No good comparators were found for fire science (information could be found for only a few courses at two institutions) or process technology. Industrial technology systems (ITS) programs, offered at several institutions, seem similar to process technology but lack the CTC focus on the petroleum industry. ITS programs charge substantial fees, but they are on the order of half those charged by process technology.

III. Conclusion

According to the UA Fee Summary by MAU for FY12, UAF fee revenue (including both course and non-course fees) is approximately 13% of total UAF tuition and fee revenue. Fees clearly make up a significant part of the total cost of education at UAF, but they are essential to providing costly academic programs, student activities, and services that don't benefit all students. Tuition is intended to partly cover the basic cost of instruction and instructional support functions. Most mandatory non-course fees at UAF partly fund optional services and activities. These contribute to a rich university experience for students, but the services and activities are not strictly academic in nature and are not available to rural and distance students. Other non-course fees are charged for specific services, either to make them self-support (parking, orientation) or to discourage overuse or both. The distance education fee was instituted because a separate service center was necessary to address the needs of these students, and the cost is being assessed from these students rather than students attending face-to-face courses.

Course fees cover specific costs that are unique to particular fields. It is reasonable to expect science, engineering, art, and music students to cover higher costs of laboratory and studio courses, rather than distributing those costs to all students in the form of higher tuition. Fees for some vocational/technical and career programs are high because they require very costly supplies, materials, or equipment, which is either expendable or must be regularly replaced to meet industry, regulatory, or accreditation standards.

UAF leaders believe that it is best not to consolidate fees. Although students in some programs see long lists of fees each semester, itemizing helps to maintain transparency and accountability. Some bundling of similar fees (UA network fee and UAF technology fee) could be appropriate. Fees that are charged to all students might be charged as increased tuition, instead. Since most fees vary substantially among campuses, face-to-face vs. eLearning, and program, differential tuition would be necessary to make those fees part of tuition.

From a system perspective, a cross-MAU approach to assessment of fees would be a positive step. Quite a number of students are enrolled in cross MAU programs or simply choose to take distance or face-to-face courses from more than one MAU in a given semester. Currently, each situation of this nature is addressed manually.

UAF welcomes further discussion of student fees. Requests for additional information can be directed to the Provost, Vice Chancellor for Administrative Services, or Vice Chancellor for University and Student Advancement.

Appendix: Course Fees by Subject*

Fairbanks Campus and UAF Community and Technical College

Subject	Average Fee	Low	High	Outlier	Additional Information (also see text above)
Fairbanks Campus					
Alaska Native Languages	\$0				
Atmospheric Sciences	\$0				
Communication	\$0				
Eskimo	\$0				
French	\$0				
History	\$0				
Justice	\$0				
Linguistics	\$0				
Philosophy	\$0				
Political Science	\$0				
Russian Studies	\$0				
Sociology	\$0				
Spanish	\$0				
Software Engineering	\$0				Graduate program
Social Work	\$0				
Women's and Gender Studies	\$0				
Music Education	\$0			\$175	Outlier is for one, required course.
Northern Studies	\$0			\$500	Outlier is an elective field course.
Anthropology	\$0			\$1,450	Outlier is an elective field course.
English	\$0			\$1,491	Outliers are intensive summer English as a Second Language courses (not degree requirements)
Japanese Studies	\$0			\$1,942	Outlier is an elective study abroad course. Study abroad is required, but students have several options.
Foreign Languages	\$0			\$4,592	Outlier is an elective study abroad course.
German	\$0			\$5,232	
Psychology	\$0.8	\$0	\$15	\$140	Practicum course
Fisheries	\$6	\$0	\$500		
Mathematics	\$6	\$0	\$75		
Wildlife	\$6	\$0	\$70		
Geography	\$7	\$0	\$150		
Theater	\$7	0-50			
Alaska Native Studies	\$10	\$0	\$70		

