


January 07

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
December 31	January 1	2	3	4	5	6
PeopleAdmin modifies UAKjobs HP test process for changes recommended by team						
7	8	9	10	11	12	13
SWHR performs testing and verification of HP process changes, revises emails, and develops/updates documentation						
PeopleAdmin modifies UAKjobs HP test process for changes recommended by team						
14	15	16	17	18	19	20
SWHR performs testing and verification of HP process changes, revises emails, and develops/updates documentation						
PeopleAdmin modifies UAKjobs HP test process for changes recommended by team						
21	22	23	24	25	26	27
SWHR performs testing and verification of HP process changes, revises emails, and develops/updates documentation						
PeopleAdmin modifies UAKjobs HP test process for changes recommended by team						
28	29	30	31	February 1	2	3
SWHR performs testing and verification of HP process changes, revises emails, and develops/updates documentation						
PeopleAdmin modifies UAKjobs HP test process for changes recommended by team						

UAKjobs HP Implementation


February 07

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
January 28	29	30	31	February 1	2	3
				SWHR sends team the requisition assignments for setup in test		
				PeopleAdmin updates candidate and HP emails in system		
				SWHR prepares HP testing checklists, procedures doc, and PPA/HM communication		
4	5	6	7	8	9	10
PeopleAdmin updates candidate and HP emails in system						
	UAKjobs team sets up requisitions thru posting stage for test					
SWHR prepares HP testing checklists, procedures doc, and PPA/HM communication						
11	12	13	14	15	16	17
PeopleAdmin updates candidate and HP emails in system						
UAKjobs team sets up requisitions thru posting stage for test		Distribute communication to PPAs and HM's re: HP implementation & the feedback demo sessions		UAKjobs team creates test applicants and applies the applicants to all test recruitments		
SWHR prepares HP testing checklists, procedures doc, and PPA/HM communication		SWHR collects test requisition pcn numbers and distributes list to team		SWHR verifies candidate and HP setup in test		
18	19	20	21	22	23	24
UAKjobs team creates test applicants and applies the applicants to all test recruitments			UAKjobs team moves all test recruitments from posting stage through to the approval to interview stage			
SWHR verifies candidate and HP setup in test						
25	26	27	28	March 1	2	3
			UAKjobs on-site testing session			
						


March 07

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
February 25	26	27	28	March 1	2	3
		UAKjobs on-site testing session			Communication to PPA's & HM's for feedback demo's	
4	5	6	7	8	9	10
	FEEDBACK DEMOS: Each UAKjobs MAU rep provides hands on feedback demos to select PPA's and Hiring Managers					
11	12	13	14	15	16	17
	FEEDBACK DEMOS: Each UAKjobs MAU rep provides hands on feedback demos to select PPA's and Hiring Managers					
18	19	20	21	22	23	24
	FEEDBACK DEMOS: Each UAKjobs MAU rep provides hands on feedback demos to select PPA's and Hiring Managers					
	PeopleAdmin applies UAKjobs HP changes based on feedback received from PPAs and Hiring Managers					
25	26	27	28	29	30	31
	PeopleAdmin applies UAKjobs HP changes based on feedback received from PPAs and Hiring Managers					
	SWHR verifies & tests HP modifications					

April 07

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
April 1	2	3	4	5	6	7
SWHR attends PeopleAdmin Conference			PeopleAdmin modifies HP process with PPA/HM recommendations		SWHR verifies & tests HP modifications	
8	9	10	11	12	13	14
SWHR verifies & tests HP modifications		SWHR updates procedures doc for modifications		 UAKjobs team approves HP process for migration to prod		UAKjobs Team reviews HP modifications
15	16	17	18	19	20	21
Peopladmin migrates the test HP process to production						
UAKjobs Team reps train HR reps, PPA's, & HM's on new HP process						
22	23	24	25	26	27	28
Peopladmin migrates the test HP process to production						
UAKjobs Team reps train HR reps, PPA's, & HM's on new HP process						
29	30	May 1	2	3	4	5

May 07

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
April 29	30	May 1	2	3	4	5
		<div style="background-color: orange; padding: 5px; border: 1px solid black;"> UAKjobs HP Pilot Begins </div> 				
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	June 1	2