Subject	Average Fee	Low	High	Outlier	Additional Information
Fairbanks Campus (continued)					
Cross Cultural Studies	\$11	\$0	\$170		Graduate program
Secondary Education	\$12	\$0	\$150		
Education	\$15	\$0	\$170		Fees on 400-600 level, are mainly for internship supervision
Physics	\$15	\$0	\$60		
Special Education	\$18	\$0	\$150		
Counseling	\$21	\$0	\$150		Graduate program
Statistics	\$23	\$0	\$75		
Biology	\$24	\$0	\$100	\$1,350	Outlier is an elective field course.
Environmental Engineering	\$25	\$25			Graduate program
Engineering and Science Management	\$25	\$25			Graduate program
Film	\$32	\$0	\$500		
Mining Engineering	\$32	\$25	\$100		
Natural Resource Management	\$32	\$0	\$900		High fees are for field courses.
Mechanical Engineering	\$34	\$25	\$125		
Military Science	\$36	\$0	\$50		
Engineering Science	\$37	\$25	\$75		
Geological Engineering	\$38	\$25	\$125	\$1,685	Outlier is a summer field course
Civil Engineering	\$40	\$25	\$90		
Business Administration	\$42	\$0	\$50		
Economics	\$42	\$0	\$50		No fee on ECON 100X (GER).
Journalism	\$42	\$0	\$75	\$500	Outlier is an elective.
Accounting	\$43	\$0	\$50		
Petroleum Engineering	\$45	\$25	\$75		
Art	\$49	\$0	\$150		Fees cover studio art supplies.
Electrical and Computer Engineering	\$50	\$25	\$75		Fees cover laboratory supplies and specialized computer labs.
Music	\$53	\$0	\$295		Course fees are charged only for private lessons.
Chemistry	\$60	\$0	\$165		Fees for chemicals, labware (beakers and so on), personal protective equipment, specialized computer software and computer lab maintenance.
Computer Science	\$72	\$42	\$75		Computer labs, software.
Marine Science and Limnology	\$72	\$0	\$598		High fees are for field courses, mainly at the 400-600 level.
Geological Sciences	\$147	\$0	\$2,287		High fees are for field courses.

Subject	Average Fee	Low	High	Outlier	Additional Information
UAF Community and Technical College					
Applied Business	\$0				
American Sign Language	\$0				
Developmental English, Developmental Mathematics, Developmental Studies	\$0				
Human Services	\$0				
Early Childhood Education	\$0.5	\$0	\$40		
Computer and Information Technology Systems	\$8	\$0	\$125		
Computer, Information, and Office Systems	\$10	\$0	\$125		
Health	\$12	\$0	\$125		
Power Generation	\$14	\$0	\$65		
Recreation	\$19	\$0	\$250		Nearly all fees are \$0-\$60. All of these courses self-support on tuition + fees.
Electronics Technology	\$20	\$0	\$50		
Trades and Technology	\$31	\$0	\$85		
Automotive Technology	\$43	\$0	\$123		
Construction Management	\$45	\$0	\$50		
Dental Assisting	\$45	\$0	\$225		
Drafting Technology	\$46	\$0	\$110		
Paralegal Studies	\$62	\$50	\$75		This is currently \$75 per student per semester (<u>not</u> per course) and is for access to the LexisNexis research system.
Occupational Health and Safety	\$75	\$75			Fees are to upgrade & purchase equipment and supplies like those expected to be used in the workplace, e.g., monitoring equipment for lab exercises.
Airframe & Powerplant	\$86	\$50	\$260		Fees for aircraft parts, repair materials (sheetmetal, fabric, hardware etc.), shop supplies (rags, chemicals, paint, etc.) and shop tools and equipment.

Subject	Average Fee	Low	High	Outlier	Additional Information
UAF Community and Technical College (continued)					
Culinary Arts & Hospitality	\$94	\$0	\$570		Fees cover food for preparation and food or baking production equipment such as specialized clothing for meat cutting safety, knives, and tools.
Diesel Technology	\$116	\$0	\$296		Fees are for gasket kits, seal kits, diesel fuel, chemicals used for cleaning and sealing, filters and fluids that the students use.
Process Technology	\$146	\$125	\$210		Fees allow students to operate and maintain equipment that meets current industry standards.
Fire Science	\$147	\$0	\$315		Fees provide state-of-the-art equipment and instructional aids that meet current National Fire Protection Association standards, which include a required replacement after 10 years. Fees also recover costs of cleaning, maintenance, repair, testing and calibration of equipment, including breathing apparatus, hoses, ladders, and hazmat detection equipment.
Welding and Materials Technology	\$204	\$0	\$300		Fees are for steel material, welding rods, welding wire, welding gases, grinding discs, cutting discs, etc. that students use in training.
Law Enforcement	\$236	\$0	\$540		Fees provide necessary materials and equipment to learn all aspects of law enforcement— crime scene equipment, accident investigation equipment, ammunition and shooting equipment, and publications.

Subject	Average Fee	Low	High	Outlier	Additional Information
UAF Community and Technical College (continued)					
Emergency Medical Services	\$299	\$0	\$675		Equipment must be regularly tested and replaced to meet industry standards: Rescue equipment (replacement every ten years); turnout and boots (ten years); EMS equipment (ten years). Medical equipment and simulations must also be replaced on cycle. In addition, fees provide for accident insurance for students and faculty travel for internship supervision.
Dental Hygiene	\$464	\$0	\$1,947		Instrument kits, specified insurance, disinfectants, gloves and masks.

*A few elective subjects that are not degree program requirements are omitted from the table. The average is the average fee/course charged over the past five years (2008-2013).



University of Alaska Southeast
Board of Regents Report on Student Fees

I. Non-Course Fees

The table below summarizes UA Southeast non-course fees classified as either administrative, student government, or use and service fees. The table provides a brief explanation of the fee's purpose and indicates how the fee is assessed to students.

University of Alaska Southeast Table of Non-Course Fees		
<u>Fee Name</u>	<u>Fee Structure</u>	<u>Purpose</u>
<u>Administrative Fees</u>		
Application Fees	\$40 AA \$50 Bachelor \$60 Graduate	Pays for the cost of processing admissions applications
Transcript Fees	\$12 - Official PDF \$15 - Official Paper \$30 - Official Expedited	Pays for the cost of processing transcripts
Graduation Fee	\$50 with additional \$25 for late applications	Pays for the processing of applications to graduate and commencement expenses
<u>Student Government</u>		
Student Governance Fee	\$5 per credit capped at \$75 \$1 per credit at community campus locations	Pays for the expenses associated with student governance activities
Whale song Publication Fee	\$5 per semester	Pays for the expenses associated with publishing the student newspaper
<u>Use and Service Fees</u>		
Campus Technology Fee	\$5 per credit capped at \$60	Funds improvements to instructional technology and services at each campus
Network Access Fee	2% of Tuition \$3 per credit Lower Division \$4 per credit Upper Division \$8 per credit Graduate	Funds maintenance/improvements to UA wide technology infrastructure
Student Health Fee	\$60 per semester 6 or more credits	Funds the operation of the student health clinic
Student Recreation Facility Fee	\$150 per semester 5 or more credits	Funds the operation of the student recreation center
Optional Student Alumni Fee	\$15 Fall, 6 or more credits	Funds the operations of the alumni association's student chapter



UA Southeast ensures all student fees are published with semester course schedules, student handbooks, registration instructions, and disclosed on the university's web site and academic catalog. Published disclosures include the amount of the fee, its purpose, the basis for calculation and assessment, and an explanation of the use of the proceeds.

Administrative fees have been implemented to recover the processing costs associated with records and registration. UA Southeast charges an application processing fee, a transcript request fee, and a graduation fee. Fees are assessed to students on a per request basis. During fiscal year 2012, the MAU's administrative fee revenue totaled \$138,562 or approximately 3.5% of the MAU's student service budget.

Student government fees are assessed to support recognized student government organizations and activities. Fees are assessed on a per credit basis. Student Government fees are segregated from university receipts in special agency funds. During fiscal year 2012, a total \$133,907 in student government fees were assessed on the Juneau Campus.

UA Southeast also assesses use and service fees to improve the university's technology infrastructure and provide essential student services. Various methods of assessment are employed. The campus technology fee is charged on a per credit basis with a cap. The UA network charge is assessed as a percentage of tuition. Student service fees are assessed as flat fees at specific credit hurdles.

Technology fees, including the UA network fee, generated \$352,737 of fee revenue. Technology fees fund approximately 15% of the MAU's IT operating budget. The university provides students a recreation center as well as a limited service walk-in health clinic. Total fiscal year 2012 fee revenue related to the recreation center was \$285,431. Total operating expenditures for student activities and recreation totaled \$403,756. The health center fee generated \$78,525 of revenue. The fee offset health center operating expenses of \$275,340.

The table below summarizes non-course fees paid by UA Southeast Juneau students at incremental levels of enrollment for student government and use and service fees.

UA Southeast Non Course Fees Based on Enrolled Credits								
Cr. Hrs.	St. Gov.	Whale Song	Tech Fee	Rec. Ctr.	Health	Network	Alumni	Total \$
3	15	5	15	-	-	9	-	44
6	30	5	30	150	60	18	15	308
9	45	5	45	150	60	27	15	347
12	60	5	60	150	60	36	15	386
15	75	5	60	150	60	45	15	410
18	75	5	60	150	60	54	15	419

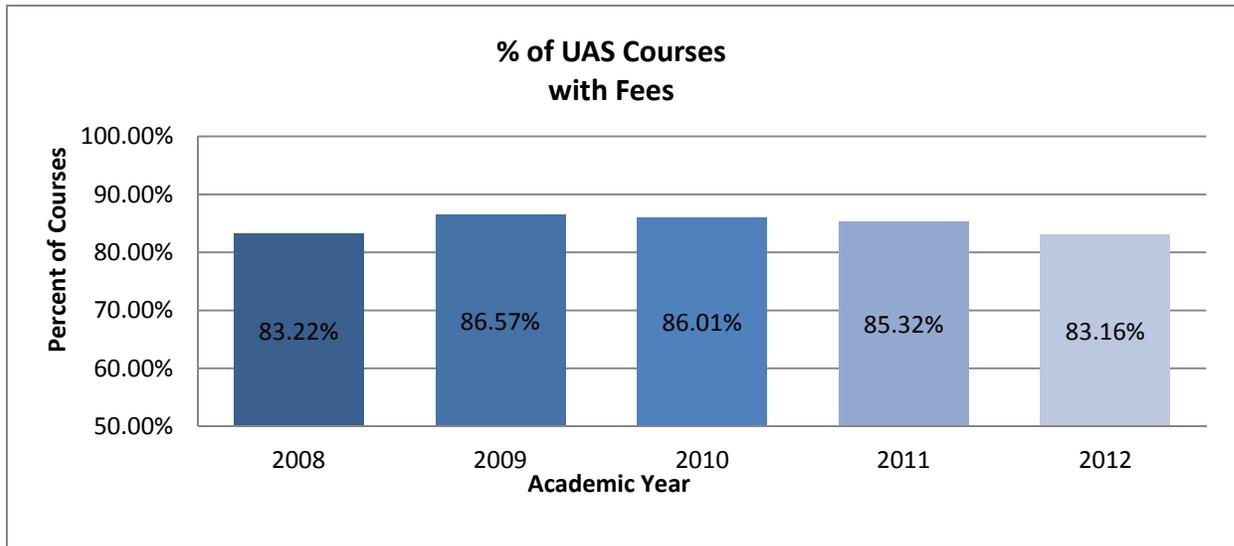
Actual fees may vary student to student based on total credit hours, delivery method of the course, and whether the student lives within the City and Borough of Juneau. For example, UA Southeast does not bill student government, Whalesong, recreation center, health center, or optional alumni fees to e-learner students. However, if an e-learner resides within the City and Borough of Juneau, the student service fees are assessed in addition to e-learner fees.



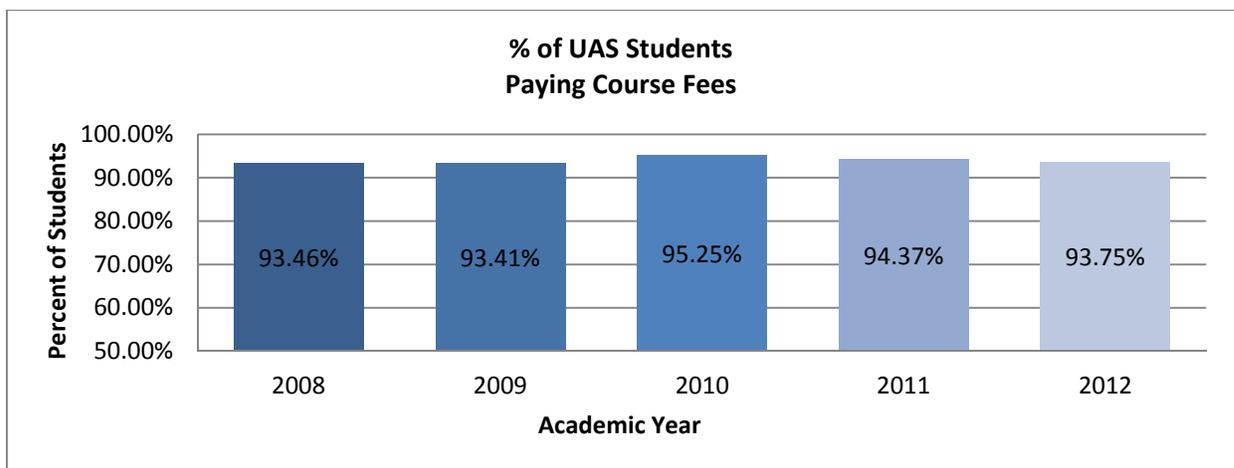
II. Course Fees

Course fees at UA Southeast are evaluated annually. Prior to each academic year, the MAU’s Schools and Community Campuses prepare a schedule of proposed course offerings by semester. Schools indicate on the schedule if an additional course fee is required to cover the costs of supplemental instructional supplies or materials to be used in the delivery of the course. Schools must ensure fees are reasonable and have a direct relationship to the associated service, activity or course.

The percentage of courses charging a fee from 2008 to 2012 has remained consistent. During the last five years, the percentage of courses with a fee has ranged from 83% to 86%.



For the same period, the percentage of students paying at least one course fee has also remained consistent. From 2008-2012 the percentage of students paying a fee ranged from 93% to 95%.





The single greatest factor determining whether a course carries a fee is the delivery method. E-delivery fees account for 50% of UA Southeast’s Juneau Campus total course fee revenue. E-delivery comes with significant operating costs for band-width, course content management systems, faculty support and instructional design, and on-line learning support services. E-delivery fees have not been increased since prior to 2005.

UA Southeast schools and campuses have made significant efforts to contain fees and ensure fees do not exceed on a long term basis the actual cost of services or commodities for which the fee is charged. During fiscal year 2012, the MAU’s Juneau campus assessed \$763,203 in course and lab fees, including e-learning fees. Service and commodity expenditures, incurred in instruction for the same period were \$770,983.

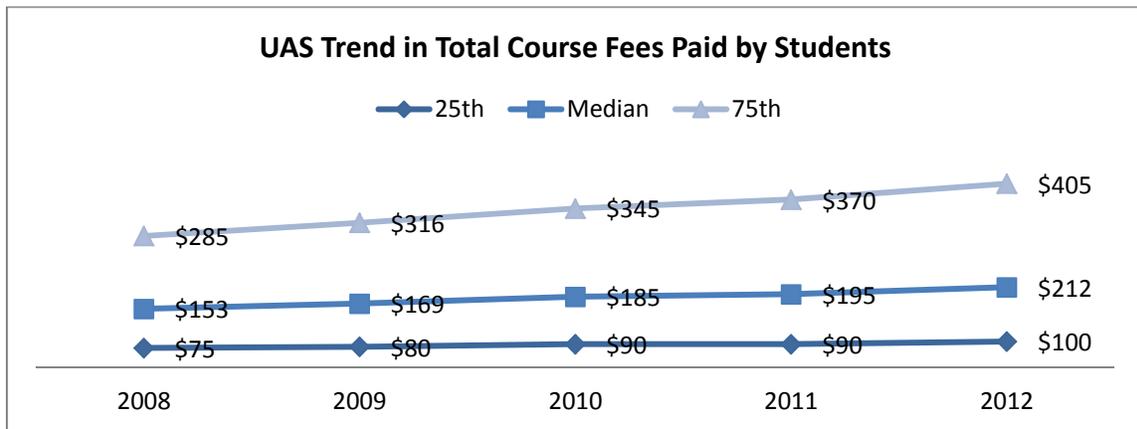


Chart ranks total course fees paid by student for the respective academic year. Amounts include for credit course fees for labs and materials, and special course fees including e-learning, summer self-support, sponsored course, individualized instruction, and course specific facility and equipment use fees.

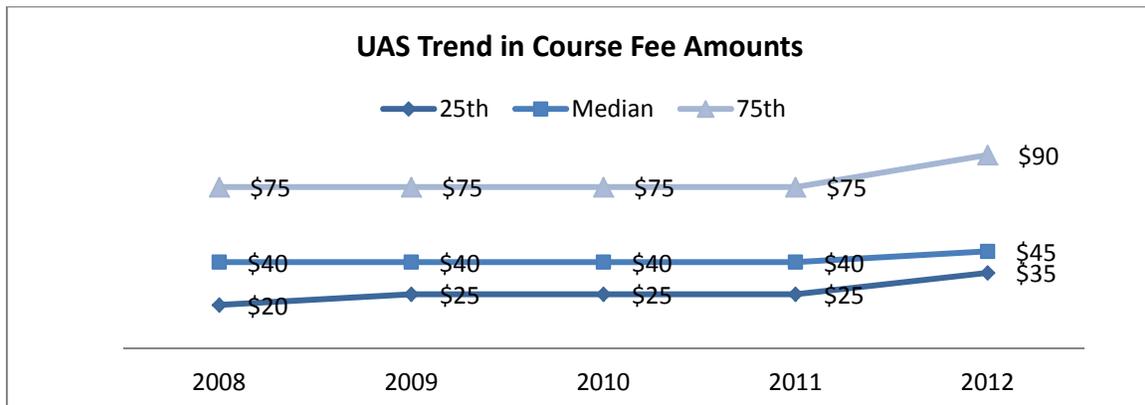


Chart ranks course fees by fee amount for the respective academic year. All course and special course fees (e-learning, summer self-support, sponsored course, individualized instruction, and course specific facility and equipment use fees) were included in the ranking.

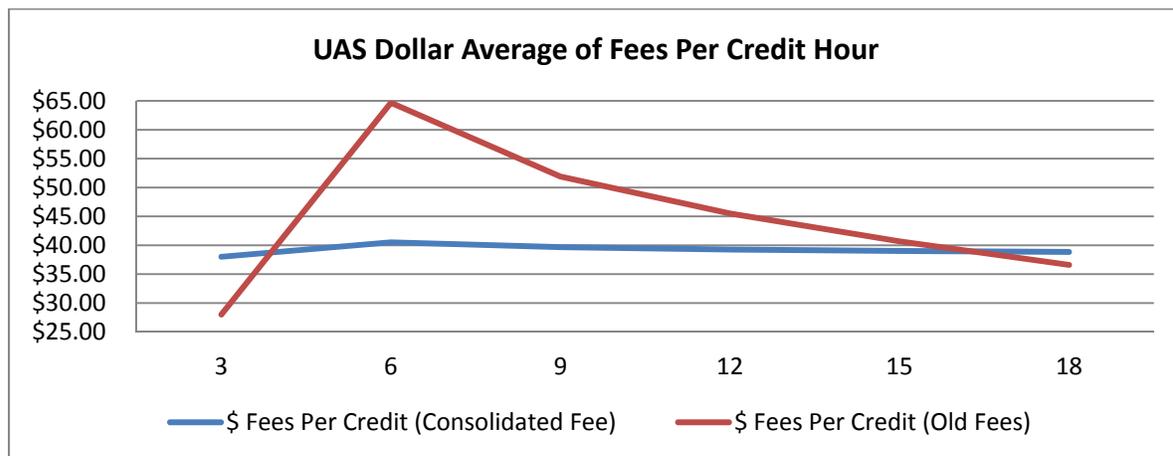
During the last five years, total course fees paid by students have increased at the median by 38.6%. For the same period, upper division tuition has increased by 38.9% (2008 upper division tuition was \$144/credit versus \$200/credit in 2012). While not insignificant, fee increases have been consistent with tuition and are reflective of the university’s cost of instruction. Increases are being driven by the cost of specialized equipment and commodities used for teaching labs in the physical sciences and work-force development programs. Graduate programs in the university’s School of Education also have high fees



because of required faculty travel to perform supervision of program students in their student teaching year.

III. Going Forward

UA Southeast leadership believes the current fee structure is exerting a tremendous counterbalance to the university's SDI initiative to support student achievement and attainment. The current fee structure with its assessment rules dependent upon multiple enrollment variables, caps, and credit hurdles creates a number of inequities and presents some challenges in disclosing and billing fees. As the chart below illustrates, the old fee structure placed a disproportionate amount of the burden of fees on the university's part-time students.



Consider the disincentive to enrollment levied on students as they move from 3 credits to 6 credits. At this credit hour interval, fees increase from \$70 to \$90 to \$360 to \$390 when the second course is added. The assessment of student service and support fees within this same interval disproportionately affects Juneau resident e-learners. These students do not believe they benefit from campus student services like the recreation center or health center and find it misleading that these fees aren't billed at point of registration. Rather these fees are added manually to their bill because of their address within CBJ.

While predictable and equitable course fees should facilitate student achievement, any change in fee structure still has to provide adequate resources for essential programs and services. These resources, if used efficiently and effectively, can further the institution's objectives to improve academic excellence and offer the desired breadth of programs and services.

With these considerations in mind, beginning with the fall 2013 semester, the UA Southeast Juneau Campus will introduce a consolidated service and instruction fee. The fee will be assessed on a per credit basis at \$35. All current student government, use and service fees (excluding the 2% UA network charge and the optional alumni fee), and e-learning course fees will be rolled into the new consolidated fee. Instructional units have also been provided direction to reduce or eliminate course fees under \$35. No changes will be made to administrative fees which are charged on a per request basis.

Proceeds of the fee will be used to cover the costs associated with the use of in-class and e-learning instructional technologies, materials, and supplies and student support services including student government, recreation and wellness, and learning support services. The fee will be collected by the MAU's central administration and distributed to units providing instruction and student support services. 39% of revenue will go to instruction and academic support, 15% to information technology, 11% to student government with the remaining 35% funding student recreation and wellness.

FY12 UA Course Titles with the Course fees >\$1,000

MAU	Course Subject	Course Title	Course Number	Fee Amount
UAA	Aviation Tech/Prof Piloting	Instrument Flying	A126	10,318
UAA	Aviation Tech/Prof Piloting	Pre-Professional Flying	A101	9,137
UAA	Aviation Tech/Prof Piloting	Pre-Professional Flying	A101	8,657
UAA	Aviation Tech/Prof Piloting	CFI Flying	A301	6,363
UAF	German	Special Topics	F395	5,120
UAA	Aviation Tech/Prof Piloting	Commercial Flying I	A218	4,510
UAA	Aviation Tech/Prof Piloting	Commercial Flying II	A219	4,162
UAA	Art	Special Topics in Art	V293	2,958
UAA	Aviation Tech/Prof Piloting	CFI Flying	A301	2,508
UAA	Aviation Tech/Prof Piloting	CFI Flying	A301	2,506
UAA	Aviation Tech/Prof Piloting	Commercial Flying III	A220	2,506
UAA	Aviation Tech/Prof Piloting	Instrument Flying	A126	2,506
UAA	Aviation Tech/Prof Piloting	Pre-Professional Flying	A101	2,506
UAA	Aviation Tech/Prof Piloting	Commercial Flying I	A218	2,505
UAA	Aviation Tech/Prof Piloting	Commercial Flying II	A219	2,505
UAF	Geology and Geophysics	Field Geology	F351	2,351
UAA	Project Management	PM Case Study & Research	A685	2,322
UAA	Anthropology	Field Methods in Archaeology	A631	1,867
UAA	Dental Hygiene	Adv Techniques for Dental Hyg	A312	1,762
UAF	Dental Hygiene	Techniques I for Dental Hygnst	F112	1,716
UAF	Geology and Geophysics	Special Topics	F695	1,699
UAF	Geology and Geophysics	Special Topics	F495	1,687
UAF	Dental Hygiene	Clinical Practicum I	F181	1,502
UAF	English	English Language Proficiency	F230	1,430
UAF	English	Special Topics	F295	1,430
UAA	Dental Hygiene	Basic Tech Dental Hygienists	A202	1,356
UAF	Community Health Pract	Comm Health Aide Session I	F131	1,232
UAA	Project Management	Application of PM Processes	A694P	1,161
UAA	Project Management	Capstone: Exec Cntrl & Close	A694N	1,161
UAA	Project Management	Capstone: Initiating-Planning	A694M	1,161
UAA	Project Management	IT Project Management	A650	1,161
UAA	Project Management	PM Independent Study	A697	1,161
UAA	Project Management	Project Communications Mgmt	A622	1,161
UAA	Project Management	Project Cost Management	A614	1,161
UAA	Project Management	Project Initiation & Planning	A694Q	1,161
UAA	Project Management	Project Mgmt Fundamentals	A601	1,161
UAA	Project Management	Project Procurement Management	A626	1,161
UAA	Project Management	Project Quality Management	A616	1,161
UAA	Project Management	Project Risk Management	A624	1,161
UAA	Project Management	Project Scope Management	A610	1,161
UAA	Project Management	Project Time Management	A612	1,161
UAF	Geology and Geophysics	Special Topics	F695	1,146
UAF	Geology and Geophysics	Special Topics	F495	1,134
UAS	Health Science	Certified Nurse Aide Training	S105	1,108
UAA	Paramedical Technology	Paramedicine I	A241	1,104
UAA	Paramedical Technology	Paramedicine I	A241	1,074
UAA	Project Management	Adv Construction Project Mgmt	A651	1,056
UAA	Project Management	Project Time Management	A612	1,056
UAA	Air Traffic Control	Control Tower Operations Lab	A241L	1,003